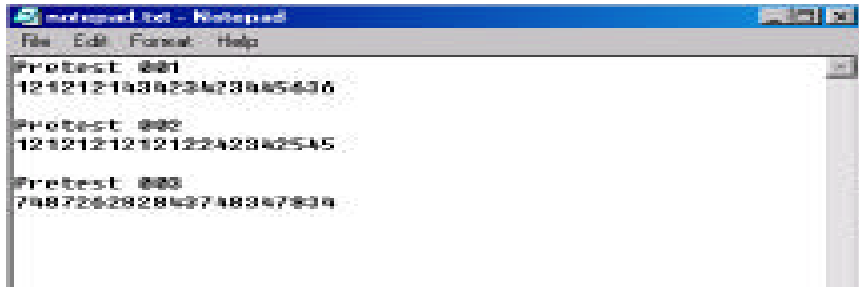


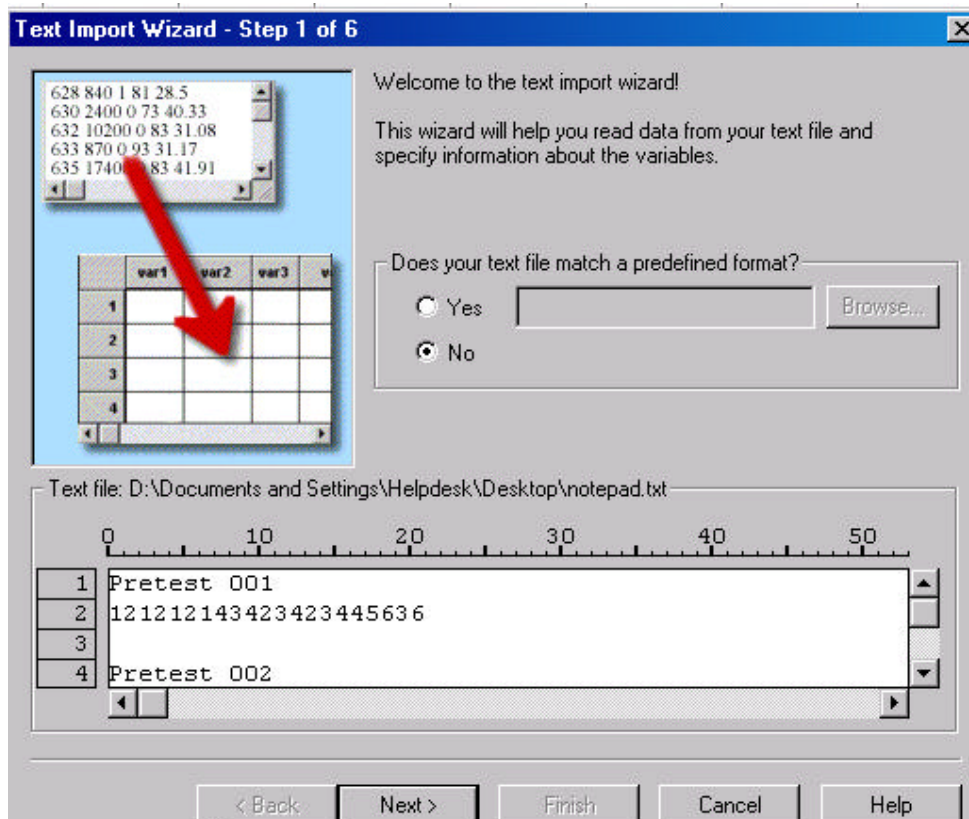
Reading Raw Data (External ASCII) Files in SPSS

Using *Notepad*, **Save** raw data from text or e-mail attachments **As** a text file.



Step 1:

1. Open the SPSS application.
2. From the menu bar, choose *File* and select **Read Text Data**. The following *Text Import Wizard* should appear:

