UNIVERSITY OF RHODE ISLAND
THE GRADUATE SCHOOL

To: Members of the 2013-2014 Graduate Council
From: Nasser Zawia, Dean
      Keith Killingbeck, Associate Dean
Date: 17 April 2014
RE: Agenda for Meeting Number 481 of the Graduate Council to be held on Monday 21 April 2014 at 2:00 p.m. in the rectangular Board Room of the Alumni Center.

I. Call to order

II. Approval of Minutes of Meetings Number 479, 24 February 2014, and Number 480, 24 March 2014.

III. Announcements

A. THANK YOU to the members of the 2013-14 Graduate Council whose terms expire at the end of this meeting -- Peter August, CELS Representative (but remaining as Graduate School At-large Representative)
   Larry Englander, Graduate School At-large Representative
   Scott Martin, Graduate Student Representative
   Kyle Skully, Graduate Student Representative
   Ben Young, Graduate Student Representative

B. Recent additions to the Graduate Faculty

   SIMON ENGELHART     GEO SCIENCES     3/26/2014
   PING XU             POLITICAL SCIENCE  3/31/2014


D. The Excellence in Doctoral Research Award Program – the recipients.

   Non-STEM -- Dr. Adam Moore, URI/RIC Education Program
   Major Professor = Joanne Eichinger
   “The Development and Validation of the Family Experiences with Autism Spectrum Disorders (FEASD) Scale”

   STEM     Dr. Amir Nasrolahi Shirazi, Pharmaceutical Sciences
   Major Professor = K. Parang

E. Graduate School Manual – the process for finalizing the Fall 2014 Edition. Example ; the question of whether a “Skype” policy should be developed for defense committees.

F. Update -- LikeLive and document management systems.

IV. Committees
A. Curriculum Committee

I. 400-level courses

None.

III. 500/600-level courses

IV. Changes:

1) College of Arts and Sciences
   Department of Mathematics

MTH 575 (ELE 575): Approximation Theory and Applications to Signal Processing Course to be deleted.

2) College of Arts and Sciences
   Harrington School of Communication and Media
   Graduate School of Library and Information Sciences

LSC 502: Management of Library & Information Services
Title change to “Lead, Manage & Connect Library and Information Services.”
Description change to “Apply professional values, ethics, principles, theories, and problem-solving to present and future library and information services (LIS). Plan, lead, manage and connect LIS with transformation leadership in diverse communities.”

LSC 503: Collection Management
Description change to “Introduction to the process of collection building and management of resources including various formats and subjects for libraries or information centers. Community assessment, formulation of policies, procedures, and evaluation methods.”

LSC 504: Resources and Information Services
Title change to “Searching for Answers: Meeting Users’ Information Needs.”

LSC 510: History of Books and Printing
Title change to “Books to Bytes.” Description change to “The historic and contemporary art and craft of book production, with emphasis on e-publishing and digital book creation.”

LSC 518: International Librarianship
Title change to “Global Information Services.” Description change to “Study, compare, and analyze information issues, practices, and organizations in a range of countries. Course may require travel to study information services.”
Pre-requisite change to “Permission of instructor.”
**LSC 521: Public Library Service**  
Description change to “Planning, evaluation and programming in public libraries, with an emphasis on community analysis and responsive services for seniors, adults, young adults, and children.”

**LSC 523: Special Library Services**  
Description change to “Survey of major categories of special libraries in academia, corporations, foundations, government agencies, and the military, including archives, rare book collections, museums, religious and legal institutions, businesses, and healthcare organizations.” Pre-requisite change to “LSC 502 or permission of instructor.”

**LSC 524: Teaching About Information**  
Course to be deleted.

**LSC 525: Multiculturalism in Libraries**  
Change in pre-requisites to “LSC 504 or permission of instructor.”

**LSC 527: Information Literacy Instruction**  
Title change to “Digital Information Literacy Instruction.” Description change to "Design and teach digital and information literacy skills to diverse library users to promote effective and ethical use of digital and information resources in a variety of library settings.” Pre-requisite change to “LSC 504 or permission of instructor.”

