STUDENT EXCHANGE AGREEMENT

Between the

University of Rhode Island, Rhode Island, USA

And

National University Corporation Kochi University

This Student Exchange Agreement is made and entered into on the day of the final signature, by, and between the University of Rhode Island, Kingston, Rhode Island, USA (hereinafter referred to as URI) and National University Corporation Kochi University (hereinafter referred to as KU). By accepting the text of this agreement, the two institutions decide to participate, officially, in a program of undergraduate student exchange, which include student interns\(^1\) under the terms and conditions outlined below.

Article I
On a basis of reciprocity, and in the interests of both institutions, the goal of this agreement is to establish an exchange program open to qualified undergraduate students and student interns at each of the two participating universities. Each institution, shall assume full responsibility in the assessment and selection of qualified candidates to be sent to the host university. The host institution shall then respect the selection so made.

The exchange program will be open to students from URI who have completed and approved at least one year of undergraduate studies, whereas KU students will be governed by the regulation determined by KU.

For every academic period, each institution will inform the other on the academic expenses (not limited to books, materials, local transportation and other unforeseen expenses that may result from the students during their programs of studies), plan of studies, academic calendars, number of classes and exams. Each institution will promptly inform the other about the exact enrollment dates for their programs, including the starting and finishing dates of every semester/period in their academic year.

\(^1\) For the purposes of this agreement, interns are students who are not enrolled on courses of study at the host institution but may be undertaking other work such as: an internship placement, final year projects or other research as agreed by the home school advisor and host institution supervisor.
**Article II - Student Selection**

Each institution, shall assume full responsibility in the assessment and selection of qualified candidates to be sent to the host university. URI and KU agree to select students that are prepared linguistically, so as to be able to participate in the instructional programs of URI and KU.

a. Candidates must meet the minimum admission requirements at both institutions. Each institution consents to accepting students having the required qualifications.

b. This agreement assumes the exchange of an equal number of students who will register for courses at the respective schools, though an imbalance may occur in a given year. Any exchange imbalance should be rectified within a three-year period.

c. KU and URI will decide on the exact number of students to be exchanged no later than March 1st of the preceding academic year for fall semester and academic year participants, and September 15th of the academic year in progress for spring semester participants.

d. KU and URI will examine the program annually for any imbalances in the number of students and adjust, as needed, the number of students to be exchanged the following year in order to keep a reasonable balance in the exchange.

e. For the purposes of reciprocity between the institutions, two students per one semester are equal to one student for the entire academic year.

f. Each accepted student would have an academic program approved by the student's advisor for the fall and [and/or] spring terms. The proposed program of study is to be determined in advance as part of the process of approving each student for this exchange program. No student can participate in this exchange beyond the duration of one academic year.

g. For every enrollment period and after completing the exchange program, each institution will promptly provide the transcript of every exchange student in the Host Institution. It is the responsibility of the exchange program participant to ensure that the academic record of their academic performance is sent directly to his/her home institution at the conclusion of each semester. It shall be the sole responsibility of the home institution to decide on the application of those credits to the student's degree program.

h. Incoming KU students and/or interns may not continue their participation at URI beyond 12 months, unless admitted to a degree program. All must receive approval from the US Department of Homeland Security and the US Department of State to change to an F-1 visa category or J-1 visa subcategory before commencing a degree program.

i. Progression to a program at KU will still require the submission of a full application and the applicant must meet the defined entry criteria of KU in order to be considered.
Article III – Academic Regulations
All exchange students shall be subject to the same academic regulations regarding class performance (regular attendance to lectures and seminars, assignments and final exams), community standards, and student discipline system, pertaining to all part-time and full time undergraduate students at the host institution.

Students coming to URI must be prepared linguistically, so as to be able to participate in the instructional programs of URI. It is recommended that they meet the standard based on IELTS or TOEFL test scores. Students with below standard scores for IELTS or TOEFL will be expected to participate in the English Language Studies Courses (oral English language skills). Similarly, students coming to KU must be prepared linguistically to participate in the instructional programs of KU.

Students whose first language is not English will be required to demonstrate appropriate performance in English language at a standard equivalent to IELTS 6.0 or above, or as determined by KU in its absolute discretion.

a. In accordance with the host institution’s academic requirements for its regularly enrolled students, students are expected to be in good academic standing (2.0 GPA/undergraduate, with no F's – US grades) to continue in the second semester. If such has not been achieved, the host institution may deny second semester enrollment without refund of program cost.

Participation in this exchange program is not intended to imply acceptance into a degree program at either host institution. Incoming students will not be admitted as degree-seeking students unless they are formally admitted by the corresponding Faculty or School.

Article IV - Housing, Fees, Visa
Both institutions agree to provide facilities and logistics to assist participating students to get settled in each university, including the provision of information on campus accommodations and orientation at the respective institutions. Both KU and URI will provide the necessary information and orientation so that exchange students get used to and participate in lectures, seminars and research programs that are closer to their programs of studies and performance level.

a. URI and KU will help participating students to obtain the corresponding visa.

b. Students with an exchange slot will enroll and pay tuition and fees, and other related costs to their respective home institutions (if and when appropriate). They will not have to pay any fees to the host institution during the period of exchange. Incoming students will have a regular student status at the host institution. When an imbalance in number of students attending occurs, incoming students may pay these same tuition fees to the host institution or the partner school must wait until parity has been achieved before sending students.

c. URI will agree to make available on-campus housing or its equivalent to the exchange students during the academic term, provided that the student complies with the
residence’s requirements, deadlines for application, deposits and payments for residence halls or comparable housing, and arrival at the scheduled date.

d. Incoming Interns are not eligible to reside in residence halls operated by the URI Office of Housing and Residential Life/HRL. If and when space is available, they may reside at other residential locations on campus (e.g., IEP House and/or IT House operated by the International Engineering Program) or off campus not managed by HRL. Students are not restricted to the URI campus housing.

e. All exchange students and interns are responsible for living expenses, room and board, books and materials, local trips, health insurance and personal expenses, including special fees that may be required of exchange participants and/or other international students during the exchange period as well as during extended academic recess (e.g., winter and spring breaks). Neither institution will be responsible for such fees and expenses unless otherwise agreed, and institutions are free to elect to do so.