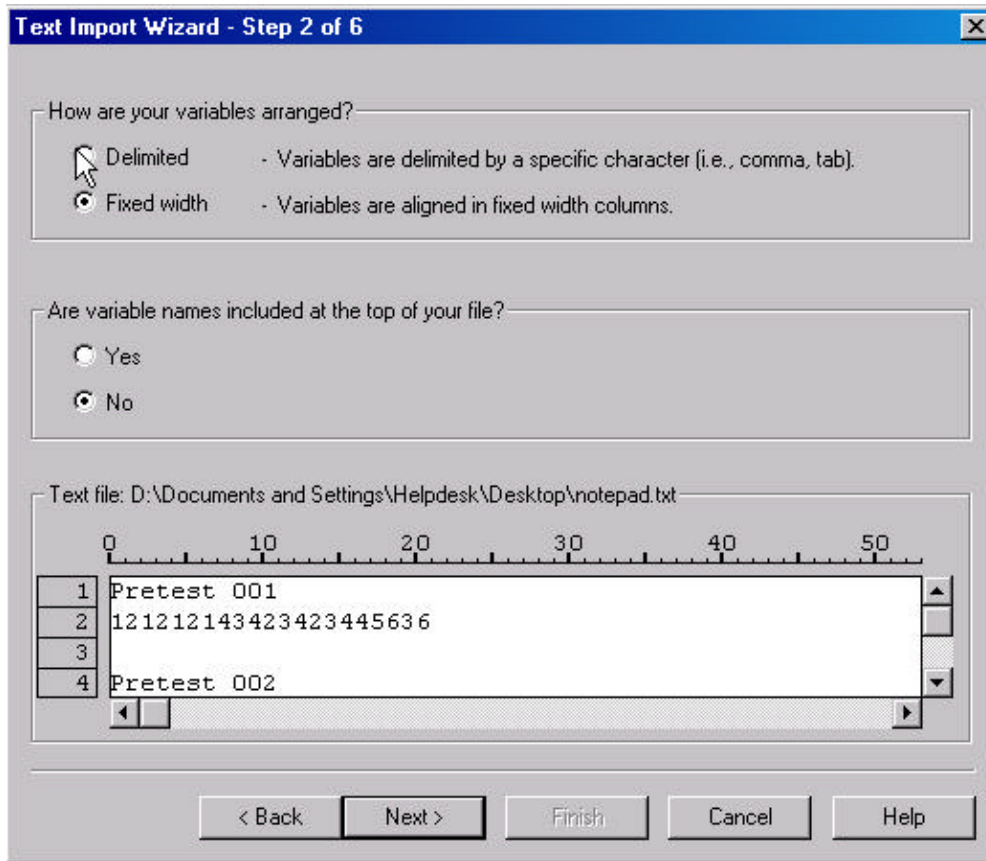


3. **No** should be selected under *Does your text file match a predefined format?* Click **Next**.

Step 2:

1. **Fixed width** should be selected under *How are your variables arranged?* and **No** under *Are variable names included at the top of your file?*

Click **Next**.



Step 3:

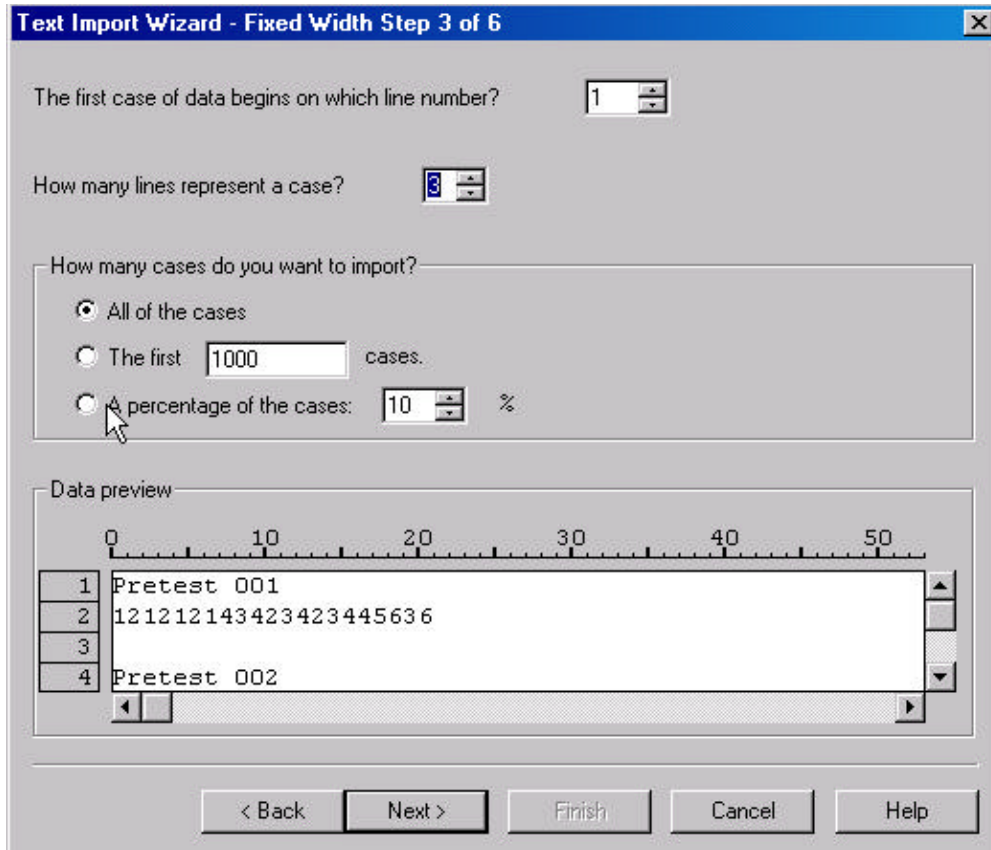
1. If your data begins with line 1 (as it does in the example in this document), do not change the number after *The first case of data begins on which line number?*

Based on the example, change the number after *How many lines represent a case?* to **3** since the data is three lines long.

