Dear Alan Shawn Feinstein College of Education and Professional Studies (ASF CEPS) Graduate,

Congratulations! The faculty and staff of the ASF CEPS are very proud of your significant accomplishments and look forward to seeing you at the 131st Commencement Exercises of the University of Rhode Island on **Sunday, May 21, 2017**.

This information packet reviews a number of important details that will help make the day go as smoothly as possible for a memorable experience for you and your guests. Please read carefully.

**About Undergraduate Commencement:**
URI Commencement includes **two** distinct ceremonies on Sunday, May 21, 2017: the University-wide Ceremony on the Quadrangle and the individual College diploma ceremony.

**Individual College Ceremony for ASF CEPS:**
**9:00 am, Edwards Auditorium**
- This ceremony is when your name will be announced, you will cross the stage, shake hands with the Dean, and be photographed. This ceremony lasts about 90 minutes.
- **Graduates need to be at Edwards Auditorium no later than 8:30AM to line up according to major (i.e., Elementary Education, Secondary Education, Interdisciplinary Studies, and other majors that were completed at the Feinstein Providence Campus).**

**University-wide Ceremony:**
**12:30 PM, Quadrangle (Rain Plan - Ryan Center)**
- The full ceremony lasts about 90 minutes and will include the conferring of degrees by the President to the entire graduating class, the main commencement speaker, the student speaker, greetings by elected officials, and the presentation of honorary degrees.
- **No individual student degrees** are presented during this ceremony. This ceremony is open to the public.
- Please note: a simulcast of the ceremony will take place in Edwards Hall for those who do not wish to sit outside. Other viewing locations can be found on the commencement website: uri.edu/commencement. Seating in all these locations is available on a first-come, first-served basis.

**This packet will provide information about:**
- Tickets
- Ticket wait-list policy
- Attire and regalia
- Parking
- Main Ceremony Rain-plan
- Additional details

In closing, the University of Rhode Island and the ASF College of Education and Professional Studies has been fortunate to celebrate the achievements of our undergraduate and graduate students. We are very proud of you and look forward to seeing you on May 21, 2017.

Sincerely,

Lori Ciccomascolo, Dean,
Alan Shawn Feinstein College of Education and Professional Studies
Commencement Details

Alan Shawn Feinstein College of Education and Professional Studies (ASF CEPS)

The URI Commencement includes two distinct ceremonies; the Alan Shawn Feinstein College of Education and Professional Studies (ASF CEPS) individual ceremony in Edwards Auditorium, followed by the URI Main Commencement Ceremony.

Attending the ASF CEPS Commencement Ceremony

**Rain or Shine Location – Edwards Auditorium 9:00 am (tickets required, 5 guest tickets issued per graduate)**

- Edwards Auditorium will open at 8:00 am for guest seating. All seating is on a first come, first served basis.
- Graduates should arrive at Edwards Auditorium no later than 8:30 am to line up alphabetically within their major. Faculty and staff will be on hand to guide you to where you will line up.
- The ASF CEPS ceremony starts promptly at 9:00 am and last about 90 minutes.
- This is a more intimate ceremony during which your name will be announced, you will cross the stage, shake hands with the dean, receive your diploma cover, and be photographed as guests applaud your achievements.
- **When you pick up your tickets, you will also receive a name card. You must bring this card with you to the ASF CEPS ceremony.** When it is your turn you will hand the card to the card reader; they will read your name as you walk across the stage. The card will then be given to the photographer so that photo proofs can be mailed to you.
- Handicapped access to Edwards Auditorium is clearly labeled, and seating will be clearly marked. Please note that all seating including handicapped is on a first come, first served basis and cannot be guaranteed. Guests needing assistance, including wheel chair rentals, should contact Disability Services prior to commencement at 401-874-2098.

**Tickets**

- Each graduate will receive FIVE (5) guest tickets for entry into Edwards Auditorium
- Student ID is required to pick up the tickets
- Each guest must have a ticket in order to enter Edwards Auditorium
- If you need additional tickets, you can request up to two (2) wait-listed tickets. See attached wait-list policy.

**Ticket Pick-up**

For School of Professional & Continuing Studies (Providence Campus) students:
- Pick up between April 17 to April 28, 2017 from Amy Fozl, at the Office of Academic & Student Affairs, Providence Campus room 245, Monday-Thursday 8:30am-7:45pm, Friday 8:30am-3:45pm

For School of Education (Kingston Campus) students:
- Pick up between April 17 to April 28, 2017 from Marsha Mott, at Chafee Hall 705, from 8:30-4:30.

