AGENDA

• Introductions
• Overview
  • Charter Statement
  • Project Objectives
  • What is PBCS?
• Project Team and Roles
  • Huron
  • URI
• Project Timeline Walkthrough
• Glossary: New Terms
• Communications & Meeting Schedule
• Q & A’s
Project Charter Statement:

Implement an interactive, flexible, online budget and reporting system for the University that will facilitate a collaborative, streamlined, budget, planning and forecasting process that complements and enhances transparent data-driven decision making.
• **Streamline** the budget allocation process and position tracking
• **Reduce** the amount of budget data maintained in Excel
  • Note – *Excel not going away*: plug-ins allow users to interface to PBCS data from Excel spreadsheets
• **Reduce manual** effort required to compile budget templates
• Reduce administrative time currently spent emailing and tracking budget files
**What is PBCS?**

<table>
<thead>
<tr>
<th>What is PBCS</th>
<th>The Benefits</th>
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<tbody>
<tr>
<td>• Purpose built cloud based enterprise planning tool</td>
<td>Single source of all budget and planning data (revenue and expenses)</td>
</tr>
<tr>
<td>• Built on a multi-dimensional OLAP database engine (Essbase)</td>
<td>Ensures data is complete and accurate through the use of standardized</td>
</tr>
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<td>• Includes (but not limited to):</td>
<td>calculations and validation rules</td>
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<tr>
<td>• Forms / Dashboards</td>
<td>Ability to create repeatable and maintainable import processes for source</td>
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<tr>
<td>• Calculations</td>
<td>data used in the budgeting and planning process (Financials, HR)</td>
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<td>• Navigation Flows</td>
<td>Ability to roll up and drill down to different levels of information (College, Department, Fund, Account)</td>
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<tr>
<td>• Approvals / Workflow</td>
<td>Ability to aggregate budget information quickly and easily</td>
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<tr>
<td>• Reporting</td>
<td></td>
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<tr>
<td>• Ad Hoc Analysis</td>
<td></td>
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<tr>
<td>• Security</td>
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**Operational Budgeting**
- Provides a single source of budget data
- Provides templates for units and faculties to input budgets
- Aggregate budget data
- Provide budget to actuals variance reporting
- Create Income Statement statements

**Position Budgeting**
- Provides the ability to budget by positions
- Provides templates to estimate and calculate changes to position compensation
Essbase databases are structured by dimensions

A dimension is a way to describe data, referred to as ‘metadata’

Every dimension is made of members grouped into hierarchies

Each dimension member ‘intersects’ with every other dimension’s members in the database (think of a cube). There is no concept of ‘valid intersections’

Data is stored at unique intersections of all dimensions.

A member from every dimension must be present when entering/retrieving data
- Data Entry Forms
- Financial Reports
- Ad-Hoc Data Analysis (Smart View)
- Calculations

More dimensions exponentially increases the database size!
Ida Quamina
*Engagement Lead/QA*

- Responsible for overall delivery and quality assurance of the project
- Key project representative on Steering Committee
- Develop the vision of the solution with client

Oksana Bybliv
*Project Manager*

- Oversees project management and coordination across all stakeholders and work streams
- Manage project plans and decision logs
- Provide status reporting and budget tracking

Richard Pallotta
*Design/Build Lead*

- Lead requirements and design sessions
- Responsible for solution design, architecture and functionality
- Develop integration strategies
- Responsible for managing the build, testing, and deployment of the solution
- Oversee/provide training and documentation

Jeremy Acosta
*Developer*

- Assist with discovery and design sessions
- Responsible for constructing of the solution
- Responsible for day-to-day solution configuration, calculation logic, and report development and unit testing
- Assist with validation of output data
- Provide end-user training materials and system documentation
- Provide Documentation and Knowledge Transfer

RDC
*Developer*
Project team members may have multiple roles

Executive Sponsors
Provost, VP Admin & Finance

Steering Committee
Budget Office Management Team

Core Team
YOU!

Power Users
Subject Matter Experts Across the Campus

End Users
Business Managers & Fiscal Staff
ROLE OF CORE TEAM

• Lead the identification of key requirements
• Provide input on solution requirements and clarify impact of changes to the current operating environment
• Assist with functionality design & high-level process flows
• Perform Data tie-out/validation
• Assist with development activities
• Assist with metadata and data integration
• Assist with system testing/UAT
• Support and resolve network, hardware, or software issues
• Assist with deployment of application

➤ See project through from start to finish
PROJECT TIMELINE

<table>
<thead>
<tr>
<th>INITIATE</th>
<th>REQUIREMENTS</th>
<th>DESIGN</th>
<th>BUILD</th>
<th>TEST</th>
<th>DEPLOY &amp; CLOSE</th>
<th>SUPPORT</th>
</tr>
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<tbody>
<tr>
<td>3 Weeks</td>
<td>4 Weeks</td>
<td>7 Weeks</td>
<td>3 Weeks</td>
<td>2 Weeks</td>
<td>2 Weeks</td>
<td></td>
</tr>
<tr>
<td>3 Weeks Onsite</td>
<td>2 Weeks Onsite</td>
<td>2 Weeks Onsite</td>
<td>Onsite</td>
<td>Onsite</td>
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**Team Communications**
- Weekly Status Meeting (WebEx)
  - Mondays 2pm
  - First one = December 4
- Ad-Hoc via Teams: Huron, URI

**Community Communications**
- Project Web Page (coming, early December)
  - Page on Budget Office Site: [http://web.uri.edu/budget/](http://web.uri.edu/budget/)
  - Provide Project timelines, events, training, information and contacts
- Campus Communications
- Presentations: Senior Leadership, COD, etc
Next Events

- Requirements Phase
  - Huron team meets with various departments
  - Discovery Questionnaire
  - Data Calls: Metadata from PeopleSoft, etc
  - Technical data feed and setup
    - Samples: queries and server shell script

- Design & Build
  - Training

- Test
  - Training
Questions?

Thank you!