**LSC 528: Instructional Technology for Library and Information Services**  
Title change to “Digital Visual Information Literacy.” Description change to “Provides an introduction to the theory, practice, and critical analysis of print and digital designs through digital and visual literacy studies.”

**LSC 529: Information Design**  
Course to be deleted

**LSC 530: Library Resources for Children**  
Title change to “Texts & E-Tools for Tots to Teens.” Description change to “Select, evaluate and promote the use of print, media, and digital resources for diverse populations by ensuring and mediating access to library resources and e-resources beyond collections.”

**LSC 531: Library Resources for Young Adults**  
Title change to “Information Resources & Competencies for Youth.” Description change to “Understand the information needs of children and teens to promote reading, writing, and digital literacy and examine how children and youth make use of information resources for learning. Examine the design, structure, and dissemination of resources appropriate for children and youth.”
LSC 535: Public Library Youth Services  
Course to be deleted.

LSC 550: Organization of Digital and Nonbook Resources  
Description change to “Using current international and national standards for organization of digital and nonbook resources, the course emphasizes bibliographic control for retrieval and subject analysis, standards, access, and other mark-up languages.”

LSC 557: Research and Evaluation in LIS  
Title change to “Document, Assess, Evaluate.” Description change to “Exploration of nature and role of library and information organizations and how information and organizational problems are identified and creative solutions are developed, implemented and assessed in real-world settings.”

LSC 562: Administration of Special Collections, Archives  
Title change to “Digital Archives and Preservation.” Pre-requisite change to None.

LSC 564: Introduction to Library Preservation  
Course to be deleted.

LSC 565: Rare Book Librarianship.  
Course to be deleted.

LSC 590: Introduction to Chinese Librarianship.  
Title change to “Introduction to Chinese Information Services.”

LSC 595: Professional Field Experience  
Title change to “Apply and Reflect.” Description change to “Directed field experience applying theory to practice in libraries, information centers, and related organizations. Jointly supervised by a member of the faculty and a professional in the cooperating institution.”

LSC 596: School Library Media Practicum and Seminar  
Pre-requisite change to “LSC 520 with a B or better and 21 hours of library science with a B average or permission of instructor.”

LSC 597: Selected Topics  
Title change to “Current Trends.” Description change to “Selected topics of current and special interest in library and information studies not covered in existing course offerings. May be repeated with different topics.” Credit change from 1-3 to 3. Pre-requisite change to None.

3) College of the Environment and Life Sciences
**BIO 544 (ENT 544): Insect Ecology**
Credit change from 2 to 3.

4) College of Human Science and Services
   Human Development and Family Studies
   College Student Personnel

**HDF 553: Higher Education Practicum**
Pre-requisite change to “HDF 567 and permission of instructor.”

**HDF 560: Group Procedures and Leadership**
Misinformation to be deleted from the catalog description: “(Lec. 2, Lab. 4) Service learning” is to be removed.

**HDF 568: College Student Development and Learning**
Course to be deleted (if the new sequence HDF 555, 556 is approved).

**HDF 572: Administrative Practices in Human Development**
Title change to “Administrative Issues in Student Affairs.” Credit change to 3. Description change to “Overview of administrative issues faced by student affairs practitioners including: resource management, supervision, budgeting, technology and legal issues.”

**HDF 573: Legal Issues in Higher Education**
Course to be deleted (replaced by the modified 3-credit HDF 572).

**HDF 574: Environmental Theory & Assessment in Higher Education**
Pre-requisite change to “HDF 555 and 556.”

**HDF 575: Cultural Competence in Human Services**
Course to be deleted (replaced by the modified 3-credit HDF 576).

**HDF 576: Diversity in Higher Education**
Title change to “Diversity and Cultural Competence in Student Affairs.” Credit change from 2 to 3. Description change to “Overview of the development of cultural competencies (awareness, knowledge, skills) needed by student affairs professionals and issues faced by diverse college students.”

**HDF 581: Professional Seminar**
Pre-requisite change to “Permission of instructor,” which removes the concurrent enrollment requirement.

