UNIVERSITY OF RHODE ISLAND

Position Description

TITLE: Director, Medical Services/Staff Physician

DIVISION: Student Affairs – (URI Health Services)

REPORTS TO: Director, Health Services

GRADE: (Not Applicable)

SUPERVISION: Supervise physicians and nurse practitioners

BASIC FUNCTION:

Provide oversight, perform analyses, and make recommendations on all clinical matters relative to the scope, accessibility, and quality of care provided within the University’s Health Services. Supervise personnel and establish policies, procedures and priorities necessary to maintaining a quality health care program. Provide primary ambulatory care to students per URI Physician’s contract.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Interview and evaluate physician and nurse practitioner applicants and makes recommendations to the Director of Health Services regarding provider staffing.

Directly supervise and schedule all physicians and all nurse practitioners.

Develop and maintain systems and protocols to ensure fulfillment of legal and ethical responsibilities of physicians and nurse practitioners.

Establish medical, personnel utilization, and quality improvement policies in consultation with the supervisors of nursing, laboratory, x-ray, pharmacy, medical records, and health education in all matters directly affecting patient care.

Propose to the Director of Health Services innovative and efficient medical services; implement such proposals in cooperation with the Medical Director.

Responsible for coordinating medical care in emergencies and epidemics.

Provide medical direction and review of quality of care and productivity.

Coordinate clinical interactions with the URIEMS.

Prepare reports regarding medical services as required by the Director.
Coordinate with the Director of Health Services in responding to student proposals and complaints regarding medical care.

OTHER DUTIES AND RESPONSIBILITIES:

Serve on key committees as requested by the Director of Health Services.

Perform related duties and responsibilities as defined by the Director of Health Services.

Serve as a member or representative on all search committees for management personnel positions at Health Services.

As the University’s “Staff Physician,” perform clinical duties.

LICENSES, TOOLS AND EQUIPMENT:

Must have a State of Rhode Island physician’s license.

ENVIRONMENTAL CONDITIONS:

This position is not substantially exposed to adverse environmental conditions.

QUALIFICATIONS:

Must hold or obtain a Rhode Island medical license prior to appointment, possess two to five years of current clinical experience, and be board certified or board eligible in family medicine, pediatrics, or internal medicine. Group practice primary ambulatory care experience with adolescent/young adult populations, women’s health, sports medicine, and administrative/leadership experience preferred.

ALL REQUIREMENTS ARE SUBJECT TO POSSIBLE MODIFICATION TO REASONABLY ACCOMMODATE INDIVIDUALS WITH DISABILITIES.