

STEM & BUS Tutor Job Description

Title: Academic Enhancement Center (AEC) STEM & BUS Tutor

Reports To: Coordinator of STEM & BUS Tutoring and Asst. Coordinator of STEM & BUS Tutoring

Pay Rate: \$14.00 per hour

Basic Function: Provide content-specific tutorial support for fellow undergraduate students. Maintain a positive attitude, professional work ethic and high level of interpersonal skills in all interactions.

Required Qualifications & Responsibilities:

- Detailed knowledge and demonstrated success in course(s) applicants plan to tutor.
- Ability to tutor 4-6 hours per week (in-person and/or online) with more hours possible by request.
- Flexibility and willingness to tutor in-person **and** online, in drop-in **and** group settings.
- Attendance of initial and ongoing trainings scheduled throughout the semester.
- Comfort in communicating with a diverse group of undergraduate students.
- Dedication to remaining up to date on study strategies, course content and processes.
- Commitment to upholding academic integrity at the highest standard.

Preferred Qualifications:

- Good academic standing and a grade of B+ or higher in courses applicants wish to tutor.
- Ability to tutor a mix of higher and lower level courses; ideally 3+ courses.
- Demonstrated ability to work with diverse groups/populations.
- Knowledge and confident communication of AEC and campus services.
- Strength in time management and responsibility.

To Apply: Submit an electronic application by going to www.uri.edu/aec/work. This application **MUST** include one faculty reference. Any questions can be directed to [Shania Moretti](#).