URI Controller’s Office

Financial Administration Meeting
Sharon Bell, Controller
March 27, 2013
On-line Registration Payments

- The only URI authorized vendor for on-line registration payments is Active Network RegOnline

- Contact – Joe Pittle, URI Conference Office

- “Reg–Online” Fees include
  - fee per registration $3.50
  - credit card processing fee 4.75%
Gifts In–Kind over $5,000

- Policy on the Acceptance of Non–Cash Gifts
- Department needs to complete the "Checklist for Non–Cash Gifts“
- Depending on the answers to the questions, the form indicates if other approvals are required & who needs to be notified
- The Foundation is only notified if URI accepts the donation with an estimated dollar amount to post to the donor record and send a thank you letter
Contracts memo

Please be advised that all procurement contracts and agreements entered into by the University of Rhode Island, must first be reviewed by URI’s General Counsel. Once a contract has been reviewed and found to be legally sufficient, a URI Authorized Agent will sign the contract/agreement on behalf of URI.

The Signature Authorization Policy, including a list of individuals that are approved by the Board of Governors for Higher Education can be found on the URI Office of Budget and Financial Planning website:

http://www.uri.edu/budget/policies.html

A contract signed by an unauthorized individual is not a University contract but is the personal contract binding on the person who signed it, and it will not be considered binding on the University.
THE UNIVERSITY OF RHODE ISLAND

APPROVED SIGNATURE AUTHORITIES

A. Agreements and contracts which promote the objective of the Board of Governors and the University, and are consistent with established policies, rules and regulations:

DOOLEY, WEYGAND, WYMAN, ALFONSO, BELL, BARRETT, DE HAYES, DOUGAN

B. Documents concerning alcohol custodianship and research contractual agreements:

ALFONSO, DE MARCO, WALSH, PETELL

C. Business instruments and internal administrative authorizations on behalf of the University of Rhode Island, including the sale, assignment and transfer of securities, checks, drafts, savings and withdrawals and other instruments payable to the University of Rhode Island and to deposit the same:

DOOLEY, WEYGAND, BELL, CASEY, MACE, HANSEN, CACCIOLA, WOOD

D. Purchasing documents:

ANGELL, GIL, LEE, WEYGAND, WYMAN, CARDILLO, CHADWICK

E. Personnel action forms and all other personnel forms:

COLEMAN, KENERSON, WEYGAND

F. Travel, Payroll, and Miscellaneous Vouchers:

BELL, CASEY, MACE, MOORE, STILLER, WEYGAND, HANSEN, CACCIOLA, WOOD

G. Receiving Reports and Authorization for Payment:

BELL, CASEY, MACE, MOORE, STILLER, WEYGAND, HANSEN, CACCIOLA, WOOD

H. Negotiation, execution and administration of user agency contracts pertaining to the protection of classified information:

ADRIN, DOOLEY, WEYGAND, DE HAYES, ALFONSO, MARINELLI

Effective: October 1, 2012
Incoming Wire / ACH Claim Form

OFFICE OF THE CONTROLLER
URI Treasury - Cash Management
122 Carrocci Administration Bldg

INCOMING WIRE / ACH CLAIM FORM

Type of payment:  ☐ Domestic  ☐ International

☐ expecting payment  ☐ payment already received  Approximate Receipt Date:  

Chortfield for applying payment:  

Vendor name & address:  

Total Amount:  Invoice Number:  

Additional Payment Information:  

Department Contact Name:  

Email:  Phone:  

Instructions:  Complete this form when you are expecting an incoming wire/ACH payment. All fields must be completed. Clicking the "submit" button will email the form to financial_reporting@uri.edu. If you have any questions or need help locating a payment, please contact Mary Stillar at mstillar@uri.edu.
New Fund 105 Service Center

- Effective July 1, 2013
- All approved Service Centers will be transferred from Fund 101 to Fund 105
- March 20, 2013 memo was sent to responsible person outline steps which will need to be taken by July 1.
- List of approved URI Service Center is in Policy 97-03 exhibit C
# List of Service Centers

