Register on the RI PayStub Portal to view your direct deposit advices.

Log into the Faculty and Staff e-Campus database.

1. Click on **Self Service**
2. Click on **Paystub RI Links**
RI PayStub Portal Registration Process

1. Click on Register
2. Enter Last Name
3. Enter State Employee ID number
4. Enter Date of Birth
5. Click Continue

State Employee ID NOT URI number
On this panel, complete the following fields:

- **Email Address** - This will be your User Name and can be any email personal or work.
  - Check off the box if you do not have an email address.
- **Password**
- **Password Confirmation**

Click Sign Up
Once you have successfully registered, you will see this screen and can log in to view your direct deposit pay advices.

Once logged in, your pay advises will look like the above screen. Click on the “View” button.

When you received an email, be sure to verify your account for email notifications.