Getting the Most Out of your VoIP Phone

There are many advance features available now on your new VoIP phone, and many more coming soon. Below are some quick commands as well as resources on the URI intranet. Please contact us if you would like specific information relating to your needs. For information regarding the URI migration to VoIP and instructions on many features please visit our website at http://web.uri.edu/its/voip/

Built in Multi-Party Conferencing Calling

First, on your LCD display locate the “Confrn” soft key, (note, you may need to hit more key to access)

While in an active call press the “Confrn” key, listen for new dial tone, dial number for next participant, when they answer you may speak privately with this new participant, pressing the “Confrn” key again joins the conference bridge. You may repeat this process for up to six participants.

URI utilizes an external audio conference service for needs greater than 6 participants. To schedule and to get fee structure please call our offices at 874-7071

Personalization: Speed dials, Personal Phone Book, Etc.

Personalize your phone from a webpage with speed dials, Personal Phone Book, Abbreviated Dialing

Login using the SAME NAME AND PASSWORD AS YOUR URI EMAIL ACCOUNT

Instructions can be found here: http://web.uri.edu/its/voip/speeddial/

Extension Mobility

With an assigned user name and password you can make any 79XX model phone your own temporarily.

Simply select the services button, and Extension Mobility. Login with your Voice Mail user name and password and the phone will reset to your configuration on your primary phone. (Acquire this permission and more details via our service line 401-874-7071, monthly service charge applies)

Detailed Online Tutorials for All Model VoIP Phones


Coming Soon!

Desktop Integration to email and web services

Video Phone Calls

Dynamic Granular controls of all your calling options