Note: The space between records counts as a line!

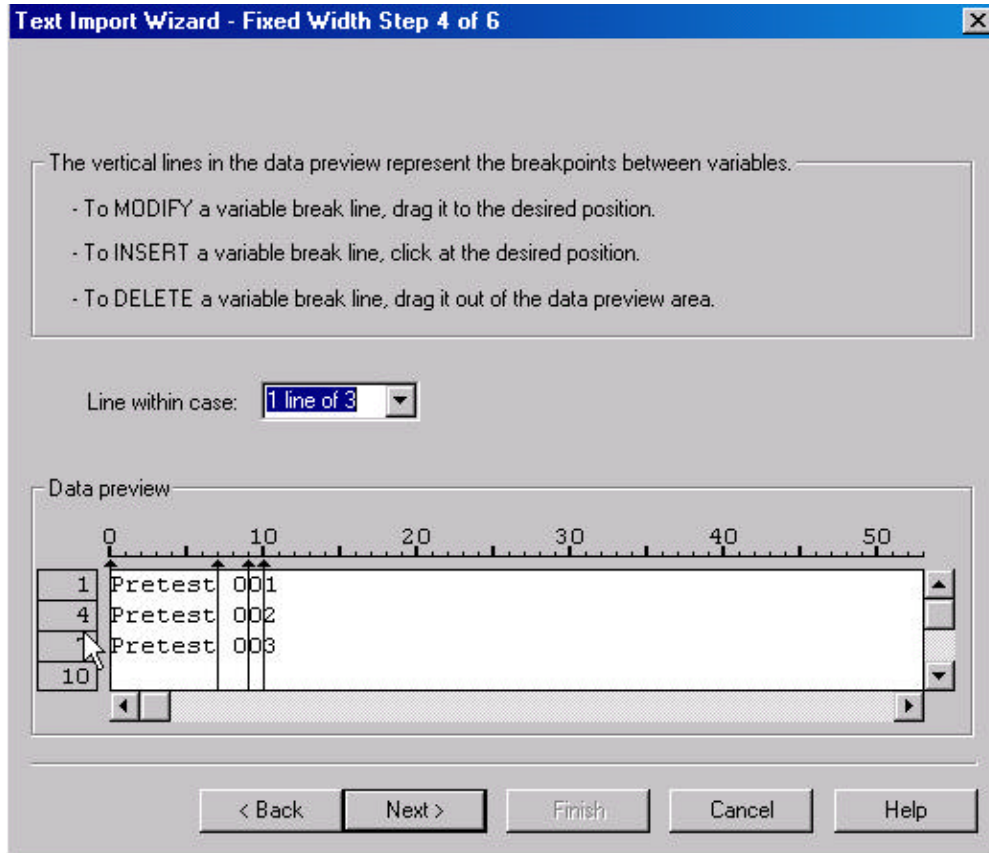
Under *How many cases do you want to import?*, indicate as appropriate.

Click **Next**.



Step 4 A:

1. At this point, you must set delimiters to indicate the breakpoint between variables. This is done by:
 - a. Inserting a vertical line between variables on each line
 - In the example, a vertical line is inserted between each number and
 - b. Indicating on which line of a case the variables reside
 - **1 line of 3** is entered after *Line within case:* to indicate variables on the first line

