Global Steering Committee Minutes  
February 27, 2014  
2:00-3:00 PM Alumni Board Room

**Members Present:** Jenny Audette, Sigrid Berka, Tom Boving, Dania Brandford-Calvo, Shaw Chen, Bo Gillie, Sarah Lopolito, Kathleen Maher, Kat Quina, Navindra Seeram, Yang Shen, Manbir Sodhi, Nancy Stricklin

**Members Not Present:** David Abedon, Alicia Curtin, Haibo He, Kristin Johnson (teaching), Ric McIntyre, Maureen Moakley (sabbatical), and Nasser Zawia

1) **Jenny Audette** announced the International Visiting Scholar, Dr. Emma Stokes, coming to URI hosted by the Physical Therapy department. All members of the committee are invited to a luncheon on Wednesday, April 9th. An invitation will be emailed to all. She is also looking for some students to present at the luncheon about their health-related international experiences. Contact Jenny with information about possible students.

2) **The new Global Brochure** was handed out to the committee. It was requested by President Dooley to have a brochure for both undergraduate and graduate international prospective students. Copies are available for any member who would like to use them when traveling. Bo Gillie or Nancy Stricklin have boxes of them.

3) **Travel Risk and Safety Release Form** draft was distributed by Dania. She has been working with the Risk Management office and with Legal Counsel. Per NAFSA and other resources, she is recommending a case by case approach to students/faculty who are going to countries with travel warnings. The goal is to have a finalized written policy with this form.

4) **International Education Week** is in November. A planning committee is being formed and the request for proposed activities is going out sooner this year, so that faculty can include this in their syllabi. The Office of International Education oversees the organization and coordination of this week.

5) **International Partnerships/MOU’s** were discussed. The process of approval is now going to include an *Academic Memorandum Approval Form*, a draft of which was handed out by Dania. It will include signatures by the appropriate Deans of Colleges, and, if applicable, Undergraduate or Graduate Admissions, as well as Office of Legal Counsel. This draft is not finalized yet, but will be available on the global website.
6) A Fulbright Language Teaching Assistant application was submitted by Norbert Hedderich, Department of Languages Chair, on behalf of the Arabic program. The request is for an FLTA to arrive in the fall semester 2014 to assist with Arabic language classes. It is a competitive process and URI will find out in April if they were chosen to host. Kathleen Maher assisted in the coordination and completion of the application process with the faculty.

7) A Fulbright Advisory Team has been formed. Nancy Stricklin, Laura Beauvais, Laura Meyerson, Mike Rice, Kathleen Maher and Nasser Zawia met to discuss advancing the communication on campus of Fulbright opportunities for URI faculty. On April 3rd URI will host a Senior Program Officer from the Washington DC Fulbright Office to campus for a workshop and reception. All faculty members will be invited.

8) International Enrollment and Recruitment of undergraduate students was presented by Bo Gillie, Undergraduate International Admission Counselor. An overview of the past 3 years showing the numbers of students, countries of citizenship and majors was presented. A discussion followed about future recruitment plans.

Follow Up:

1) Fulbright Advisory Team will continue to meet and plan for a workshop on campus in the spring. They are collecting the names of URI Fulbright recipients, so that they can be invited to speak about their experiences to interested faculty.

2) An invitation to the Visiting International Scholar luncheon will be sent out on behalf of Jenny to the committee.