CELS Curriculum Committee Meeting - Minutes
August 27, 2014

David Bidwell (MAF)        Larry Englander (PLS – fall semester)
Cathy English (NFS)        Bill Gordon (LAR)
Niall Howlett (CMB)        Jim Opaluch (ENRE)
Katherine Petersson (FAVS)  Evan Preisser (BIO)
Brian Savage (GEO)         Y.Q. Wang (NRS)

Proposals reviewed over the summer:
BIO 460X – Pelagic Ecology – approval of a temporary course
   Action: Reviewed

CELS Committee Procedures:
   Action: Reviewed
   • Files posted on Sakai site under Resources
   • Agenda sent to CELS listserv 1 week before meeting and posted on Sakai site
   • Review proposals at meeting (goal to help faculty produce a ‘clean’ proposal which will not be returned at a higher level). Common issues include:
     ❖ Form (number of credits vs. number of contact hours, clear description)
     ❖ Syllabus (detailed and clear - containing student learning outcomes, assignments with due dates, grading scale)
     ❖ Need an ‘academic map’ from URI website (not a curriculum sheet) for some proposals (http://web.uri.edu/advising/majors/)
   • Meeting minutes and “Where is My Proposal” posted on CELS website after approval at next meeting

Meeting Schedule  (CAC / Graduate Council meetings are Mondays)
   Action: Sent out a Doodle and confirmed the following meeting dates:
   Today’s meeting - (for CAC/GC on September 22/29)
   September 30 (for CAC/GC on October 20/27)
   November 4 (for CAC/GC on November 24)
   November 25 (for CAC/GC on December 15)
   January 13 (for CAC/GC on January 26)

   Meetings are on Tuesdays from 9:30 to 10:45
Proposals for Review

MAF 564 – Port Operation and Policy - Course Change – Change in title and description.

Action: Approved with changes to the syllabus (use 2014 as old syllabus; create 2015 syllabus with updated student learning outcomes, assignment table, description of the involvement of writing center, and other minor changes) and proposal (change to rationale). Also, received confirmations from LAR and MAF that there is no overlap in course material.