<table>
<thead>
<tr>
<th>Chartfield</th>
<th>Service Center Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-2606-7210</td>
<td>3 D Printing</td>
</tr>
<tr>
<td>101-2818-7016</td>
<td>Analytical Services</td>
</tr>
<tr>
<td>101-2606-7057</td>
<td>Animal Quarters</td>
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<tr>
<td>101-2818-2562</td>
<td>CACS Analytical Services</td>
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<tr>
<td>101-2127-7136</td>
<td>Digital Forensics Ctr</td>
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<tr>
<td>101-2301-8013</td>
<td>Env. Scanning EM</td>
</tr>
<tr>
<td>101-2818-2545</td>
<td>Equip. Development Lab</td>
</tr>
<tr>
<td>101-2004-7109</td>
<td>Environmental Data Center</td>
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<tr>
<td>101-2003-7070</td>
<td>Fishing Vessel</td>
</tr>
<tr>
<td>101-2009-3001</td>
<td>Genome Lab</td>
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<tr>
<td>101-2306-7071</td>
<td>Instrument System Lab</td>
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<tr>
<td>101-2818-2533</td>
<td>LA-ICPMS Lab</td>
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<tr>
<td>101-2606-3070</td>
<td>Mass Spectrometer</td>
</tr>
<tr>
<td>101-2821-0000</td>
<td>NBC Computer Center</td>
</tr>
<tr>
<td>101-2821-2573</td>
<td>NBC Copy Center</td>
</tr>
<tr>
<td>101-3311-7047</td>
<td>Networking &amp; Telecom.</td>
</tr>
<tr>
<td>101-2600-7053</td>
<td>NMR Lab</td>
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<tr>
<td>101-3215-7039</td>
<td>NRS Research Vehicles</td>
</tr>
<tr>
<td>101-2103-7182</td>
<td>Outdoor Test Facility</td>
</tr>
<tr>
<td>101-2818-2572</td>
<td>Paleomagnetic Lab</td>
</tr>
<tr>
<td>101-2818-2505</td>
<td>Perkins Small Boats</td>
</tr>
<tr>
<td>101-2600-2573</td>
<td>Pharmacy Copy Center</td>
</tr>
<tr>
<td>101-2301-7069</td>
<td>PHI 5500 Analyzer</td>
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<tr>
<td>101-2818-2573</td>
<td>Physical Oce.Copy Ctr.</td>
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<td>101-4059-0000</td>
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<td>101-2818-2558</td>
<td>Publication Services</td>
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<td>101-2606-7142</td>
<td>RI INBRE Poster Print</td>
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<td>101-2408-2573</td>
<td>School of Educ Copy Ctr</td>
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<tr>
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<td>Telephone</td>
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<td>101-2301-2528</td>
<td>Transmission EM</td>
</tr>
<tr>
<td>101-2814-0000</td>
<td>Marine Technicians</td>
</tr>
<tr>
<td>126-2815-0000</td>
<td>Marine Office</td>
</tr>
</tbody>
</table>
Foreign Income

- Annually, URI is required to report income (cash receipts) from all foreign sources

- For Fund 500, the information is obtained from sponsor identification

- For other funds, the information is not easily accessible

- To facilitate reporting, all non-fund 500 cash receipts from a foreign sources (excludes students) must be recorded to the 4503 account.
Accounting Operations
Trish Casey, Associate Controller
Accounting Updates

- Pcard
- Travel
- Student Payments:
  - Scholarships | Stipends | Awards
- ACH–Direct Deposit
- New Vendors and W–9s
- Form–Non–repetitive US fund transfer
PCard

- We currently have 429 PCards
- The average dollar spent is approximately $200/transaction
- Most frequent violations:
  - Sales tax charged
  - Receipts that are missing a ship to address if applicable
  - Missing TARs to support Travel related payments
Travel

- Cliqbook (on-line travel tool)
- **Reference Guide on booking tickets through Cliqbook**
- Business travel combined with personal travel – requires a quote by Short’s Travel Agency
- Advances and Travel
- TEVs/TARs Changes and Amendments
- Why using Short’s Travel is a good thing . . . (weather, hurricanes, floods)
Student Payments

- Scholarships | Stipends | Awards
  - Requires payment through student eCampus account
  - If paid through invoice voucher, then it’s subject to tax reporting and W-9 required
  - Current form to use – SGA2
  - Developing new form with Enrollment Services
  - This is not payment for services, payment of services for students needs to be paid through student payroll
ACH – Direct Deposit

- Employees – travel and other reimbursements
- Vendors/Suppliers – payment for services and goods
- Checks are processed once per week
  - mailed checks (delivery takes 5–10 days)
- ACH Payments – processed once per week
  - in bank account within 24–48 hours
- ACH signup form on Controller’s website
Adding New Vendors

New Vendors
- If vendor will be “open for orders” on-line requisition, refer to the Purchasing website in the Vendor Registration Portal http://www.uri.edu/purchasing/Vendor_Registration.html
  - URI W–9 form required to be sent to URI Purchasing

Benefits of adding New Vendors by the Vendor Registration Portal in Purchasing (not required)
- Become registered vendor for certain commodities
- placed list for future bid solicitations
- Disclosures and Certifications are obtained immediately
- Minority Business information is disclosed and documented
Adding New Vendors cont.

- Other vendors (not used for on-line requisition)
  - Example vendors paid TEV or Invoice Vouchers,
  - **URI W–9** form required – Send to General Accounting
  - [http://www.uri.edu/purchasing/forms.htm](http://www.uri.edu/purchasing/forms.htm)

- Vendors address change:
  - **URI W–9** form required – send to General Accounting

- **URI W–9** must be submitted!!
# Non-Repetitive US Funds Transfer

![Image of the form](image_url)

## Office of the Controller

**URI Treasury - Cash Management**

**122 Carotti Administration Bldg**

### Non-Repetitive US Funds Transfer Form

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payment Type</td>
<td></td>
</tr>
<tr>
<td>Destination Country</td>
<td></td>
</tr>
<tr>
<td>Payment Type:</td>
<td>Domestic ☐ International ☐</td>
</tr>
<tr>
<td>Wire Amount</td>
<td></td>
</tr>
<tr>
<td>Debit Account Information (Accounting use only)</td>
<td></td>
</tr>
<tr>
<td>Debit Bank</td>
<td>011500010</td>
</tr>
<tr>
<td>URI bank</td>
<td></td>
</tr>
<tr>
<td>Beneficiary Details</td>
<td></td>
</tr>
<tr>
<td>Bank ID (Swift/BK/ABA #:)</td>
<td></td>
</tr>
<tr>
<td>Bank Name</td>
<td></td>
</tr>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>City</td>
<td></td>
</tr>
<tr>
<td>Postal Code</td>
<td></td>
</tr>
<tr>
<td>Country</td>
<td></td>
</tr>
<tr>
<td>Account Number</td>
<td></td>
</tr>
<tr>
<td>Account Name</td>
<td></td>
</tr>
<tr>
<td>IBAN Number</td>
<td></td>
</tr>
<tr>
<td>Additional Routing</td>
<td></td>
</tr>
<tr>
<td>Intermediate Bank ID</td>
<td></td>
</tr>
<tr>
<td>Intermediate Bank Name</td>
<td></td>
</tr>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>City</td>
<td></td>
</tr>
<tr>
<td>Country</td>
<td></td>
</tr>
<tr>
<td>Additional Banking Information:</td>
<td></td>
</tr>
<tr>
<td>Details of Payment: (i.e. invoice #, purchase order #, voucher #)</td>
<td></td>
</tr>
</tbody>
</table>

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*Accounts Payable Approval signature and date*
Payroll

Jim Cacciola
Assistant Controller
Payroll Updates

- Payroll Direct Deposit
- W2 – Request for Duplicates
- Time Card submission/approval
- Effort Certification Reports
- University Mail Delivery
- PeopleSoft projects
  - Employment Action Forms
- New I–9 form
ENCOURAGE!!!

State Payroll – HR form
Internal Payroll – Self Service
W2 – REQUEST FOR DUPLICATES

STATE PAYROLL
- Contact – Human Resources Office (Nancy Gardner)

INTERNAL PAYROLL – Request by email

A–L  Chris Morelli
     (cmorelli1@mail.uri.edu)

M–Z  Beth Ulricksen
     (bulricksen@uri.edu)
TIME SUBMISSION/APPROVAL

- SCHEDULES MUST BE ADHERED TO
- Review and update departments’ approval structures
- State Payroll – Use delegates when necessary
EFFORT CERTIFICATION REPORTS

SCHEDULES MUST BE ADHERED TO

- Review and update departments’ review and signature policies
- Federal audits have recently focused on the timing of certifications based upon the institution’s policy.
Instruct students to deliver mail to correct department.

