Welcome to Weekly Tutoring Groups! You’ve made a great decision to study together with other students in your class and an AEC trained tutor. To get the most out of your group, please remember the policies below:

- All students in the group should be taking the same course with the same instructor.
- Groups are not offered for labs; please see your TA/instructor for assistance with lab assignments.
- Attendance will be taken by swiping in/out of each session. Students who accumulate more than three unexcused absences during the semester are subject to dismissal from the group (but can continue to use our other services). If you’re going to miss a group meeting, please call the AEC at 401-874-2367.
- NCAA student-athletes who will miss a group meeting due to competition travel should bring a travel letter to the tutor the week before they will be missing a session.
- Groups do not meet during university holidays (e.g., Spring Break) or in the event of a weather closure.
- Please be responsible by attending class lectures, arriving on time to tutoring, bringing materials, and being prepared to work together.
- Groups are intended to help you master content through active learning; though this may occasionally involve talking through homework problems, homework help is not the main purpose of the group.
- No graded take-home quizzes or exams may be discussed in groups.
- Please respect that our tutors are students, too, and need their own time to study. Please do not request their personal contact information to ask questions outside of your tutoring time. If you would like additional assistance outside of the group, please check out our other services, including drop-ins, at uri.edu/aec.
- Additional students may be added to your group if the group is not yet full (6 students total).
- We encourage students to attend ALL Weekly Tutoring Group sessions, even if you just had an exam. This is a great way to reinforce the exam material or jump ahead to new information!
- For accessing Roosevelt after 4:30pm, please use the handicap accessible door on the basement level, parking lot side of the building.
- These policies and expectations apply to every student engaged in the tutoring process. The AEC Staff reserve the right to revoke tutoring privileges at any time.

If at any time you have questions or concerns, or have difficulty finding your group’s location, you can contact the Academic Enhancement Center at 401-874-2367. If you have any feedback you would like to share about your Weekly Tutoring Group experience, please feel free to contact us personally.

Sincerely,

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