**Dress in Conventional Graduation Regalia:** To participate in any Commencement Ceremonies you must wear academic regalia, which includes a cap, gown, tassel, and optional honor cords. Your cap, gown, and tassel may be purchased at the University Bookstore; they are not returnable/refundable; URI student ID is required for purchase. They will ask for your major to provide you with the correct color tassel. Honor cords need to be purchased through individual honor societies.

**Attending the URI Main Commencement Ceremony**

**Sunshine Location - The Quadrangle**

- The ceremony on the Quadrangle is open to the public. Seating is on a first come, first served basis and cannot be guaranteed. Folding chairs are not allowed.
- 11:30 AM - Graduates from each academic college will assemble in front of the Memorial Union.
- 12:30 PM - The graduation procession begins.
• The full ceremony lasts about 90 minutes and will include the conferring of degrees by the President to the entire graduating class, main commencement speaker, student speaker, greetings by elected officials, and the presentation of honorary degrees. No individual student degrees are presented during this ceremony.

Rain Location – The Ryan Center (tickets required)
• If the rain plan is to be implemented, the decision will be made in the early morning. Information will be available on the URI home page. Signs will also be posted at all campus entrances.
• Each graduate will receive two (2) guest rain tickets for the Main Commencement Ceremony that are required for entry into the Ryan Center. Rain plan tickets can be obtained at the Ryan Center box office, (student ID required), or online at www.theryancenter.com
• Guests with a “CEPS ceremony” ticket may view a simulcast of the main ceremony at Edwards Auditorium, which will open at 11:30AM for a simulcast viewing of the Main Commencement ceremony

Parking Information: Your first choice for parking should be the Plains Road lot. As parking lots fill, there will be plenty of staff on-hand to direct you to other parking areas. Carpooling is strongly encouraged as space is limited. There are also other events happening in the area so please allow for extra travel time. Shuttle Service from the Plains Road lot to the Quadrangle will be available. Handicap parking near Edwards Hall can be found behind the URI Foundation Building, Alumni Center, and at the Visitor’s Center.

Wear comfortable shoes: You and your guests are urged to wear comfortable shoes as it will be a long day and there will be plenty of walking. Snacks, water and sunscreen are also suggested.

Alcoholic Beverages: The possession or consumption of alcoholic beverages is prohibited, during the commencement ceremonies. We appreciate your cooperation.

Hold on to your belongings: It is strongly advised that you do not give a family member or friend something to hold that you may need during commencement as you may not be able to find them. This includes your ID card, water, snacks and medications.

All information about Commencement is available online. The URI Commencement Ceremony website includes everything you need to know related to eligibility, parking, maps, travel and more: www.uri.edu/commencement The ASF CEPS website includes additional information about the individual College ceremony: www.uri.edu/ceps

Dinner and Hotel Reservations: Please refer to the local chamber of commerce websites at www.skchamber.com or www.narragansettgcc.com for a list of local accommodations. Dinner reservations should be made for around 4pm to allow for enough time to get off campus. Hotel reservations should be made in advance as accommodations will fill up quickly.

Graduation Notes

Academics: Undergraduates who have completed degree requirements by December (previous year), or May or August (current year) are eligible to participate in the ceremonies. Diplomas will be mailed to the address you have listed in e-Campus 6-8 weeks after graduation, once your final semester transcript has been audited.

Update e-Campus:
• Check the spelling of your name. Your name as it is shown on e-Campus is what will be on your diploma, and the program.
• Note: if you have placed certain FERPA holds on your account, your name will not appear in the University program or any local newspapers. Instructions to remove FERPA holds: web.uri.edu/enrollment/commencement-program
• Ensure that there are no sanctions on your e-Campus record. It is your responsibility to review and address any sanctions in order to receive your diploma.

Receipt of commencement information and participation in commencement ceremonies DOES NOT guarantee of confirmation of graduation. It is the student’s responsibility to comply with and complete all graduation requirements, including but not limited to a minimum of 120 credits and a minimum overall GPA of at least a 2.0. If you have any questions about these procedures please call the School of Education at 401-874-2564 or the Office of Academic and Student Affairs at 401-277-5160.
Commencement Q & A

The questions below are specific to the Alan Shawn Feinstein College of Education and Professional Studies (ASF CEPS) Commencement Ceremony.

Additional information regarding the ASF CEPS ceremony and commencement can be found at [www.uri.edu/ceps](http://www.uri.edu/ceps)

Why do we need tickets this year? In order to safely accommodate the increasing number of graduates their guests in Edwards Auditorium and to ensure that venues are not filled over legal capacity, the Rhode Island State Fire Marshal’s Office has required the University to issue tickets for entry to all commencement venues (except the Quadrangle).

How many tickets do I get? Each graduate in ASF CEPS will receive 5 (five) tickets to the ASF CEPS ceremony in Edwards Auditorium and 2 (two) Rain plan tickets for the Ryan Center. All tickets are site and time specific and can only be used at the location printed on the ticket.

Can I use my rain plan Ryan Center tickets for Edwards Auditorium? NO, all tickets are site and time specific. Guests arriving with tickets to venues other than the ASF CEPS Edwards Auditorium ceremony will not be allowed in.

Who needs a ticket? All guests regardless of age need a ticket to attend the ASF CEPS ceremony in Edwards Auditorium. Students in cap and gown do not require a ticket.

What time does the ceremony start? The ASF CEPS ceremony will begin promptly at 9 am. Graduates should arrive no later than 8:30 am to line up according to major. Edwards Auditorium will open at 8 am for guest to arrive.

What if I lose or forget my tickets? Once you have picked up your tickets from the School of Education at Chafee Hall, or the Office of Academic and Student Affairs at the Providence Campus they are your responsibility. Lost or forgotten tickets will not be replaced.

My friend has extra tickets they are going to give me, is this okay? Yes, as long as the tickets are for the ASF CEPS ceremony in Edwards Auditorium. All tickets are site and time specific and can only be used at the location printed on the ticket.

I’m a double major; does this mean I get double the amount of tickets? Graduates who are double majors within two different colleges (Education students for example) will still receive 5 (five) tickets to the ASF CEPS ceremony in Edwards Auditorium. Graduates will need to check with the college of their second major for graduation and ticketing procedures. Students whose first and second major are both in ASF CEPS will still only receive 5 (five) tickets to the ASF CEPS ceremony in Edwards Auditorium.


If I have a minor in an ASF CEPS major can I get tickets to the ASF CEPS ceremony? No, only graduates within an ASF CEPS major will be given tickets to the ASF CEPS ceremony.

What if I have additional questions about Commencement? Please refer to the ASF CEPS website at [www.uri.edu/ASF CEPS](http://www.uri.edu/ASF CEPS) or the main commencement website at [www.uri.edu/commencement](http://www.uri.edu/commencement). If you still have questions you can contact the School of Education at 401-874-2564, or the Office of Academic and Student Affairs at the Providence Campus at 401-277-5160.

* Programs offered at the Feinstein Providence Campus but reside in another URI degree granting college
+ Programs offered in collaboration with other URI degree granting college
Ticket Wait-List Policy

Alan Shawn Feinstein College of Education and Professional Studies (ASF CEPS) Commencement Ceremony

Each graduating ASF CEPS student will receive 5 (five) tickets to the ASF CEPS ceremony in Edwards Auditorium and 2 (two) Ryan Center Rain plan ticket for the main ceremony. Tickets are site and time specific and cannot be interchanged.

ASF CEPS students are able to sign up to be on the “wait-list” for a maximum of 2 (two) additional tickets to the ASF CEPS ceremony in Edwards Auditorium only. No additional rain plan tickets are available. Students must sign up in person and must present their student ID (locations listed below). Requests must come from the graduating student; no phone calls from parents or guests will be accepted.

To make the wait list fair to all students it will be operated on a lottery system and is not on a first-come first-serve basis. In order to accommodate as many wait-list requests as possible, we ask that students only sign up for tickets if they actually need them, and only ask for the amount they need. A maximum of 2 (two) additional tickets per student may be requested.

The deadline to sign up for wait-list tickets is April 28, 2017. Any requests after the deadline will not be accepted.

Students will be notified by May 5, 2017 if they will be receiving additional wait-list tickets. They will be notified by the email they specified on the wait list form.

Wait-list tickets will need to be picked up by May 12, 2017 by 3:00pm at the same location you submitted your request.

Tickets and wait-listed tickets are available:

- for School of Education students:
  - Chaffee Hall, room 705
  - Open Monday-Friday 8:30am-4:30pm
  - Contact: Marsha Mott, mmott@uri.edu, 401-874-4068
- for School of Professional and Continuing Studies (Providence campus) students:
  - Office of Academic & Student Affairs, room 245
  - Open Monday-Thursday 8:30am-8:00pm, Friday 8:30am-4:00pm
  - Contact: Amy Folz, amyfolz@uri.edu, 401-277-5017