Article V – Health Insurance
All students coming to URI are required to purchase URI health insurance. All International students will be automatically enrolled in and are responsible for payment of the University Accident/Sickness Insurance Plan unless they apply for and are granted a waiver. Waiver of the URI insurance will require that students show proof of other comparable health insurance that matches the medical insurance regulations mandated by the Affordable Care Act. The URI Health Services reserves the right to compel students to purchase URI health insurance if the health insurance advance by the student is found to be insufficient. Lack of compliance will result in immediate dismissal.

a. The cost and treatment of minor illnesses treated at the University of Rhode Island Health Services Center will be paid by the Health Services Fee paid by outgoing URI students. Interns are not eligible to receive treatment at the URI Health Services Center.

Article VI – Federal Regulations
Violation of laws committed in the United States of America shall subject the exchange student and interns to immediate withdrawal from the exchange program and immigration sponsorship; and to immediate expulsion by the Department of Homeland Security from the United States without refund of expenses related to the program cost. The student will be granted 15 days after withdrawal of the academic and immigration sponsorship to leave the host country.
Article VII - Student Interns

Students from KU who wish to spend a period of internship, may do so for a period up to 12 months with approval from both the host and home institutions, for the time agreed by both institutions.

a. Student Interns will not receive an exchange slot and will not be expected to pay tuition and/or fees since they will not matriculate for courses at the host institution.

b. As per the US Department of State, incoming KU Interns cannot matriculate in courses, change and/or request visa category/subcategory without leaving the country, or extend their period of internship beyond 12 months of participation.

c. KU may submit the names of KU non-degree interns to a corresponding member of the faculty (according to the academic discipline). The URI faculty sponsor will forward the KU students’ names to the Office of International Students and Scholars for processing and issuing of immigration documents.

1c. KU Intern will be required to submit a DS-7002 form (Training Internship Placement Plan) and a DS-2019 form to the U.S. Consular Post when applying for a J-1 visa.

d. Incoming Interns are not subject to academic regulations.

Article VIII – Liability, Insurance, Indemnification

a. Each institution shall be liable for its own acts or omissions and the acts or omissions of its employees, students and agents for any claims made by any person or entity for property damage or bodily injury, including death. Neither institution shall be liable for any indirect, special or consequential damages, including without limitation, operating losses, lost earnings, profits, or other revenue.

b. URI and KU shall defend, indemnify and hold harmless each other and each of their trustees, officers, employees, agents and volunteers from and against any and all liability, loss, expense, or claims for injury or damages arising out of, resulting from, or in connection with the performance of this Agreement. Each institution shall keep and maintain, at its own cost and expense, general liability insurance in amounts sufficient to support the indemnifications set forth above under the law of each respective country. URI and KU also confirm that their self-insurance shall be primary in connection with all indemnification and/or hold harmless obligations set forth in this Agreement.

c. Each institution shall indemnify, defend and hold harmless, the other, including their respective governing board, board members, officers, directors, trustees, employees, students, agents and contractors, from any and all loss, liability, payment, or judgments, including reasonable attorneys’ fees, arising out of or in connection with any claim, demand, action or proceeding, brought or made by any person or entity for property damages or personal/bodily injury including death, caused by or resulting from its
negligence or willful misconduct or the negligence or willful misconduct of its directors, officers, employees, students, agents or contractors.

**Article IX**

KU designates the Director of International Relations Office, whereas URI designates the director of the Office of International Education to serve as the officials responsible for carrying out the details of this agreement. The Offices will serve as a link between the two institutions and be responsible for supervising the selection of students who participate in the exchange and assist with the students’ adjustment.

**Article X**
The Specific Agreement will be valid with the signature of both legal authorities and will last five years, with automatic renewal for the same and consecutive period.

a. This Specific Agreement carries no financial implications for the signatory institutions, except for the above-mentioned tuition and fees access regulations where applicable.

b. It is understood that this Agreement in no way restricts any other agreement that either institution may have with other universities or academic organizations.

c. The Agreement may be revised or modified by mutual consent until terminated by either of the parties. Either individual institution may give notice of intention to terminate participation without giving any reasons. Such notice shall be given through registered letter to the address mentioned in the submission of such letter at least six (6) months before the beginning of the academic year in which it will take effect and the agreement will be terminated at that time. If the Specific Agreement is terminated, the institution having hosted the larger number of students until then shall be entitled to send to the other institution, within two (2) years from the date on which the Specific Agreement was terminated, a sufficient number of students to rectify any existing imbalances.

d. Both institutions agree to establish periodic evaluation mechanisms in order to examine the application and development of this Agreement.

e. Any differences, conflicts of interests or problems resulted from the application or interpretation of this Specific Agreement will be solved on a first level by the Coordinators of the parties, and on a second level by the respective Presidents or those appointed by them.
The representatives of both institutions will sign two (2) valid copies of this document and stamp them with their respective seals.

Signatures:

The University of Rhode Island

Dr. Donald DeHayes
Provost and Vice President of Academic Affairs

National University Corporation Kochi University

Dr. Hiroshi Wakiguchi
President
Kochi University

05/18/15 (date) 06/12/15 (date)