Council Members Present: Peter August, Denise Coppa, Larry Englander, David Faflik, Michael Greenfield, Stephen Kogut, Julia Lovett, Scott Martin, Libby Miles, Daniel Sheinin, Ben Young

Council Members Not Present: Marc Hutchison, Rainer Lohmann, Kathy Peno, Kyle Scully, Evelyn Sterne, Lubos Thoma

Others Present: Dean Nasser Zawia, Associate Dean Keith Killingbeck, Megan Yakey, Alycia Mosley Austin, Ted Myatt

I. The meeting was called to order at 2:03pm by Dean Zawia

II. The Approval of Minutes of Meeting No. 478 were postponed

III. Announcements

A. Dean Zawia recognized recent appointments to the Graduate Faculty:

ANNU MATTHEW ART (MFA Credential) 1/30/2014

B. Dean Zawia spoke with Council regarding the Graduate Assistantship Creation Pilot Program. He noted the application process and proposal deadline 15 March 2014, as well as asking for feedback and creative thinking as this is a pilot program.

C. Associate Dean Killingbeck spoke with Council regarding the Excellence in Doctoral Research Awards. Nominations will be accepted up to 15 March 2014 for any student that graduated in 2013.

D. Associate Dean Killingbeck informed Council of new procedures in place for those students who need to pay back CRG (continuous registration) fees. In the past, we asked that these fees be waived by Enrollment Services. We found out that instead of waiving the fees the students were just not being enrolled for the CRG. This breaks the continuous enrollment policy of both the Graduate School and the Board of Governors. These new procedures are being tested now but ultimately means that less waivers will be granted as there is not money in the Graduate School budget to cover these costs.

E. Associate Dean Killingbeck explained why the policy changes for the signatures required on a Masters Thesis Program of Study have not yet been included in the Graduate School Manual. The Graduate School Manual will be
updated and published every three years with the stockpiled changes during that time.

IV. **Committees**

A. Curriculum Committee

**Course Changes Approved**
HDF 536 Family Dynamics and Health
CSF 524 Advanced Incident Response

**New Courses Approved**
ENG 695 Practicum: Teaching College English (3)
GEO 512 Seismology (3)

**New Courses Tabled**
CHE 570X Research Methods in Chemical Engineering

**Additional Curricular Matters**

1. College of Engineering
   Department of Chemical Engineering
   CHE Program Changes - Approved
2. College of Environment and Life Sciences
   MESM
   Environmental Planning and Design (EPD) Track - Approved
3. College of Human Science and Services
   HDF
   Proposal to waive GRE requirement for future applicants - approved

B. Policies, Standards, and Appeals Committee
The committee met and put forth a proposal for an appendix to the Graduate School Manual. Proposed Appendix I – Policies for Post-baccalaureate Graduate Certificates was reviewed by Council and approved with one minor edit to the amount of credits for certificate programs.

V. **Old Business**

A. Pharmacy has withdrawn their proposal to share credits between the Pharm D and Masters Program until the proposal can be revised.
B. Ted Myatt presented a proposal to Council to require training in the ‘responsible conduct of research’ for all graduate students in
thesis/dissertation programs and for all faculty and staff involved in research. Council supported the idea but wants to see a specific proposal before voting.

C. The discussion regarding the embargo of electronic theses/dissertations was tabled due to time constraints

D. The discussion regarding masters thesis defenses requirements and signatures was tabled due to time constraints.

VI.  

   New Business

VII. Meeting adjourned at 4:01 pm