Attendees: Michael Katz, Kelly Mahoney, Mike Khalfayan, Richard Kubica, Kathleen Torrens, Dean Libutti, Mike Motta, Dean Karim Boughida, Joan Peckham, James Cocozza, John Sears, Dave Porter
Absent: Bahram Nassersharif, Sharon Bell

Introduction and welcome to new member: Richard Kubica, Interim Chief Information Officer.

University IT Strategic Plan Project – Work Sessions

• Dean Boughida reviewed evaluation forms from participants and ITgov discussed additional feedback received for each session, as well as Sponsor’s evaluations of their sessions to date.
  o Comments were overall very positive and helped contribute to tweaking some of the details of how later sessions were conducted.
• Next & Last Work Session:
  o Communications & Change Management Session
    ▪ We have not gotten final confirmation of a date and time from BerryDunn, In the meantime, Kathleen sent an email to all registered participants informing them of a tentative date for this session of May 3 or 4. Confirmation will come with the RSVP Google form early next week.
• Initiatives Next Steps – Review and discussion led by Mike Motta
  1. BerryDunn working to get “cleaned-up” & edited versions of initiatives completed – to be given back to all Work Session participants for review & comment.
• Additional work for this step is to work in what strategic items ITS and IT outside of ITS are planning as well as reconciling items listed in the Academic (University) plan.
• Strategic Plan First Draft – to ITgov
• Strategic Plan ITgov Draft – to Executive Sponsors. This version must be as close to 100% of what ITgov believes the plan should be before including changes from our Executive Sponsors.
  o ITgov members have a tough job ahead in the next few weeks.
• Strategic Plan First public Draft – to Community for public review & comment. This version must be about
• Strategic Plan Final draft to Executive Sponsors & ITgov
• Publication
• Additional initiatives, goals and strategies may be needed. Members of ITgov and participants should contribute these even if they were not a result of work session.
Next Steps – Post Strategic Plan

- Dean Boughida discussed options for ITgov role based on the ITgov discussions during last week’s meeting: Implementation Plan and Year 1 Items, which will be discussed with Rich K, Mike M and he prior to submitting a proposal to the Provost and VP Valentino.
- Dean Boughida and Mike M requested a proposal and quote from BerryDunn for the adjustments to the existing SOW resulting from the additional items we requested of BerryDunn (larger work sessions, additional campus visits and additional conference calls with CITICCN and impact of unplanned changes resulting in CIO transition.

Oracle Security Review Update

- Mike K discussed options and plans for having Oracle present their findings and recommendations to ITgov of the Identity Management and Access review.

ITgov Next Steps – Status update from Tiger Team Leads

- Current Status of IT – Dave Porter
  - In process
- ITS Project Portfolio – John Sears
  - An invitation was sent to about 17 people across the University asking for their participation in evaluating a list of potential software products as well as working with us to determine and plan how to adopt a common platform.
- Advisory Council mapping – Sharon Bell
  - Not available
- ITgov functional planning – Mike Motta
  - Concluded, to be documented

Meeting Schedule & Reminders

- Every other Wednesday, 9-10 a.m., Library Conf. Room A
- Next meeting is May 4, 2016