Current delivery problems:
- ECRs to Accounting Office
- USP–2s to Accounting Office
- P–Card statements to Payroll Office
NEW I-9 Form

Instructions for Employment Eligibility Verification
USCIS Form I-9
Department of Homeland Security
U.S. Citizenship and Immigration Services
OMB No. 1615-0047
August 09/2016

Read all instructions carefully before completing this form.

Anti-Discrimination Notice. It is illegal to discriminate against any work-authorized individual in hiring, discharge, recruitment or referral for a fee, or in the employment eligibility verification (Form I-9 and E-Verify) process based on that individual's citizenship status, immigration status or national origin. Employers CANNOT specify which document(s) they will accept from an employee. The refusal to hire an individual because the documentation presented has a future expiration date may also constitute illegal discrimination. For more information, call the Office of Special Counsel for Immigration-Related Unfair Employment Practices (OSC) at 1-800-252-7885 (employees), 1-800-252-8155 (employers), or 1-800-252-2115 (TDD), or visit www.justice.gov/crt/about/osc.

What is the Purpose of This Form?

Employers must complete Form I-9 to document verification of the identity and employment authorization of each new employee (both citizens and noncitizens) hired after November 6, 1986, to work in the United States. In the Commonwealth of the Northern Mariana Islands (CNMI), employers must complete Form I-9 to verify the identity and employment authorization of each new employee (both citizens and noncitizens) hired after November 27, 2011. Employers should have used Form I-9 CNMI between November 28, 2009 and November 27, 2011.

General Instructions

Employers are responsible for completing and retaining Form I-9. For the purpose of completing this form, the term "employee" means all employees, including those recruiters and referral agents who are not professional associations, agricultural employers, or farm labor contractors.

Form I-9 is made up of three sections. Employees may be fined if the form is not completed. Employees are responsible for retaining completed forms. Employees must complete forms to U.S. Citizenship and Immigration Services (USCIS) or Immigration and Customs Enforcement (ICE).

Section 1. Employee Information and Attestation

Newly hired employees must complete and sign Section 1 of Form I-9 no later than the first day of employment. Section 1 should never be completed before the employee has accepted a job offer.

Provide the following information to complete Section 1:

Name: Provide your full legal last name, first name, and middle initial. Your last name is your family name or surname. If you have two last names or a hyphenated last name, include both names in the last name field. Your first name is your given name. Your middle initial is the first letter of your second given name, or the first letter of your middle name, if any.

Other names used: Provide all other names used, if any (including maiden name). If you have had no other legal names, write "N/A."

Address: Provide the address where you currently live, including Street Number and Name, Apartment Number (if applicable), City, State, and Zip Code. Do not provide a post office address (P.O. Box). Only border commuters from Canada or Mexico may use an international address in this field.

Date of Birth: Provide your date of birth in the mm/dd/yyyy format. For example, January 23, 1950, should be written as 01/23/1950.

U.S. Social Security Number: Provide your 9-digit Social Security number. Providing your Social Security number is voluntary. However, if your employee participates in E-Verify, you must verify your Social Security number.

E-mail Address and Telephone Number (Optional): You may provide your e-mail address and telephone number. Department of Homeland Security (DHS) may contact you if DHS learns of a potential mismatch between the information provided and the information in DHS or Social Security Administration (SSA) records. You may write "N/A" if you choose not to provide this information.

Employers must retain completed Form I-9. DO NOT MAIL COMPLETED FORM I-9 TO ICE OR USCIS.

Lists of Acceptable Documents

All documents must be UNEXPIRED

Employees may present one solution from List A or a combination of one selection from List B and one selection from List C.

List A
Documents that Establish Both Identity and Employment Authorization

1. U.S. Passport or U.S. Passport Card
2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
3. Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable travel document
4. Employment Authorization Document that contains a photograph (Form I-766)
5. For a nonimmigrant alien authorized to work for a specific employer because of his or her status:
   a. Foreign passport and
   b. Form I-131 or Form I-485A that has the following:
      (1) The same name as the passport
      (2) An endorsement of the alien's nonimmigrant status as long as that period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form
6. Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-140 or Form I-485A indicating nonimmigrant admission under the Compact of Free Association between the United States and the FSM or RMI

