UNIVERSITY OF RHODE ISLAND

Position Description

TITLE: Specialist, Nutrition

DIVISION: Student Development

REPORTS TO: Specialist, Health Educator or Medical Director

GRADE: 11

SUPERVISES: Support staff

BASIC FUNCTION:

Responsible for the education and clinical intervention in nutrition of patients at the University Health Services.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Provide individual and group counseling in nutrition and nutrition related problems.

Develop, plan and implement nutrition education outreach programs (workshops, seminars, health fairs, in services, etc.) for the purpose of improving the nutritional health of individuals/students.

Serve as a consultant to the clinical staff in all nutritional matters.

Accept nutrition referrals from Health Services and other campus resources.

Supervise and participate in training student interns in nutrition and health education.

Serve as liaison between Health Services and Dining Services.

OTHER DUTIES AND RESPONSIBILITIES:

Collaborate with all professionals assigned to the Health Education Program in the delivery of services.

Collect data and prepare reports in nutrition education. Serve on University and departmental committees.
LICENSES, TOOLS AND EQUIPMENT:

Personal computers, printers and word processing, data base management and spreadsheet software.

ENVIRONMENTAL CONDITIONS:

The incumbent is not substantially exposed to adverse environmental conditions.

QUALIFICATIONS:

Master's degree in nutrition required and must be a registered dietician. Two years of experience providing individual and group nutrition counseling required. Demonstrated ability in the development of innovative health education programs required. Demonstrated ability in working with and supervising students. Demonstrated ability in counseling individuals with recognized eating disorders and other nutritional deficiencies required. Must be able to work in an interdisciplinary setting. This position requires that the incumbent possess the ability to communicate effectively verbally and in writing, be able to organize, coordinate and supervise support staff and be able to interpret institutional policies, plans, objectives, rules and regulations and communicate the interpretation to subordinates and others. Must be able to prepare and present detailed studies and reports to include recommendations concerning the substance of the studies and reports. Must possess strong interpersonal skills and be able to prepare and deliver oral presentations before small, medium and large groups of people.

ALL REQUIREMENTS ARE SUBJECT TO POSSIBLE MODIFICATION TO REASONABLY ACCOMMODATE INDIVIDUALS WITH DISABILITIES.