STUDENT EXCHANGE AGREEMENT

Between the

University of Rhode Island, Rhode Island, USA

And

Waseda University, Tokyo, Japan

This Student Exchange Agreement is made and entered into on the day of the final signature, by, and between the University of Rhode Island, Kingston, Rhode Island, 02882 USA (hereinafter referred to as URI) and the Waseda University, 1-104 Tostukamachi, Shinjuku-ku, Tokyo, 169-8050, Japan, (hereinafter referred to as Waseda). By accepting the text of this agreement, the two institutions decide to participate, officially, in a program of undergraduate student exchange.

Unless the context otherwise specifies, home institution shall mean the institution at which a student intends to graduate and host institution shall mean the institution, which has agreed to receive students from a home Institution.

Article I

On a basis of reciprocity, and in the interests of both institutions, the goal of this agreement is to establish an exchange program open to qualified undergraduate students at each of the two participating universities. Each institution shall assume full responsibility in the assessment and selection of qualified candidates to be sent to the host university. The host institution shall then respect the selection so made.

The exchange program, at both institutions, will be open to students who have completed at least one year of undergraduate studies.

For every academic period, each institution will inform the other on the academic expenses (not limited to books, materials, local transportation and other unforeseen expenses that may result from the students during their programs of studies), plan of studies, academic calendars, number of classes and exams. Each institution will promptly inform the other about the exact enrollment dates for their programs, including the starting and finishing dates of every semester/period in their academic year.

Article II

Each institution, shall assume full responsibility in the assessment and selection of qualified candidates to be sent to the host university. URI and Waseda agree to select students that are prepared linguistically, so as to be able to participate in the instructional programs of URI and Waseda.
a. It is foreseen that the home institution will propose candidates fulfilling, at least, the minimum admission requirements at both institutions. Each institution consents to accepting students having the required qualifications.

b. This agreement assumes the exchange of an equal number of students who will register for courses at the respective schools, though an imbalance may occur in a given year. Any exchange imbalance should be rectified within a three-year period.

c. Waseda and URI will agree on the number of students who will be part of the exchange in August of every year for the following year. Waseda and URI will examine the program annually for any imbalances in the number of students and adjust, as needed, the number of students to be exchanged the following year in order to keep a reasonable balance in the exchange.

d. URI will decide on the exact number of students to be exchanged no later than April 1st of the preceding academic year for fall semester and academic year participants, and October 1st of the academic year in progress for spring semester participants. Waseda will decide on the exact number of students to be exchanged no later than end of January of the preceding academic year for fall semester and academic year participants.

e. For the purposes of reciprocity between the institutions, two students per one semester are equal to one student for the entire academic year.

f. Each accepted student would have an academic program approved by the student’s advisor for the fall and (and/or) spring terms. The proposed program of study is to be determined in advance as part of the process of approving each student for this exchange program. No student can participate in this exchange beyond the duration of one academic year.

g. For every enrollment period and after completing the exchange program, each institution will provide the transcript of every exchange student in the host institution. It is the responsibility of the hosting institution to ensure that the academic record of the exchange students’ academic performance is either made available online to the student or sent directly to his/her home institution at the conclusion of each semester. It shall be the sole responsibility of the home institution to decide on the application of those credits to the student’s degree program.

Article III

All exchange students shall be subject to the same academic regulations regarding class performance (regular attendance to lectures and seminars, assignments and final exams), community standards, and student discipline system, pertaining to all part-time and full time undergraduate students at the host institution.

a. Students coming to URI must be prepared linguistically, so as to be able to participate in the instructional programs of URI. It is recommended that they meet the standard based on URI IELTS, TOEFL and/or other comparable test scores as outlined on the URI Admissions page http://web.uri.edu/admission/international-admission-requirements/.
b. In accordance with the host institution's academic requirements for its regularly enrolled students, visiting students are expected to be in good academic standing (2.0 GPA/undergraduate, with no F's – US grades).

Participation in this exchange program is not intended to imply acceptance into a degree program at either host institution. Incoming students will not be admitted as degree-seeking students unless they are formally admitted by the corresponding Faculty or School.

Article IV

The Host Institution will help participating students to obtain the corresponding visa. Both institutions agree to provide facilities and logistics to assist participating students to get settled in each university, including the provision of information of on and off campus accommodations and orientation at the respective institutions. Both Waseda and URI will provide the necessary information and orientation so that exchange students get used to and participate in lectures, seminars and research programs that are suitable for their programs of studies and performance level.

a. Students enrol and pay tuition and fees, and other related costs to their respective home institutions (if and when appropriate). They do not pay tuition or fees to the host institution if they have secured an exchange slot.

b. Incoming students will have a regular student status at the host institution, on condition that the balance in semesters is respected.

c. URI will agree to make available on-campus housing or its equivalent to the exchange students during the academic term, provided that the student complies with the residence’s requirements and deadlines for application, deposits and payments for residence halls or comparable housing, arrival at the scheduled date.

