SPEECH WRITING WORKSHEET

Please complete this worksheet before writing your five minute speech.

1. Who is your audience?

2. List four characteristics of this group.
   1.
   2.
   3.
   4.

3. Based on the above characteristics, list three major ideas to be conveyed in your five minute speech.
   1.
   2.
   3.

4. Based upon the above information, write an outline for your five minute speech. Use the worksheet on the following page.
SPEECH

INTRODUCTION:

BODY:

CONCLUSION: