University of Rhode Island
The Graduate School
Graduate Council Meeting No. 481, 21 April 2014
MINUTES

Council Members Present: Pete August, Denise Copa, Larry Englander, Mike Greenfield, Julia Lovett, Scott Martin, Libby Miles, Kathy Peno, Kyle Scully, Daniel Sheinin, Evelyn Sterne, Lubos Thoma

Council Members Not Present: David Faflik, Marc Hutchison, Stephen Kogut, Rainer Lohmann, Ben Young

Others Present: Dean Zawia, Associate Dean Keith Killingbeck, Megan Yakey, Alycia Mosley Austin, Ted

I. Call to order at 14:05 by Dean Zawia

II. Minutes of Meetings Number 479 & 480 were approved

III. Degrees were certified by the Graduate Council

IV. Announcements

A. THANK YOU to the members of the 2013-14 Graduate Council whose terms expire at the end of this meeting --

   Peter August, CELS Representative (but remaining as Graduate School At-large Representative)
   Larry Englander, Graduate School At-large Representative
   Scott Martin, Graduate Student Representative
   Kyle Scully, Graduate Student Representative
   Ben Young, Graduate Student Representative

B. Dean Zawia recognized Recent additions to the Graduate Faculty

   SIMON ENGELHART     GEOSCIENCES     3/26/2014
   PING XU              POLITICAL SCIENCE 3/31/2014

C. The Assistantship Creation Pilot Program.
   Maximum 3 assistantships per college; total 24.
   Questions regarding student substitution at department discretion was addressed; strong support for funds returning to the pool. Decisions to be made on case by case basis.

   Funding update; Co-sponsored diversity awards were discontinued without notice.

D. The Excellence in Doctoral Research Award Program – the recipients.
Non-STEM -- Dr. Adam Moore, URI/RIC Education Program
Major Professor: Joanne Eichinger
“The Development and Validation of the Family Experiences with Autism Spectrum Disorders (FEASD) Scale”

STEM Dr. Amir Nasrolahi Shirazi, Pharmaceutical Sciences
Major Professor: K. Parang

E. Graduate School Manual
Changes to be made over the summer brought to council for decision first meeting in Fall 2014.
The topic of defense committee attendance of defense was discussed, ie Skype. Add language to require attendance of major professor and committee chair. Skype to be allowed with approval of the graduate school in advance.
Arguments for and against; agreement that face-to-face is best, but need to make accommodations when necessary.
To be addressed in changes to be voted on in Fall.

F. Update -- LikeLive and document management systems.
Video interviews for admission, will allow for more interviews by eliminating scheduling issues. Received a quote and are moving forward with the program. Document management system is still in the research phase.

IV. Committees
A. Curriculum Committee
I. 500/600-level courses

Changes:

1) College of Arts and Sciences
   Department of Mathematics

MTH 575 (ELE 575): Course deleted.

2) College of Arts and Sciences
   Harrington School of Communication and Media
   Graduate School of Library and Information Sciences

LSC 502: Management of Library & Information Services - Changes approved
Title changed to “Lead, Manage & Connect Library and Information Services.”
Description change to “Apply professional values, ethics, principles, theories, and problem-solving to present and future library and information services (LIS). Plan, lead, manage and connect LIS with transformation leadership in diverse communities.”

LSC 503: Collection Management - Changes approved
Description changed to “Introduction to the process of collection building and management of resources including various formats and subjects for libraries or information centers. Community assessment, formulation of policies, procedures, and evaluation methods.”

LSC 504: Resources and Information Services - Changes approved
Title change to “Searching for Answers: Meeting Users’ Information Needs.”

LSC 510: History of Books and Printing - Changes approved
Title change to “Books to Bytes.” Description change to “The historic and contemporary art and craft of book production, with emphasis on e-publishing and digital book creation.”

LSC 518: International Librarianship - Changes approved
Title change to “Global Information Services.” Description change to “Study, compare, and analyze information issues, practices, and organizations in a range of countries. Course may require travel to study information services.” Pre-requisite change to “Permission of instructor.”

