International Travel / Mandatory Emergency Evacuation Services Program

Risk Management Administrative Procedure #12-01
Originator: Assistant Vice President for Business Services
Date: February 2012

PURPOSE: To protect the health, safety, and welfare of the University community when traveling abroad on University business and/or studies.

It is the goal of the University to ensure as best possible the safety of our University community while conducting University business abroad or education abroad. Accordingly, it is the policy of the University of Rhode Island that ALL University employees, volunteers, and students traveling abroad – regardless of funding source – enroll in the University’s Emergency Evacuation Services Program. Further, this policy applies to any individual traveling abroad on behalf of or in the name of the University of Rhode Island. The Program utilizes the services of FrontierMEDEX through our insurance agents.

IMPORTANT NOTE: FrontierMEDEX is NOT health insurance. You should maintain your own personal health insurance and, prior to traveling, check with your health insurer to determine how your health insurance program applies to medical care while abroad.

PROCEDURE: A TAR approved in accordance with URI travel policies and/or Education Abroad documentation must be completed. Enrollment can be done online at the following website: http://www.summitamerica-ins.com/uri

From this webpage, travelers can purchase the plan, print an ID card, locate travel emergency phone numbers, find answers on the FAQ, access DOS travel alerts, and link directly to the FrontierMEDEX website. Purchase can be done using a University PCard, Chartfield String, or by using a personal credit card. Cost is $2.06 week; $8.25 month; $99.00 year. (A minimal processing fee may be charged for credit card purchases.)

- For information regarding these services, all travelers should go to: www.uri.edu/controller/travel.html or email: anne@uri.edu.
- For students traveling abroad, please go to: www.uri.edu/international/intl_travel_info.html or email oie@etal.uri.edu.
- NOTE: FrontierMEDEX will not assist or arrange for evacuations for persons who have not properly enrolled. If you have not properly enrolled, you will be personally responsible for all costs related to an emergency evacuation. Evacuation costs vary depending on the location and severity of the situation. Typically, an evacuation can run anywhere from $10,000 to in excess of $75,000.

CONTACTS:

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<th>Emergency Evacuation Services Questions:</th>
<th>URI Risk Manager / 401.874.2591 / <a href="mailto:anne@uri.edu">anne@uri.edu</a></th>
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<tr>
<td>International Education:</td>
<td>URI Office of International Education &amp; National Student Exchange 401.874.5546 / <a href="mailto:oie@etal.uri.edu">oie@etal.uri.edu</a></td>
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<tr>
<td>Travel Questions:</td>
<td>URI Travel Office / 401.874.4301 / <a href="mailto:joelle_brown@mail.uri.edu">joelle_brown@mail.uri.edu</a></td>
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