Green Offices at URI

Smaller Carbon Footprint? Yeah, that’s BIG
Why Become a Green Office?

- URI has been striving to improve its sustainability practices through the Strategic Plan for Campus Sustainability. In order to achieve some of the goals outlined in the Strategic Plan, staff and faculty must work together.

- Through this program, participating offices will gain the knowledge and tools they need to “green” their office.

- The program provides staff and faculty an opportunity to learn the importance of integrating sustainability into the culture of the university.
Program Components

The Process
Learn what to do once your office is certified

The Rating System
We’ll show you how to earn points to improve your green rating

Resources & Tools

Staying Connected
THE PROCESS

Once most of your office is committed to having your office Certified:

1. Fill out the Green Office application online.
2. Once you’ve completed the application, a member of the Office of Sustainability will be in touch to schedule your office audit.
3. Within one week, you’ll receive a report card that will include info on areas where your office excels, and areas in need of improvement.
4. You will also be notified of your Green Office Certification level.
5. Use the recommendations provided in your report card to improve your office’s Green Office Certification level. Strive for 4 Stars!
THE POINT SYSTEM

The point system contains 9 areas of concentration. Each with a certain number of points which add up to the ‘green’ level of the office.

🔍 The office earns levels of Certification based on the percentage of points gained.

🔍 There are four levels total, ranging from 1 to 4 Stars.
Concentration Areas

- **Energy**: 16 points
  - Turning off electronics, lights, etc.

- **Recycling**: 8 points
  - Bins in the office, scrap paper piles.

- **Events & Waste**: 19 points
  - Attending green events, reusable utensils in the office.

- **Transportation**: 14 points
  - Carpooling, RIPTA, riding a bicycle.

- **Mail & Documents**: 7 points
  - Print double sided, use recycled paper.

- **Networking & Awareness**: 7 pts
  - Follow URI Sustainability, start a Green Office newsletter.

- **Purchasing**: 20 points
  - Use W.B. Mason green purchase options, URI Office Supply Exchange program.

- **Innovations**: 4 points
  - Anything you can think of that we missed.
RESOURCES & TOOLS

The Office of Sustainability can provide you with resources to assist with your efforts to green your office.

- Start-up kit and FAQ sheets available online
- Sustainability posters and stickers to remind staff of the initiative.
- Green Office Certification seals and “Green Zone” to demonstrate your commitment to other staff.
STAY CONNECTED!

Visit the Green Office Program Resources site on Sakai. Post questions for other Green Teams and/or the Office of Sustainability, offer advice, let us know what other resources would help.

Follow URI Sustainability on Facebook and Twitter to keep in touch.