Office of Sponsored Projects & Controller’s Office
Reorganization
Pre & Post Award Functions
Effective August 1, 2010
Reorganization
Pre- & Post Award

• Discussion of merging pre & post award started FY2007 when Dr. Alfonso was hired.
• President Dooley authorized merging of pre-award & post award offices on June 24, 2010.
• 11 FTE from Controller’s Office will be transferred to Office of Sponsored Projects Office.
• Merger is effective August 1, 2010.
Controller's Department
Grant and Contract Accounting

May 25 2010
FTE17
(vacant FTE 2)

Associate Controller
Grant & Contract Accounting
Tom Pitassi

Director of Grant & Contract Accounting
Eileen Tobin
NUNC

Manager of G&O Accounting
Eileen Hayes
PSA

Accountant
Annette Hillman
ACT

Accountant
Zanny Rhyner
ACT

Accountant
Nancy Holland
ACT

Accountant
Joanne Schwartzkopf
ACT

Accountant
Andrea Vallette
ACT

Accountant
Joe DeMartino
ACT

Accountant
Terri Pierson
PTAA

Accountant
Gary Haro
PTAA

Accountant
Steve Rydeil
PTAA

Accountant
Jane Stach
PTAA

Higher Ed Fin
Pre-Audit Clerk
Vacant
ACT

Vacant
ACT

Grant & Contract Accounting
Research Pre & Post Award

• Staff will be assigned to teams
  – 2 Teams on Kingston Campus
  – 1 Team at GSO Campus

• Team will be comprised of Pre & Post Award staff

• Team will be responsible for awards by Colleges, not agency
Controller’s Office

• Office name: “Sponsored & Cost Accounting Office”
• Location: 70 Lower College Road, 3rd floor
• Employees:
  – Associate Controller, Tom Pitassi
  – Director, Eileen Tobin
  – Chief Accountant, Chen Gu
  – Chief Accountant, Eileen Foxx
  – Accountant (PTAA), Steve Rydell
  – Accountant (PTAA), Jane Stach
Controller’s Sponsored and Cost Accounting Office

• Responsibilities, functions and duties include:
  – F&A Rate Proposal Preparation
  – Disclosure Statement
  – Financial month-end and year-end closing of subsidiary ledgers
  – Annual financial state grant quasi closing
  – Posting of grant related journal entries to financial system
Controller’s Sponsored and Cost Accounting Office (cont.)

– Approval of cost transfers over 90-days
– Grant related billing & receivables
– Cash Management
– Financial Reports SF 425 & other private organizations
– Post Award audit of expenditures
Controller’s Sponsored and Cost Accounting Office (cont.)

– PeopleSoft Grant Module including implementation of upgrades/new functionality, testing, training, etc

– Sub-recipient monitoring of A-133 reports after initial year of contract

– Cost & Service Centers

– External & Internal Audits

– Reporting ARRA grants
Transition

• Responsibilities, functions, and duties need to be reevaluated from time to time to make sure that appropriate internal controls are in place or to comply with changes in accounting standards or other compliance issues.

• Office of Sponsored Projects and Controller’s Offices need to continue to work closely together as a team to ensure URI is in compliance with regulations and policies as well as to help the University Community during this transition.