Budget Transfers and Fiscal Years

As units continue to process transfers to facilitate timely processing of year-end transactions, transfers for FY2015 may continue beyond June 30, 2015, after the FY2016 budgets are uploaded.

Effective July 1st through August 1st 2015, the fiscal year MUST be indicated on all transfer forms (e.g. FY2015 or FY2016). After August 1st, all transfers will be considered FY16 transfers.

If you need to inquire on the status of a transfer, DO NOT RESEND a copy of the transfer as it may be completed twice. Please send an email ONLY without the attachment. Also, do not send emails revoking a transfer. Only send a correcting transfer.

Your cooperation is appreciated.