Congratulations! A member of the University community has nominated you for one of the most prestigious awards given to an undergraduate. To continue to be eligible for this award, bring your completed application to Room 210 Memorial Union or email your application to rainvilleawards@gmail.com. For more information about the award, stop in Room 210 Memorial Union, Office of Student Involvement or log onto the Memorial Union website www.mu.uri.edu/rainville.

Please include all information requested below on your application:

- Name
- Student ID number
- On campus address and/or off campus address
- Cell Number/alternate phone number
- Work Number
- Email address
- Major
- Number of credits enrolled in this semester, your GPA (minimum 2.5 GPA required)
- Current class year

Include the following information about your employment on campus:

- Department
- Job Title
- Number of hours worked per week
- Date employed from-to
- How many semesters worked

Written responses are required for the following questions. Be descriptive.

1. What have you personally gained from the work experiences listed above?
2. How have the above experiences changed you or contributed to your personal growth?
3. How have these work experiences contributed to the betterment of the community?
4. What motivates you to go beyond the minimum job requirement?
5. What is one quality a student employee should possess? Why?

(The following information is not part of the award criteria, but will help the selection committee evaluate nominee’s activities)

1. List any paid work you have done on-campus since becoming a URI student (excluding summers)
2. List any off-campus or on-campus volunteer work
3. List any other responsibilities you have while you are a student (athletics, dependent care, etc)

Required: Two fully completed evaluations. One must be from a work supervisor and one may be a co-worker, student, staff or faculty member. Letter writers can give you the recommendations or they can email the letter to rainvilleawards@gmail.com

You must return your completed application, essay and the recommendations to Room 210, Memorial Union or email to rainvilleawards@gmail.com

Due by Friday, February 19, 2016

Incomplete applications will be judged on their merits

The Banquet is Tuesday, April 12, 2016 at 6pm in the Memorial Union
The University of Rhode Island
A Robert Rainville Student Employee Award
Evaluation Format

Please include this information on your evaluation letter:

- Date
- Student Name
- Evaluator’s Name
- Evaluator’s Phone Number
- Evaluator’s Email Address

If asked, are you willing to be interviewed to discuss the student’s work responsibilities? 

As an evaluator you must comment on/answer all the questions below:

1. How does the student make a significant contribution to the work environment?
2. How does the student’s contribution impact the University Community?
3. What employment traits such as honesty and punctuality does the student demonstrate?
4. What is the students’ strongest trait and how does that reflect in their job performance?
5. If applicable, please identify independent projects or additional responsibilities performed by the student.
6. Please comment on the interpersonal skills or the student in regard to customer service and/or interaction with students, staff and faculty.

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