**HDF 583: Master’s Internship**
Pre-requisite change to “Advanced standing and permission of instructor.”

**HDF 584: Master’s Internship**  
Pre-requisite change to “Advanced standing and permission of instructor.”

**New Courses**

1) College of Arts and Sciences  
   English Department  
   Writing and Rhetoric

**WRT 646: Topics in Writing Studies (3)**  
Advanced study in special topics related to writing pedagogy. May include histories and theories of contemporary composition studies, interrogations of widespread practices, and/or relevant current topics in the field. May be repeated for credit.

2) College of Arts and Sciences  
   Harrington School of Media  
   Graduate School of Library and Information Sciences

**LSC 516: Information and Culture (3)**  
This course studies cultural architectures of information, exploring how cultural forms of information are understood and exchanged locally, nationally, and globally.

**LSC 560: Human Information Behavior (3)**  
This course is designed to introduce students to human information behavior (IB), investigating characteristics of information users, IB theories and research methods, and IB in personal, social, and institutional contexts. Pre: LSC 504.

**LSC 570: Leadership in Information Professions (3)**  
Introduction to the principles, practices, theories and ethics of leadership in the information professions. Focus on leading from any position within an organization or the larger LIS community. Pre: LSC 502.

3) College of Human Science and Services  
   Human Development and Family Studies  
   College Student Personnel

**HDF 555: College Student Development and Learning I**  
First course in sequence examining the human development and learning of students in higher education. Emphasis on development typologies and psychosocial development in a sociohistorical context. (Lec. 3) Pre: HDF 567.
HDF 556: College Student Development and Learning II
Second course in sequence examining the human development and learning of students in higher education. Emphasis on cognitive-structural development and integrative dimensions in a sociohistorical context. (Lec. 3) Pre: HDF 555.

4) College of Business
MBA Program

MBA 558: Fixed Income Security Analysis (3)
To provide working knowledge of the fixed-income markets; analyze portfolio of fixed income securities, strategies and performance; study mortgage backed securities. Pre: MBA 504, or equivalent.

MBA 570: Hedge Fund Management and Investment Banking (3)
Introduce performance of hedge fund strategies, performance, fees, and organization structure. Discuss the practice and issues related to investment banking. Pre: MBA 504, or equivalent.

Additional Curricular Matters

1) College of Arts and Sciences
English Department

English PhD Program Change:
We are requesting a small correction to our catalog listing. Under Requirements for the Doctor of Philosophy in English, the catalog currently states "effective Fall 2013, the GRE Literature in English test is required for applicants in literature." We in fact do not require the GRE Literature in English test. (The general GRE is required, however). We would like this language struck from the catalog.

For a very brief time we did have this requirement, but it prevented consistent requirements across our Literature and Writing specializations, so we decided to drop it. We made the change internally, but apparently the catalog language was never changed.

English Department
Writing and Rhetoric

Rhetoric and Composition Program Change:
In response to our 2011-2013 assessment of graduate student learning outcomes, the Writing & Rhetoric Department is proposing a new course with an emphasis on pedagogy in Writing Studies to be offered each fall, which will be required of doctoral students in our specialization.

New catalog language: “The specialization in rhetoric and composition studies requires ENG 514 and WRT 512, 524, 545, 646, and 699.”

Old catalog language: “The specialization in rhetoric and composition studies requires ENG 514 and WRT 512, 524, 645, and 699.”
Department of Modern and Classical Languages and Literature

Spanish M.A. Program Change:
The Language Department requests a change of the program requirement for the M.A. in Spanish from the current catalog language to the following:

*Program requirements (30 credits):*
Successful completion of ten courses (30 credits) as stipulated in an approved Program of Study, including Spanish 510, as well as the written and oral components of the MA Comprehensive Examinations. Thesis option may include up to six research credits in the total 30 credits. Two-semester Spanish language teaching requirement in the Department of Languages at the University of Rhode Island. Teaching requirement may be waived at the discretion of the Spanish section.

Description of Changes (M.A. Spanish)
We reworded the program requirements for clarity. We added two requirements: (1) one of the required ten courses for the M.A. must be SPA 510 Contemporary Spanish Workshop and (2) a two-semester Spanish language teaching requirement in the Language Department at URI, which may be waived at the discretion of the Spanish section, if the candidate already has language teaching experience.

Rationale for Changes
The vast majority of students in our M.A. Spanish program are future language teachers from the state of Rhode Island. We want to ensure they have practical guided classroom teaching experience as part of the M.A.

