Learning Outcomes Oversight Committee  
Meeting Minutes  
October 24, 2012  
3:30-5:00 p.m.  
Room 207, Pharmacy Building  
7 Greenhouse Road

In attendance:
Marilyn Barbour (Chair)  
Elaine Finan  
Diane Goldsmith  
Mary MacDonald  
Jim Kinnie (Guest)  
Gary Boden  
Laura Beauvais  
Mercedes Rivero-Hudec  
Brian Heikes  
Cathy English  
Joanna Burkhardt  
Lori Ciccomascolo  
Bette Erickson  
Anne Hubbard  
Deb Rosen

I. Approval of September 19, 2012 Minutes

Minutes approved.

II. Announcements

Learning Outcomes Assessment Survey has been distributed to chairs as of Monday, October 22, 2012. The survey closes on November 9, 2012. Need to double-check list to see if Anne Hubbard is on the department chair list, as well as any other chairs we may have missed.

III. SLOAA Update and Highlights

Guest at November LOOC meeting: Deborah Grossman Garber will attend the next LOOC meeting (November 28, 2012). Is there anything specific about which the group would like to bring to her attention? College readiness issue may be a potential topic.

Summary Data from 3rd Round of Assessment Reporting (2011-2012): NEASC and Deans data sharing. Elaine distributed the data that was put in the NEASC report. These data will also be distributed to deans at the October 30, 2012 Council of Deans. Elaine distributed a document containing Assessment Report Ranks of all programs. Feedback was given to Elaine regarding how to modify the reports. Perhaps the ranking numbers can be removed and only the descriptors are provided.

Graduate Programs: Elaine and Diane will attend the Graduate Retreat on November 15, 2012 to discuss graduate assessment. The second workshop focusing on curriculum mapping in graduate program assessment is scheduled for graduate programs.
CAC Update: Syllabus development regarding student learning outcomes has been weak. We might do a better job of providing information and models of good learning outcomes and sample syllabi. The CAC also discussed how the college curriculum committees may need some help in evaluating student learning outcomes. Elaine, Sheila, and Nancy plan to visit curriculum committees to provide some guidance on this issue.

Taskstream: School of Education has just finished their first year of using Taskstream. A few other programs have expressed interest in using Taskstream and will be brought on board.

Miscellaneous: We will incentivize students taking the NSSE survey. There will be a random selection of four participants to receive iPad Minis. Elaine is asking for ideas regarding how to reach seniors. It was suggested that getting the graduating senior list from Enrollment Services might be useful, as well as contacting Assistant Deans in the colleges and the Enrollment Advisory Committee. Elaine is also working with Kim Washor in the Office of Experiential Learning and Community Engagement to support their learning outcome evaluation in their survey.

IV. Presentation on Information Literacy Assessment by Jim Kinnie, Mary MacDonald, and Elaine Finan.

PowerPoint presentation that was presented at NERCOMP described the process of how a methodology/rubric was created for all programs to assess information literacy (IL). The process also might be replicated with other learning outcomes beyond IL. 100% of our programs have at least one IL outcome.

V. Old Business

General Education: no new information. However, the IL project may be a good model for general education assessment.

VI. New Business: Goals for 2012-2013

   a. Decisions on policy for distribution of assessment data reports and how to get the community further energized for assessment work. LOOC members were asked to think about these two issues and be ready to participate in discussions and decision making.
   b. Assessment of co-curricular learning outcomes.
   c. General education assessment and how SAGE and the UCGE Committee will work with LOOC.

Meeting adjourned at 5pm.

Next Meeting: November 28, 2012  3:30-5pm