Notes - ITgov

May 4, 2016 – 9:00 a.m.

Carothers Library, Conference Room A

Attendees: Kelly Mahoney, Mike Khalfayan, Richard Kubica, Kathleen Torrens, Dean Libutti, Mike Motta, Dean Karim Boughida, Dave Porter

Absent: Michael Katz, John Sears, James Cocozza, Joan Peckham

University IT Strategic Plan Project

• Last Work Session today: Communications & Change Management
  • Implementation Plan – met with CIO to review options. Awaiting proposals from BerryDunn on plan development.
    ▪ Some unknowns to be resolved before Implementation Plan can be developed.
    ▪ Updates will be provided when available

• Project Next Steps & Timelines. The following was reviewed & approved by ITgov:
  1. Final Work Session Initiatives from BerryDunn:
     1.1. Reviewed by all Work Session participants (sign-in sheets)
     1.2. Within one week turnaround back to BerryDunn
  2. First Draft - Strategic Plan
     2.1. Prepared by BerryDunn using results from #1.1, submitted to ITgov, Provost, Christina V. for review, edit, approval
     2.2. Within one week turnaround back to BerryDunn
  3. Second Draft - Strategic Plan – CAMPUS Review
     3.1. Document(s) posted on ITgov website with Google Form to collect feedback (URI login required)
     3.1.1. Announced through Campus email with two weeks until close of comment collection
     3.2. Open Campus comment session(2) by ITgov – in person and WebEx (Need registration form for WebEx too)
     3.2.1. One in the morning, with second in the afternoon of a different day
     3.3. Also invite feedback directly to any one of the ITgov members, by phone or email.
  4. Third Draft - Strategic Plan
     4.1. Using results from 3, Third Draft is submitted to Provost, Christina V and ITgov for final approval.
     4.2. One-week turnaround.

Publication goal – Early July 2016

• Additional Public Review/Feedback session will be scheduled for Friday September 30.
• The annual review/update cycle for the Strategic Plan will be each Spring to ensure faculty availability.
Additional Items

- ITgov will plan to do a brief presentation to the September 22 Faculty Senate meeting.

Meeting Schedule & Reminders

- Every other Wednesday, 9-10 a.m., Library Conf. Room A
- Next meeting is May 18, 2016