The University of Rhode Island seeks to maintain a learning community free from any form of sexual harassment of any member of the URI Community, including sexual violence of any kind. Under RI Council on Postsecondary Education Sexual Harassment and Sexual Violence Policy, all Faculty and any Staff who supervise one or more employees and witness or receive a disclosure of actual, suspected, or alleged incidents of sexual violence, relationship violence or stalking involving any member of the URI Community, must immediately report it via the Responsible Employee Incident Report Form which will go directly to the URI Title IX Coordinator in the Office of Affirmative Action when the alleged incident involves an employee, guest or vendor and will be referred to the Dean of Students in the Office of Student Affairs when the alleged incident involves students only. This allows the University to offer a range of resources and options to impacted students. Employees who are empowered by law to maintain confidentiality, Health Services, Counseling Center and Pastoral/Chaplain Services, are exempted from reporting.

What to Do
When a Community Member Reports Sexual Assault, Intimate Partner Violence, and/or Stalking

What to do

• Inform the reporting party early in your conversation that while your conversation will be private, it will not be confidential, given your status as a Responsible Employee. The University takes these matters very seriously and using the on-line Responsible Employee Incident Report Form it will go directly to the Title IX Coordinator who will respond when the alleged incident involves an employee, guest or vendor or be referred to the Dean of Students when the alleged incident involves students only. Let the person disclosing know they will have choices, depending on the status, about whether to talk with the Title IX Office or Dean of Students or engage with any other offices—that will be their decision.

• Inform the reporting party about Confidential Resources (see reverse) including:
  Health Services, Counseling Services and Pastoral/Chaplain Services

• Listen without judgment and offer your support. “I'm sorry this happened. I appreciate you telling me. How can I help?”

• If possible, obtain the alleged perpetrator’s and reporting party’s names, date, time and location of incident.

• Report information as indicated above to Title IX Coordinator. “I know this was hard to share with me. I am now going to make a report to an office that can help. The University will reach out to you to offer assistance and options.” The information should be reported by submitting a Responsible Employee Incident Report Form online at:

  Responsible Employee Incident Report Form

  You will need your Sakai user name and password to access the form.

What NOT to do

• Do NOT promise confidentiality. You are not able to keep information completely confidential, and you should never promise confidentiality. You should instead offer privacy and discretion.

• Do NOT tell the reporting party that because they asked you not to tell anyone or report the incident to the institution, you will not. As a Responsible Employee, you are obligated to report the incident.

• Do NOT offer or attempt to investigate the information shared with you or mediate the situation between the people involved.
Report incident as soon as possible via on-line Responsible Employee Incident Report Form.

Call URI Police at 401.874.2121 immediately if you witness a criminal event or you believe there is an immediate threat to the campus community or the safety of any person.

Why Report? Reporting is important for many reasons including it is required by federal law, failure/delay could cause harm to those involved and failure/delay could expose URI to legal and regulatory liability.

What Happens Next? Appropriate University offices will assist the reporting party with any immediate concerns, such as safety and housing or classroom arrangements, connect them to on and off-campus resources, and determine the appropriate investigatory action in response to the report.

URI CONFIDENTIAL RESOURCES (not required to report incident)

Health Services
Butterfield Rd
401.874.2246  email: health@uri.edu
health.uri.edu/appointments/

Drop-in Monday through Friday 8:00am - 8:00pm
Saturday, Sunday, & Holidays 10:00am - 4:00pm

Counseling Center
217 Roosevelt Hall
401.874.2288
uri.edu/counseling

Counseling by drop-in Monday through Friday 10am - 3pm
Appointment Hours Monday - Friday 8:30am - 4:30pm Tues & Wed until 6:30pm

Pastoral/Chaplain Services
URI Chaplains Association
6 Fraternity Circle
401.874.2740

URI PRIVATE RESOURCES (must report incident)

Women's Center
22 Upper College Rd
401.874.2097  email: women@etal.uri.edu
uri.edu/womenscenter

Violence Preventon & Advocacy Services
401.874.9131  email: vpas@etal.uri.edu
health.uri.edu/vpas

EXTERNAL RESOURCES

South County Hospital
100 Kenyon Ave
Wakefield, RI
401.782.8010
24 hr help for medical and psychiatric emergencies

Domestic Violence Resource Center of South County
61 Main St.
Wakefield, RI
40.782.3990
24 hr helpline for victims of domestic violence and abuse

Additional information and resources can be found online at: uri.edu/affirmativeaction/title-ix

The University of Rhode Island complies with all applicable federal and state laws regarding non-discrimination, equal opportunity, and affirmative action; does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, or other legally protected characteristics in all programs and activities; and supports all state and federal laws that promote equal opportunity and prohibit discrimination, including the provision of reasonable accommodations for persons with disabilities. For questions related to the University's non-discrimination policies, please contact Title IX Coordinator, Office of Affirmative Action at 401.874.2442.