LSC 521: Public Library Service - Changes approved
Description change to “Planning, evaluation and programming in public libraries, with an emphasis on community analysis and responsive services for seniors, adults, young adults, and children.”

LSC 523: Special Library Services - Changes approved
Description change to “Survey of major categories of special libraries in academia, corporations, foundations, government agencies, and the military, including archives, rare book collections, museums, religious and legal institutions, businesses, and healthcare organizations.” Pre-requisite change to “LSC 502 or permission of instructor.”

LSC 524: Teaching About Information - Course deleted.
LSC 525: Multiculturalism in Libraries - Changes approved
Change in pre-requisites to “LSC 504 or permission of instructor.”

LSC 527: Information Literacy Instruction - Changes approved
Title change to “Digital Information Literacy Instruction.” Description change to “Design and teach digital and information literacy skills to diverse library users to promote effective and ethical use of digital and information resources in a variety of library settings.” Pre-requisite change to “LSC 504 or permission of instructor.”

LSC 528: Instructional Technology for Library and Information Services - Changes approved
Title change to “Digital Visual Information Literacy.” Description change to “Provides an introduction to the theory, practice, and critical analysis of print and digital designs through digital and visual literacy studies.”

LSC 529: Information Design - Course deleted

LSC 530: Library Resources for Children - Changes approved
Title change to “Texts & E-Tools for Tots to Teens.” Description change to “Select, evaluate and promote the use of print, media, and digital resources for diverse populations by ensuring and mediating access to library resources and e-resources beyond collections.”

LSC 531: Library Resources for Young Adults - Changes approved
Title change to “Information Resources & Competencies for Youth.” Description change to “Understand the information needs of children and teens to promote reading, writing, and digital literacy and examine how children and youth make use of information resources for learning. Examine the design, structure, and dissemination of resources appropriate for children and youth.”

LSC 535: Public Library Youth Services - Course deleted.

LSC 550: Organization of Digital and Nonbook Resources - Changes approved
Description change to “Using current international and national standards for organization of digital and nonbook resources, the course emphasizes bibliographic control for retrieval and subject analysis, standards, access, and other mark-up languages.”

LSC 557: Research and Evaluation in LIS - Changes approved
Title change to “Document, Assess, Evaluate.” Description change to “Exploration of nature and role of library and information organizations and how information and organizational problems are identified and creative solutions are developed, implemented and assessed in real-world settings.”

**LSC 562: Administration of Special Collections, Archives - Changes approved**
Title change to “Digital Archives and Preservation.” Pre-requisite change to None.

**LSC 564: Introduction to Library Preservation -** Course deleted.

**LSC 565: Rare Book Librarianship. -** Course deleted.

**LSC 590: Introduction to Chinese Librarianship. - Changes approved**
Title change to “Introduction to Chinese Information Services.”

**LSC 595: Professional Field Experience - Changes approved**
Title change to “Apply and Reflect.” Description change to “Directed field experience applying theory to practice in libraries, information centers, and related organizations. Jointly supervised by a member of the faculty and a professional in the cooperating institution.”

**LSC 596: School Library Media Practicum and Seminar - Changes approved**
Pre-requisite change to “LSC 520 with a B or better and 21 hours of library science with a B average or permission of instructor.”

**LSC 597: Selected Topics - Changes approved**
Title change to “Current Trends.” Description change to “Selected topics of current and special interest in library and information studies not covered in existing course offerings. May be repeated with different topics.” Credit change from 1-3 to 3. Pre-requisite change to None.

3) College of the Environment and Life Sciences  
   Department of Biological Sciences

**BIO 544 (ENT 544): Insect Ecology – Changes approved**
Credit change from 2 to 3.

4) College of Human Science and Services  
   Human Development and Family Studies
HDF 553: Higher Education Practicum - Changes approved
Pre-requisite change to “HDF 567 and permission of instructor.”

HDF 560: Group Procedures and Leadership - Changes approved
Misinformation to be deleted from the catalog description: “(Lec. 2, Lab. 4) Service learning” is to be removed.

HDF 568: College Student Development and Learning - Course deleted

HDF 572: Administrative Practices in Human Development - Changes approved
Title change to “Administrative Issues in Student Affairs.” Credit change to 3. Description change to “Overview of administrative issues faced by student affairs practitioners including: resource management, supervision, budgeting, technology and legal issues.”

HDF 573: Legal Issues in Higher Education - Course deleted

HDF 574: Environmental Theory & Assessment in Higher Education - Changes approved
Pre-requisite change to “HDF 555 and 556.”

HDF 575: Cultural Competence in Human Services - Course deleted

HDF 576: Diversity in Higher Education - Changes approved
Title change to “Diversity and Cultural Competence in Student Affairs.” Credit change from 2 to 3. Description change to “Overview of the development of cultural competencies (awareness, knowledge, skills) needed by student affairs professionals and issues faced by diverse college students.”

HDF 581: Professional Seminar - Changes approved
Pre-requisite change to “Permission of instructor,” which removes the concurrent enrollment requirement.

HDF 583: Master’s Internship - Changes approved
Pre-requisite change to “Advanced standing and permission of instructor.”

HDF 584: Master’s Internship - Changes approved
Pre-requisite change to “Advanced standing and permission of instructor.”

New Courses

1) College of Arts and Sciences
   English Department
   Writing and Rhetoric

WRT 646: Topics in Writing Studies (3) - Course approved
Advanced study in special topics related to writing pedagogy. May include histories and theories of contemporary composition studies, interrogations of widespread practices, and/or relevant current topics in the field. May be repeated for credit.

2) College of Arts and Sciences
   Harrington School of Media
   Graduate School of Library and Information Sciences

LSC 516: Information and Culture (3) - Course approved
This course studies cultural architectures of information, exploring how cultural forms of information are understood and exchanged locally, nationally, and globally.

LSC 560: Human Information Behavior (3) - Course approved
This course is designed to introduce students to human information behavior (IB), investigating characteristics of information users, IB theories and research methods, and IB in personal, social, and institutional contexts. Pre: LSC 504.

LSC 570: Leadership in Information Professions (3) - Course approved
Introduction to the principles, practices, theories and ethics of leadership in the information professions. Focus on leading from any position within an organization or the larger LIS community. Pre: LSC 502.

3) College of Human Science and Services
   Human Development and Family Studies
   College Student Personnel

HDF 555: College Student Development and Learning I - Course approved
First course in sequence examining the human development and learning of students in higher education. Emphasis on development typologies and psychosocial development in a sociohistorical context. (Lec. 3) Pre: HDF 567.

**HDF 556: College Student Development and Learning II- Course approved**
Second course in sequence examining the human development and learning of students in higher education. Emphasis on cognitive-structural development and integrative dimensions in a sociohistorical context. (Lec. 3) Pre: HDF 555.

4) College of Business
   MBA Program

**MBA 558: Fixed Income Security Analysis (3) - Course approved**
To provide working knowledge of the fixed-income markets; analyze portfolio of fixed income securities, strategies and performance; study mortgage backed securities. Pre: MBA 504, or equivalent.

**MBA 570: Hedge Fund Management and Investment Banking (3) - Course approved**
Introduce performance of hedge fund strategies, performance, fees, and organization structure. Discuss the practice and issues related to investment banking. Pre: MBA 504, or equivalent.

**Additional Curricular Matters**

1) College of Arts and Sciences
   English Department

**English PhD Program Change – Change Approved**
We are requesting a small correction to our catalog listing. Under Requirements for the Doctor of Philosophy in English, the catalog currently states "effective Fall 2013, the GRE Literature in English test is required for applicants in literature." We in fact do not require the GRE Literature in English test. (The general GRE is required, however). We would like this language struck from the catalog.

For a very brief time we did have this requirement, but it prevented consistent requirements across our Literature and Writing specializations, so we decided to drop it. We made the change internally, but apparently the catalog language was never changed.

   English Department
   Writing and Rhetoric
Rhetoric and Composition Program – Change Approved

New catalog language: “The specialization in rhetoric and composition studies requires ENG 514 and WRT 512, 524, 545, 646, and 699.”

From

Old catalog language: “The specialization in rhetoric and composition studies requires ENG 514 and WRT 512, 524, 645, and 699.”

Department of Modern and Classical Languages and Literature

Spanish M.A. Program Change – Change Approved
The Language Department requests a change of the program requirement for the M.A. in Spanish from the current catalog language to the following:

Program requirements (30 credits):
Successful completion of ten courses (30 credits) as stipulated in an approved Program of Study, including Spanish 510, as well as the written and oral components of the MA Comprehensive Examinations. Thesis option may include up to six research credits in the total 30 credits. Two-semester Spanish language teaching requirement in the department of Languages at the University of Rhode Island. Teaching requirement may be waived at the discretion of the Spanish section.

Description of Changes (M.A. Spanish)
We reworded the program requirements for clarity. We added two requirements: (1) one of the required ten courses for the M.A. must be SPA 510 Contemporary Spanish Workshop and (2) a two-semester Spanish language teaching requirement in the Language Department at URI, which may be waived at the discretion of the Spanish section, if the candidate already has language teaching experience.

Rationale for Changes
The vast majority of students in our M.A. Spanish program are future language teachers from the state of Rhode Island. We want to ensure they have practical guided classroom teaching experience as part of the M.A.

2) College of Human Science and Services
   Human Development and Family Studies
   College Student Personnel
Thesis program was discontinued and appropriate changes were made to the catalog and program requirements to address this change. – Change Approved

B. New Program Committee
Major revision of the requirements in the Master in Library and Information Studies Program. The complete proposal can be found in your Sakai New
V. Old Business

A. Discussion regarding thesis defense setup form; Committee agrees that the defendable copy is acceptable to defend; not agreeable to all faculty. Some hold belief that it is major professors job to ensure defendable copy is in fact defendable.

Graduate school expectations of faculty reviewing defendable copy was explained, first look for “fatal flaws”, second read right before defense is detailed read.

CELS faculty POV; will not read until right before defense, initial read is just extra work.

It is the job of the major professor.

Should the form be changed to ensure major professor agrees the copy is “defendable”. Council was amenable to such a change.

**MOTION**: (August, Greenfield second) make changes on forms and graduate manual to reflect: “Major professor is responsible for declaring defendable copy “defendable”, while other members agree only to attend the defense on the agreed upon date and time.” – all in favor **motion passed**.

B. Discussion on the issues regarding the embargo of electronic theses/dissertations. Council members August and Lovett presented options.

**MOTION**: (August, Lovett second) “Revised library rights statement which addresses embargo needs and major professor input. All in favor – **motion passed**.

C. The Research Integrity Office of the URI Division of Research and Economic Development has prepared a proposed draft of a policy to require training in the ‘responsible conduct of research’ for all graduate students in thesis/dissertation programs. That proposal presented here was discussed at the most recent meeting of the Council, but questions remained regarding faculty training. Ted presented updates.

**“Responsible Conduct of Research Training**
The University is committed to abide by, and comply with, requirements for responsible conduct of research (RCR) training stipulated by federal funding agencies (e.g., NIH, NSF, USDA) that provide the bulk of support for academic research. It is the policy of URI that all students conducting research (i.e., Master’s programs with thesis and Doctoral programs) receive training in RCR topics such as mentor/mentee responsibilities and relationships, data ownership, research misconduct, and responsible authorship and publication. It is the purpose of this policy to assure the students are appropriately trained in RCR topics and thus prepare the students current and future research endeavors.

The RCR training requirement can be accomplished by: 1) Completing the online CITI training, 2) complete an approved course that covers research ethics, or 3)
attend and participate in four RCR seminars sponsored by the Office of Research Integrity. Completion of training requirements will be verified by the Office of Research Integrity.”

**MOTION:** approving policy as written above. Yay 6 - Nay 3 **motion passed.**

NOTE: Memo will be sent to VP of research, Chair of Council for Research, as well as President and the provost, recommending that this policy will also apply to the faculty.

VI. **Adjournment 16:15**