University IT Strategic Plan Project – Work Sessions

- Next steps for Sponsors
  - Review registration list for representation from faculty, students, IT staff, and administrators
    - If no or insufficient representation in the sponsor's judgment, contact one or more members of each group to solicit participation
    - Build a complete list of participants using your spreadsheet, with email addresses.
    - RSVP Google forms created for you to send to each person on your spreadsheet to verify attendance
    - BerryDunn will have materials for you to send to them ahead of time as preparation.

- Discussion of Work Sessions
  - All sessions are run and facilitated by BerryDunn.
    - Sponsors are to be the URI contact for attendees before and after the sessions, and assist with whatever BerryDunn needs during the session.
    - Sponsors should be prepared to act as a facilitator if the group is too large for BerryDunn to break into work groups and cover. Note original plan had two work groups being covered by BerryDunn, larger groups will need ITgov members to assist.

- Review Draft Work Session Agenda from BerryDunn
  - Process Improvement agenda forthcoming

ITgov Next Steps – Status update from Tiger Team Leads

- Current Status of IT – Dave Porter
- ITS Project Portfolio – John Sears
- Advisory Council mapping – Sharon Bell
- ITgov functional planning – Mike Motta
Other items & Wrap-up

Meeting Schedule & Reminders

- Every 2 weeks
  - Day: Wednesdays
  - Time: 9-10 a.m.
  - Location: Carothers Library Conference Room A
- Next meeting is April 6, 2016