2) College of Human Science and Services
   Human Development and Family Studies
   College Student Personnel

Notice of Change for COLLEGE STUDENT PERSONNEL (CSP) SPECIALIZATION WITHIN THE MASTER OF SCIENCE IN HUMAN DEVELOPMENT & FAMILY STUDIES (HDF)
Date: (to be filled in after final approval is received)

A. PROGRAM INFORMATION
1. Name of institution UNIVERSITY OF RHODE ISLAND
2. Name of department, division, school or college

Department: HUMAN DEVELOPMENT & FAMILY STUDIES
College: HUMAN SCIENCE & SERVICES

3. Intended initiation date of program change. Include anticipated date for granting first degrees or certificates, if appropriate.
Initiation date: FALL SEMESTER 2015
First degree date: N/A

4. Intended location of the program REMAINS KINGSTON CAMPUS

5. Summary description of proposed program (not to exceed 2 pages).
If applicable, please include the existing URI catalog language and proposed catalog language changes that relate to your request.
PROGRAM REQUIREMENTS
CURRENT CATALOG INFORMATION
Program requirements: 42-credit program consisting of 26 credits in core HDF courses: 551, 560, 562, 567, 568, 570, 572 [1], 573 [1], 574, 575 [1], 576 [2], six elective credits, a multi-part comprehensive examination, plus one of the following capstone options: nonthesis internship (HDF 580 [2], 581 [2], 583, 584), nonthesis action research project (HDF 595 [6], HDF 580 [1], HDF 553), or thesis (HDF 599 [6], HDF 580 [1], HDF 553).

PROPOSED CATALOG INFORMATION
Program requirements: 42-credit program consisting of 33 credits in core HDF courses (551, 555, 556, 560, 567, 570, 572, 574, 576, 580, 581), either 6 internship credits (583 & 584) and 3 elective credits or 3 practicum credits (553) and 6 elective credits, and a comprehensive examination.

6. Signature of the President

David M. Dooley

Proposed Changes to COLLEGE STUDENT PERSONNEL (CSP) Specialization within the Master of Science, Human Development & Family Studies (HDF) Degree

Following the external program review and graduate outcomes assessment processes, the two full-time, tenured HDF faculty responsible for the CSP specialization (i.e., Drs. Katherine Branch & Annemarie Vaccaro) are proposing the following changes to the program’s requirements and curriculum. These changes also take into consideration that our human resources are expected to remain at two full-time faculty members (vs. three), with some courses taught by per-course instructors. Most of the proposed changes involve streamlining the requirements or making updates in the Catalog and, therefore, are considered “minor.” With the changes constituting less than 25% of the Program of Study requirements, a Notice of Program Change form has been included in the curricular materials.

PROGRAM REQUIREMENTS
CURRENT
Program requirements: 42-credit program consisting of 26 credits in core HDF courses: 551, 560, 562, 567, 568, 570, 572 [1], 573 [1], 574, 575 [1], 576 [2], six elective credits, a multi-part comprehensive examination, plus one of the following capstone options: nonthesis internship (HDF 580 [2], 581 [2], 583, 584), nonthesis action research project (HDF 595 [6], HDF 580 [1], HDF 553), or thesis (HDF 599 [6], HDF 580 [1], HDF 553).

PROPOSED {Changes are in bold font with a dotted underline.}
Program requirements: 42-credit program consisting of 33 credits in core HDF courses (551, 555, 556, 560, 567, 570, 572, 574, 576, 580, 581), either 6 internship credits (583 & 584) and 3 elective credits or 3 practicum credits (553) and 6 elective credits, and a comprehensive examination.

The proposed changes, which are explained in more detail in the following sections, would result in the program deleting the organization development course as a requirement, expanding adult development courses from one to two, combining and expanding two 1-credit administrative courses into one 3-credit course, combining 1-credit and 2-credit diversity courses into one 3-credit course covering the same content, requiring that all CSP students be in the same 6-credit professional seminar capstone course sequence for completing a practice-based assessment project grounded in research knowledge and skills (i.e., complete a substantial paper involving significant independent study), reducing the number of elective credits from 6 to 3 for students who do an academic-year internship, and eliminating the action research and thesis capstone options. Since the emphasis in CSP master’s programs is on assessment versus research,
elimination of the thesis option makes the program’s emphasis on assessment both consistent and clear; all students will complete nonthesis assessment projects and papers in the professional seminar course sequence.