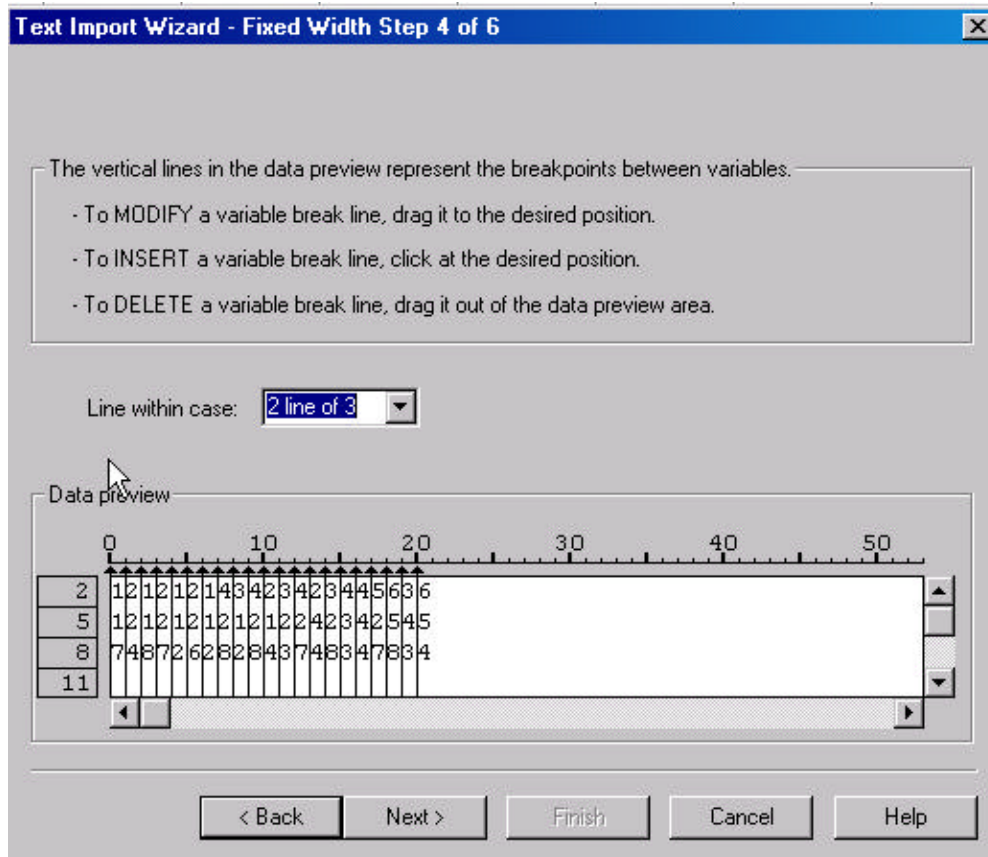


Step 4B:

1. To set delimiters on the second line of a case, change *Line within case:* to **line 2 of 3** and insert vertical lines as appropriate.

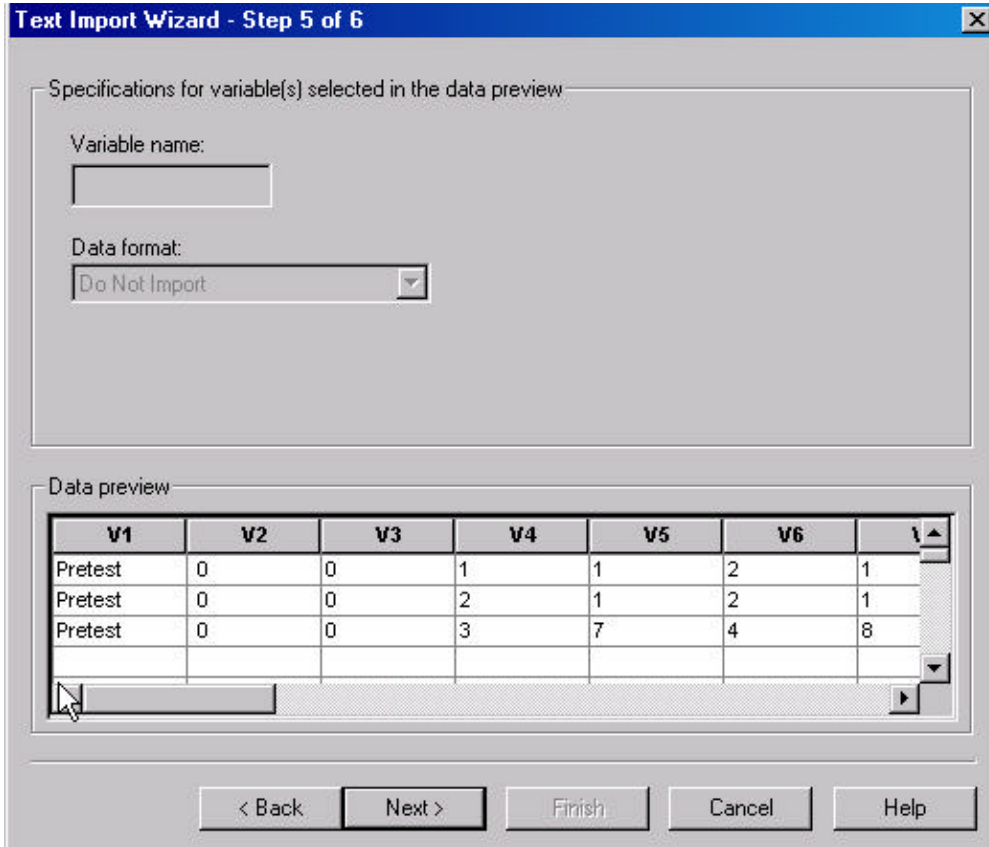
Repeat until all delimiters have been set.

Click **Next**.



Step 5:

1. The screen will display how the variables have been separated; they will then have to be defined in SPSS as type, name, label, etc.



Step 6:

1. If you have successfully set the delimiters and defined the format, you will see a screen similar to the example below, stating that *You have successfully defined the format of your text file.*

Click *Finish*.

