Joint Committee on Online and Distance Education
February 1, 1:30-3:00
Alumni Conference Room
Meeting Minutes

Present: Jose Amador, Andrew Bauerband, Katherine Boden, Susan Brand, Diane Goldsmith, Jim Kinnie, Kimberly Meyert, Vince Petronio, David Porter, Anne Seitsinger, Kathleen Torrens

Introductions: Susan Brand has joined the committee as a substitution for Norbert Mundorff during his sabbatical

The Curriculum Affairs Committee has invited Kathleen and Diane to meet in February. Online issues and concerns are a frequent topic of these meetings. Both groups have the same goals-expand the role of online and blended courses, ensure the highest quality courses and create/approve polices and procedures regarding online learning.

Proctored Exam Procedure- The procedure will be discussed at the April Faculty Senate meeting to approve it as a URI policy

Website: The website is now live: www.uri.edu/online/. Current goals are to establish a FAQ page, to add more content to the Faculty portion of the site, and to show Dashboard Metrics on different statistics such as demographics and enrollment rates.

Corporate Partner- Update: We are working on an RFP for a Corporate Partner to help us move several graduate programs. The first programs to be created will be the executive track of the Doctor of Nurse Practitioner and Master of Library and Information Science. The University will control all academic and admission standards, intellectual property, etc. The corporate partner will provide marketing, faculty training, instructional design support, and enrollment services. The partner will take a portion of tuition.

Quality Matters: URI has signed a contract to use Quality Matters. The plan is to train faculty as rubric users, allowing faculty use the tool to evaluate their own classes and subsequently provide peer reviews when requested. The Joint Committee, Online Fellows and the Faculty Advisory Committee to Online Office will be sent an invitation to participate in a 2-week online course. These courses are offered every week and will teach faculty how to use Quality Matters. This will be a faculty driven system- faculty helping faculty. In the future, the hope is to offer an incentive for trained faculty.

Spring FLINGS: These will be structured faculty led short Inquiry Groups. These will promote interaction between faculty. Two will be offered in Spring.

• The first will be offered in April. This will focus on blended learning and best practices, and will take place in Norwood as a UMASS Online System conference, the Keynote speaker will be Cable Green.

• The second does not yet have a date but will focus on academic integrity and deal with assessment and cheating prevention. No facilitator has been chosen.
At the end, the leader with input from the group will produce a whitepaper = with recommendations for implementation, input, conclusions, and response to the FLING.

**Strategic Plan for Online Education Office:** Many of the goals have been met or being worked on. At the April and May meeting we will focus on Strategic Plans for the 2013-14 year.

**New Positions:** We have permission to hire Kathleen as the part-time Assistant Director of Online Learning. The Provost has also approved the hiring of a fulltime Instructional Designer.

**Faculty Advisory Committee:** Kathleen is chairing the Online Faculty Advisory Committee. We will publish the minutes from these meetings either on the teaching or sakai listerv or the Online Website.

**LSD Committee:** ITS has appointed Terri Wild as the new chair the Learning Systems Development Committee. They continue to work both on Sakai issues and other technologies related to teaching and learning. need input on what areas and issues should be focused on.

**MOOCs and URI:** We had a short discussion about MOOCS. We all agree at this point in time, there is not a role for MOOCs here at URI, and that the development of online programs will take precedence over MOOCs. However at some point, a MOOC could provide an entry point to a fully online program or major.

**Upcoming:** Technology Symposium, March 20, 2013: 11-12 in the Ballroom
This will be geared towards faculty but Grad students are welcome. Everyone is encouraged to go, there will be booths on teaching, administration and resources.