Global Steering Committee Minutes  
September 27, 2012  
1:30 – 3:00 PM – Alumni Board Room

Members Present: Jenny Audette, Sigrid Berka, Tom Boving, Dain Brandford-Calvo, Shaw Chen, Alicia Curtin, Bo Gillie, Haibo He, Kristin Johnson, Rainer Lohmann, Ric McIntyre, Maureen Moakley, Kat Quina, Nancy Stricklin, Nasser Zawia  
Members Not Present: Navindra Seeram, Manbir Sodhi  
Minutes: Chelsey Hawes

1) Welcomed new member of committee, Alicia Curtin, College of Nursing, replacing Mary Cloud.

2) Reviewed progress on Recommendations for Implementation including:

   a. A.C.E. English Language Institute currently has 15 students studying ESL full-time. Seven are in Level 6 and are auditing Maureen Moakley’s class in American Politics.
   b. A Welcome Week of Orientation took place for all international students coming to campus this fall, including degree, non-degree and A.C.E. It was very busy and provided activities and guidance for the new students.
   c. Hillside Residence Hall is opening (late) in October and will provide housing for international students who choose to live there, currently 30 have signed up. Ellery and Gorham house some international students and will stay open during breaks. Not certain if Hillside will remain open during this upcoming winter break. Hillside will have a global living learning community that will be marketed for next fall.
   d. International Education Week schedule for November 12-16.
   e. Faculty International Travel Packets are now available in the International Admission office. Bo Gillie is the contact person. A faculty member traveling abroad will have the opportunity to bring some materials to present to prospective students. It might also be appropriate for a faculty member to visit a high school or college while traveling. Details can be worked out with the Admission office. An email to all Deans is going to be sent out requesting that they forward this information to faculty. Bo Gillie has requested from the Travel Office that he be contacted when faculty are traveling abroad so that he can reach out to them. No final determination on this request yet.

3) The Office of International Education has updated their website with comprehensive faculty resources. Dania Brandford-Calvo demonstrated to the group how to navigate this. Information about International Partnerships, sample MOU’s, list of URI’s International Partners, Exchange Agreements, Visiting Student Agreements, Faculty Led Short-Term programs and more is clearly
and easily identified. Steps for faculty on Development of an International Agreement are available. Forms needed for this process are available to download.

a. A Subcommittee has been formed that will meet to review proposals for new international agreements. The goal of this committee is to ensure that the agreements meet the strategic goals of the university. The committee includes Dania Brandford-Calvo, Nasser Zawia, Sigrid Berka, Bo Gillie and Nancy Stricklin. Other members of the Global Steering Committee may also join and may be asked for expertise as needed.

4) Nancy submitted a proposal for a Global Website to the Office of Communication & Marketing this summer. Kerri Hicks and Sarah Couch, from that office, are interested in working on this immediately. The global site at Boston University (www.bu.edu/global) is being used as an example. It will serve as a landing site, with links to many others. Links to Honors and Fulbright need to be included. Discussion took place of what the function of the site is, who the primary audience is, what “buckets” should be listed, and how it should be formatted. A small group will meet separately to work on this. (Jen Audette, Haibo He, Nancy Stricklin) Content for the site must be written. Kerri and Sarah will build the site with the content the committee provides. They will present the model of what they designed at a committee meeting this fall.

Next Steps:

1) Web subcommittee will meet to work on details of Global Web site. Nancy will contact Ric McIntyre and Dania Brandford-Calvo for their input. Sigrid Berka will send information on a website she thinks is a good illustration of another model.

2) Nancy will send email to Deans regarding the faculty resources available on the Office of International Education website.

3) Nancy will send email to Deans and chairs regarding the availability of the Faculty International Travel Packets.

4) Ric McIntyre is looking further into Global Studies track in Honors and Global Studies minor.