List B
Documents that Establish Identity

1. Driver's license or ID card issued by a State or other entity that is not UNEXPIRED and meets the following:
   a. Contains a photograph or other physical description
   b. Contains a photograph and the information such as name, date of birth, gender, height, eye color, and address
2. ID card issued by federal, state or local government agencies or entities, provided that it contains a photograph or information such as name, date of birth, gender, height, eye color, and address
3. School ID card with a photograph
4. Voter registration card
5. U.S. military card or draft record
6. Military dependent's ID card
7. U.S. Coast Guard Merchant Marine Card
8. Native American tribal document
9. Driver's license issued by a Canadian government authority

List C
Documents that Establish Employment Authorization

1. A Social Security Number card, unless the card includes one of the following restrictions: (1) NOT VALID FOR EMPLOYMENT (2) VALID FOR WORK ONLY WITH INS AUTHORIZATION (3) VALID FOR WORK ONLY WITH DHS AUTHORIZATION
2. Certification of Birth Abroad issued by the Department of State (Form FS-545)
3. Certification of Report of Birth issued by the Department of State (Form DS-1570)
4. Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal
5. Native American tribal document
6. U.S. Citizen ID Card (Form I-1277)
7. Identification Card for Use of Residents in the United States (Form I-179)
8. Employment authorization document issued by the Department of Homeland Security
9. School record or report card
10. Clinic, doctor, or hospital record
11. Day-care or nursery school record
12. Illustrations of many of these documents appear in Part 8 of the Handbook for Employers (M-274). Refer to Section 2 of the instructions, titled "Employer or Authorized Representative Review and Verification," for more information about acceptable receipts.

Form I-9 Instructions 08/09/13 32
DO NOT MAIL COMPLETED FORM I-9 TO ICE OR USCIS
NEW I-9 Form

Employment Eligibility Verification

Department of Homeland Security
U.S. Citizenship and Immigration Services

START HERE. Read instructions carefully before completing this form. The instructions must be available during completion of this form.

ANTI-Discrimination Notice: It is illegal to discriminate against work-authorized individuals. Employers CANNOT specify which document(s) they will accept from an employee. The refusal to hire an individual because the documentation presented has a future expiration date may also constitute illegal discrimination.

Section 1: Employee Information and Attestation (Employees must complete and sign Section 1 of I-9 no later than the first day of employment, but not before accepting a job offer.)

Last Name (Family Name) First Name (Given Name) Middle Initial Other Names Used (If any)

Address (Street Number and Name) Apt Number City or Town State Zip Code

Date of Birth (mm/dd/yyyy) U.S. Social Security Number Email Address Telephone Number

I am aware that federal law provides for imprisonment and/or fines for false statements or use of false documents in connection with the completion of this form.

I attest, under penalty of perjury, that I am (check one of the following):

☐ A citizen of the United States
☐ A noncitizen national of the United States (See instructions)
☐ A lawful permanent resident (Alien Registration Number/USCIS Number)

☐ An alien authorized to work until (expiration date, if applicable, mm/dd/yyyy) 
☐ Some aliens may write “NA” in this field (See instructions)

For aliens authorized to work, provide your Alien Registration Number/USCIS Number OR Form I-94 Admission Number:

1. Alien Registration Number/USCIS Number: 

☐ 2. Form I-94 Admission Number: 

If you obtained your admission number from CBP in connection with your arrival in the United States, include the following:

Foreign Passport Number:

Country of Issuance:

Some aliens may write “NA” on the Foreign Passport Number and Country of Issuance fields. (See instructions)

Signature of Employee:

Date (mm/dd/yyyy):

Preparer and/or Translator Certification (To be completed and signed if Section 1 is prepared and signed by a person other than the employee.)

I attest, under penalty of perjury, that I have assisted in the completion of this form and that to the best of my knowledge the information is true and correct.

Signature of Preparer or Translator:

Date (mm/dd/yyyy):

Last Name (Family Name) First Name (Given Name)

Address (Street Number and Name) City or Town State Zip Code

Section 2: Employer or Authorized Representative Review and Verification

Employers or their authorized representatives must complete and sign Section 2 within 2 business days of the employee’s first day of employment. You must physically examine one document from List A OR examine a combination of one document from List B and one document from List C as listed on the “Lists of Acceptable Documents” on the next page of this form. For each document you review, record the following information: document title, issuing authority, document number, and expiration date, if any.