CURRICULUM CHANGES

add HDF 555 and HDF 556; thus, delete
HDF 568: delete current course number, credits and description; replace with revised two-course sequence of HDF 555 (College Student Development and Learning I) AND HDF 556 (College Student Development and Learning II). With the CSP specialization’s emphasis on human development as well as the expansion in the amount of material that needs to be covered with more depth, two sequential courses are needed instead of one. This course sequence aligns developmental content coverage with standards and expectations in our field, which emphasizes early and middle adulthood and the impact of college experiences on adult development. FYI: The course numbers on either side of 568 already are in use; thus, why the proposal is to use two new, yet sequential, course numbers that are not in use currently.
HDF 572: revise title to “Administrative Issues in Student Affairs” (from “Administrative Practices in Human Development”), increase credits to 3 (from 1), and revise course description. Course will be inclusive of legal issues content covered currently in HDF 573, and depth of content is expanded to include student affairs material from HDF 562.
HDF 573: delete current course because content is merged with revised HDF 572.
HDF 575: delete current course because content is merged with revised HDF 576.
HDF 576: revise title to “Diversity and Cultural Competence in Student Affairs” (from “Diversity in Higher Education”), increase credits to 3 (from 2), and revise course description. Course will be inclusive of material currently covered in HDF 575.
HDF 580 & 581: make no Catalog changes other than removing from HDF 581 prerequisites “concurrent enrollment in HDF 584;” retain “Permission of instructor” as the prerequisite for HDF 581. The Program of Study change is that each seminar now will be 3 credits (from 2) and taken by all CSP students. Students will complete a practice-based assessment project grounded in research knowledge and skills (i.e., complete a substantial paper involving significant independent study), and seminars no longer are linked to internship. Thus, all students will experience the same professional seminar capstone course sequence.

ADDITIONAL COURSE DESCRIPTION CATALOG CHANGES/UPDATES
HDF 553: remove “credit or concurrent enrollment in” for prerequisites because students are expected to have completed some academic preparation for supervised field experience. Thus, retain “HDF 567 and permission of instructor” as the prerequisite.
HDF 560: remove the notation “(Lec. 2, Lab 4) Service Learning” from the course description. Course does not have a laboratory, and is taught as a three-credit lecture with applied assignments that are not necessarily service learning.
HDF 574: revise prerequisites to “HDF 555, 556” to reflect replacement of HDF 568 with two-course developmental sequence and that students may take prior to completing HDF 570.
HDF 583: remove sentence after prerequisites that reads “College Student Personnel students must enroll concurrently in HDF 580” because this sentence no longer applies.
HDF 584: remove sentence after prerequisites that reads “College Student Personnel students must enroll concurrently in HDF 581” because this sentence no longer applies.

ACADEMIC CREDIT COMPARISON
CURRENT PROGRAM PROPOSED PROGRAM
HDF 551 no change
HDF 553 no change
HDF 560 no change
HDF 562 no longer required course for CSP students* (-3 credits)
HDF 567 no change
HDF 568 replace with HDF 555, 556 sequence (+3 credits)
HDF 570 no change
HDF 572 & 573 merge and expand into revised HDF 572 (+1 credit)
HDF 574 no change
HDF 575 & 576 merge HDF 575 into HDF 576 (0 credit change)
- Internship Option Option 1: Internship & 3 Elective Credits

[primarily for full-time students] [primarily for full-time students]
HDF 580 no change in Catalog (+1 credit in Program of Study)
HDF 581 no change in Catalog (+1 credit in Program of Study)
HDF 583 no change
HDF 584 no change
6 elective credits 3 elective credits (-3 credits)
**TOTAL CREDIT CHANGE FOR STUDENTS = 0, since includes +1 for HDF 572 above**
- Action Research/Thesis Option 2: Practicum & 6 Elective Credits

[primarily for part-time students] [primarily for part-time students]
HDF 553 no change
HDF 580 no change in Catalog (+2 credits of HDF 580 & +3 credits of HDF 581 in Program of Study)
HDF 595/599 delete (-6 credits)
6 elective credits no change
**TOTAL CREDIT CHANGE FOR STUDENTS = 0, since includes +1 for HDF 572 above**

{*With CSP no longer requiring HDF 562 (Organization Development in Human Services), the department will need to decide if it will continue to staff this course. Ann Morrissey, special assistant to the provost for academic planning, is willing to teach HDF 562 as a per-course instructor.}

**STAFFING & BUDGETING**
Currently, the full-time CSP faculty’s instructional load includes all required course credits in the CSP curriculum except 8, which typically are taught by four different per-course instructors who are supervised by the full-time faculty. In the proposed program, the full-time CSP faculty’s instructional load includes all required course credits in the CSP curriculum except 9, with three per-course instructors needed. This would reduce the number of per-course instructors by one, and thus the additional supervision required of the full-time CSP faculty from four to three. Proposed course releases for the full-time faculty have been provided to the department chair.

The financial cost of the proposed curriculum is an increase of ~$1,180, for the addition of 1 credit to HDF 572. This change enhances continuity of course coverage, which was expressed as a concern in the program review, and keeps the increased cost as low as possible since a per-course instructor is used for HDF 572.

**FYI:** When asked previously to consolidate courses/credits to enhance fiscal savings, CSP reduced the number of practicum sections (HDF 553) from twice per year to once per year, with all students enrolling in the same seminar course in the spring. The proposed program retains this arrangement.

**LIBRARY IMPACT**
No new critical journals, monographs or electronic resources are needed to implement the proposed curriculum changes. A Library Impact Statement from HDF subject librarian Mimi Keefe is included with the proposals for HDF 555 and HDF 556.

**B. New Program Committee**

Major revision of the requirements in the Master in Library and Information Studies Program. The complete proposal can be found in your Sakai New Program Proposals Resources in a file titled ‘April 2014 MLIS_PrgChange_portfolio copy.pdf’

**V. Old Business**
A. Continued discussion of policies related to master's thesis defenses including the requirements surrounding the signatures required on the defense set-up form and the deadline by which thesis proposals need to be submitted to the Graduate School.

B. The Council discussion on the issues that have arisen regarding the embargo of electronic theses/dissertations concluded that the major professor should at least acknowledge that they have discussed the implications of the embargo decision with the student. Exactly how that should be documented is still on the table to be resolved. Council members August and Lovett will bring forward possible solutions.

C. The Research Integrity Office of the URI Division of Research and Economic Development has prepared a proposed draft of a policy to require training in the 'responsible conduct of research' for all graduate students in thesis/dissertation programs. That proposal presented here was discussed at the most recent meeting of the Council, but questions remained regarding faculty training. We will try to work through this and come to a resolution.

**Responsible Conduct of Research Training**

The University is committed to abide by, and comply with, requirements for responsible conduct of research (RCR) training stipulated by federal funding agencies (e.g., NIH, NSF, USDA) that provide the bulk of support for academic research. It is the policy of URI that all students conducting research (i.e., Master's programs with thesis and Doctoral programs) receive training in RCR topics such as mentor/mentee responsibilities and relationships, data ownership, research misconduct, and responsible authorship and publication. It is the purpose of this policy to assure the students are appropriately trained in RCR topics and thus prepare the students current and future research endeavors.

The RCR training requirement can be accomplished by: 1) Completing the online CITI training, 2) complete an approved course that covers research ethics, or 3) attend and participate in four RCR seminars sponsored by the Office of Research Integrity. Completion of training requirements will be verified by the Office of Research Integrity at the time of Thesis/Dissertation Proposal Approval. For more information on options to complete the RCR training requirement, please visit the XX website.

VI. **Graduate School Fellowship and Scholarship selection process**

Council members Sterne and Miles have suggestions and questions regarding the Graduate School Fellowship and Scholarship program. Time permitting, we will discuss these to see if changes would be in the best interests of these award programs. If time does not permit this discussion, we will suggest assembling an ad hoc committee to discuss and address the concerns expressed.

VII. **New Business**

VIII. **Adjournment**