Step 1. When you are ready to graduate you must turn in an **Intent to Graduate Packet** to the Office of Academic & Student Affairs, 130 CBLS.

**What should the Intent to Graduate Packet include?**
- Intent to Graduate Form
- Major Curriculum Sheet
- Curriculum Modification form (s) if applicable
- Minor form (s) if applicable

[Click here for Graduation Forms:][1]

<table>
<thead>
<tr>
<th>If you intend to graduate in:</th>
<th>Submit the graduation packet by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>May or August</td>
<td>October 24</td>
</tr>
<tr>
<td>December</td>
<td>April 15</td>
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</tbody>
</table>

If you are **taking summer courses** to complete your degree you will graduate in August.

**December** (previous year), **May** and **August** (current year) graduates **participate in the May ceremony**.

Double CELS Majors - Complete a grad packet for each CELS major and turn them in at the same time.

Education degree – Please note on your graduation application if you are also completing a Secondary or Elementary Education degree.

Your advisor’s signature is required. Make an appointment early to meet with your advisor.

**FERPA Restrictions** prohibit the release of information about your major and/or degrees conferred. If you placed FERPA restrictions in eCampus your name will not be published in your hometown newspaper or in the university’s graduation program. Please be sure to review the information restrictions you set in your personal portfolio in e-Campus.

**Your Graduation Date Affects your Financial Aid** - If you will not be completing your graduation requirements in four years please turn in a change of graduation date form to 130 CBLS so we can change your class year. Class year affects financial aid and loan repayment schedules, as well as billing and registration for the following semester. Students can lose their financial aid awards if their graduation date hasn’t been changed on the e-Campus system. It’s important that you tell us your plans because changes to a class year are done manually and are not automatically computer-generated.

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**Step 2.** A **Confirmation of Your Remaining Degree Requirements** will be emailed to you prior to the start of the next semester.

**What Next**

**May/June** – Final review of your remaining degree requirements - Walking across the stage at graduation does not confirm your degree. Your last semester grades will be reviewed to confirm completion your degree requirements and the office of Enrollment Services will be notified to award your degree.

- May graduates – **transcript updated and diploma mailed end of June/July**.
- August graduates – **transcript updated and diploma mailed end of September/October**.
- December graduates – **transcript updated and diploma mailed end of January/February**.

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[1]: http://web.uri.edu/cels/graduation-information/