d. Waseda has university dormitories for exchange students but not enough spaces for all. Waseda will introduce incoming exchange students to other options to live off campus such as homestay, shared houses, and apartments if there is no dormitory space available. Waseda will nonetheless do its utmost to make available university housing to exchange students, but it cannot be guaranteed. If available, dormitory rooms will be offered to URI exchange students provided that the student complies with the residence's requirements and deadlines for application, deposits and payments (special rates provided for international visitors) for residence halls, arrival at the scheduled date.

e. All exchange students are responsible for room and board, living expenses (during the period of attendance), personal expenses, travel, books and materials, health insurance including special fees that may be required from exchange participants and/or other international students. Neither institution will be responsible of such fees and expenses.

Article V

All students coming to URI are required to purchase URI health insurance. All International students will be automatically enrolled in and are responsible for payment of the University Accident/Sickness
Insurance Plan unless they apply for and are granted a waiver. Waiver of the URI insurance will require that students show proof of other comparable health insurance that matches the medical insurance regulations mandated by the Affordable Care Act. The URI Health Services reserve the right to compel students to purchase URI health insurance if the health insurance advance by the student is found to be insufficient. Lack of compliance will result in immediate dismissal. All students coming to Waseda are required to purchase "National Health Insurance"

The cost and treatment of minor illnesses treated at the University of Rhode Island Health Services Center will be paid by the Health Services Fee paid by outgoing URI students.

**Article VI – Liability, Insurance, Indemnification**

a. Each institution shall be liable for its own acts or omissions and the acts or omissions of its employees and agents for any claims made by any person or entity for property damage or bodily injury, including death. Neither institution shall be liable for any indirect, special or consequential damages, including without limitation, operating losses, lost earnings, profits, or other revenue.

b. Each institution shall keep and maintain, at its own cost and expense, general liability insurance with minimum policy limits no less than $1 million USD (or its equivalent in JPY) per occurrence and annual aggregate covering claims for personal/bodily injury, including death, and minimum policy limits not less than one million dollars (or its equivalent in JPY) per occurrence and annual aggregate covering claims for property damage, caused by the acts or omissions of each insured institution, their respective directors, officers, employees, agents or contractors. Each institution shall provide the other with a certificate or other evidence of insurance required by this Article VI upon execution of this Agreement.

c. Each institution shall indemnify, defend and hold harmless, the other, including their respective governing board, board members, officers, directors, trustees, employees, agents and contractors, from any and all loss, liability, payment, or judgments, including reasonable attorneys’ fees, arising out of or in connection with any claim, demand, action or proceeding, brought or made by any person or entity for property damages or personal/bodily injury including death, caused by or resulting from its negligence or willful misconduct or the negligence or willful misconduct of its directors, officers, employees, agents or contractors.

**Article VII**

Violation of laws committed in the United States of America or in Japan shall subject the exchange student to immediate withdrawal from the exchange program and Immigration sponsorship; and to immediate expulsion by the Department of Homeland Security from the United States without refund of expenses related to the program cost. The student will be granted 15 days after withdrawal of the academic and immigration sponsorship to leave the host country.

**Article VIII**

Waseda designates the director of Center for International Education whereas URI designates the director of the Office of International Education and the director of the Japanese International Engineering Program to serve as the officials responsible for carrying out the details of this agreement.
The Offices will serve as a link between the two institutions and be responsible for supervising the selection of students who participate in the exchange and assist with the students’ adjustment.

Article X

The following Specific Agreement will be valid with the signature of both legal authorities and will last 5 (five) years, with automatic renewal for the same and consecutive period.

a. This Specific Agreement carries no financial implications for the signatory institutions, except for the above-mentioned tuition and fees access regulations where applicable.

b. It is understood that this Agreement in no way restricts any other agreement that either institution may have with other universities or academic organizations.

c. The Agreement may be revised or modified by mutual consent until terminated by either of the parties. Either individual institution may give notice of intention to terminate participation without giving any reasons. Such notice shall be given through registered letter to the address mentioned in the submission of such letter at least 12 months before the beginning of the academic year in which it will take effect and the agreement will be terminated at that time. If the Specific Agreement is terminated, the institution having hosted the larger number of students until then shall be entitled to send to the other institution, within two (2) years from the date on which the Specific Agreement was terminated, a sufficient number of students to rectify any existing imbalances.

d. Both institutions agree to establish periodic evaluation mechanisms in order to examine the application and development of this Agreement.

e. Any differences, conflicts of interests or problems resulted from the application or interpretation of this Specific Agreement will be solved on a first level by the Coordinators of the parties, and on a second level by the respective Presidents or those appointed by them.

Signatures:

The University of Rhode Island

Donald H. DeHayes, Provost and Vice President, Academic Affairs

(8/31/16)

Waseda University

Kaoru Kamata
President

(10/13/2016)