How to Apply if I am...

An International TRANSFER applicant

(Please note that not all majors are open to transfers, and some majors have special admission requirements)

**Step 1:** Complete Common Application, application fee: $65 US by credit card (online only), cheque, or money order.
- Visit the URI admission website [http://web.uri.edu/admission/](http://web.uri.edu/admission/).
- Select “Apply to URI” in the left menu of the webpage.
- Select [Common Application](http://web.uri.edu/admission/).

**Step 2:** Submit secondary school documents including results and certificates of completion from national secondary school examinations (if applicable).
- Scans/copies of original academic documents are accepted for admission purposes.
- Official academic documents must be presented to the Office of Undergraduate Admission at the time of enrollment.

**Step 3:** Submit official translations of secondary school documents.

**Step 4:** Request that ALL official university-level academic records be sent to a NACES certified organization for evaluation/grade equivalency. Please visit [naces.org](http://naces.org).
- Request a course-by-course evaluation.
- Ask the agency to calculate a cumulative GPA.
- Ask the agency to send official copies of all transcripts to URI.

**Step 5:** Submit TOEFL or IELTS scores*. You may submit a copy of your test report form and URI will verify with the testing agency.

**Step 6:** Submit letter(s) of recommendation. You may submit this online with your Common Application.

**Step 7:** If you pursued a “gap year,” please include a brief paragraph explaining your activities during this period.

**Step 8:** Submit required I-20 documentation including passport copy, financial statement, and preferred mailing address.

*Applicants who have attended a secondary school or post-secondary school where the language of instruction is English may be exempt from submitting an English proficiency examination depending upon their English grades (AP, IB, O level, A-level, GCSE, American Curriculum) and their SAT and/or ACT scores (if submitted).