Employee Last Name, First Name and Middle Initial from Section 1:

List A 

List B 

List C 

Employment Authorization

Document Title:

Issuing Authority:

Document Number:

Expiration Date (if any, mm/dd/yyyy):

Signature of Employer or Authorized Representative:

Date (mm/dd/yyyy):

Employee’s Business or Organization Address (Street Number and Name) City or Town State Zip Code

Section 3: Reverification and Rehires

To be completed and signed by employer or authorized representative.

A. New Name (If Applicable) Last Name (Family Name) First Name (Given Name) Middle Initial Date of Rehire (If applicable, mm/dd/yyyy):

B. If employee’s previous grant of employment authorization has expired, provide the information for the document from List A or List B the employee presented that establishes current employment authorization in the space provided below.

Document Title:

Document Number:

Expiration Date (if any, mm/dd/yyyy):

Signature of Employer or Authorized Representative:

Date (mm/dd/yyyy):

Employee’s First Day of Employment (mm/dd/yyyy):

Do Not Write in This Space
PeopleSoft Updates

Production Issues

- Upgrade PeopleSoft 9.1 – Successful but bumpy road
  - Experienced multiple issues in Purchasing module
  - Some security roles needed rebuilding
  - Some tree data did not migrate properly
  - Cancelling Requisitions
PeopleSoft Updates – Cont

- **Short Term Goals**
  - Stabilize Production
  - Signature Authorization workflow

- **Budget Transfers**

- **Long Term Goals**
  - Peopletools Upgrade 8.53
  - Travel and Expense
  - AR and Billing
  - Asset Management
Sponsored & Cost Accounting

Michele Wood
Assistant Controller
Currently 34 active ARRA awards with an award value of $15.2 million

Most will end within next 6 months

Some have been extended beyond the 9/30/13 end date imposed by Executive Order M–11–34 “Accelerating Spending on Remaining Funds from ARRA Discretionary Grant Programs”
Close-outs continue to be problematic; late payroll and other late adjustments are increasing – which causes inefficiencies below (among others):

- Time wasted in multiple areas to override “budget date out of bounds” errors
- Final invoices and reports not being issued on time
- Late invoices and reports jeopardize final payment and future awards to URI
  - During next quarter will be reviewing late transactions at a detail level
OSP – Tracking expenditures, transactions and required actions through 30 days after project end date

S&CA – Tracking data in system, issuing final invoices, cash drawdown and reports from 31 days through 90 days after project end date through inactivation
# Project Close Out - 90 Day period

## Example of Sponsored & Cost Accounting’s Internal Timelines Affecting Project Close-Outs

<table>
<thead>
<tr>
<th>Project end date</th>
<th>Budget definitions end date</th>
<th>January grants close completed</th>
<th>Final invoice to be generated by S&amp;CA</th>
<th>Cash to be received on final invoice</th>
<th>SF-425 Federal Deadline</th>
</tr>
</thead>
</table>

Transactions posted month following project end date for final payroll, encumbrances, etc.

F&A is posted to project for January transactions

After close is completed, the expenditure data is summarized by invoice and sent to agency with any requested supporting documentation

Typical cash receipt terms are net 30 days; letter of credit draw is normally completed within 15 days of billing cycle

Per SF-425 instructions, final SF-425 forms are due 90 days after the project/grant end date
PeopleSoft Financials team is working on a Cost Share nVision report
  - At this time, report does not include 3rd party cost share (will be working to providing this in future)
  - Working to provide report for each college to be delivered to PeopleSoft reports manager
The much anticipated “Proposed OMB Uniform Guidance: Cost Principles, Audit, and Administrative Requirements for Federal Awards” was released last month; comment period currently ends 5/2/13

Combines cost principles (A–21, A–87 and A–122), consolidates administrative requirements (A–110, A–102, A–89), and audit requirements (A–133, A–50) into a single document
Office of Inspector General – HHS

- HHS workplan includes NIH/NSF awards
- Some common audit areas:
  - (including ARRA) admin/clerical issues
  - equipment claims
  - construction awards made under ARRA
  - cost sharing
  - extra service compensation payments made by educational institutions
  - expenditures incurred in last 30 days are closely reviewed during audits
Questions???

Please do not hesitate to contact me
874–2353
mgwood@mail.uri.edu