

GRADUATION CHECKLIST

Please make sure that you have completed the following before turning in your Intent to Graduate form. This form **must** be turned in with your application.

- I have checked my transcript to ensure that I will have completed 42 credits of 300/400-level classes before graduation (BA students only).
- I have checked my transcript to ensure that I will have completed the minimum number of credits required for graduation.
- I have checked my transcript to ensure that I will have the minimum number of credits required for my major and will not exceed the maximum number of credits allowed for my major.
- I have made sure to compare my graduation requirements to the catalog for the year I entered URI *or* I have indicated my new catalog year on the Intent to Graduate form. I understand that I cannot have my requirements evaluated under a different catalog year once I have received my audit.
- I have declared my minor on the Intent to Graduate form and completed a Declaration of Minor form. (*Skip this step if you are not declaring a minor.*)
- I have checked my transcript to ensure that I have a 2.00 GPA or higher in my major and overall.
- I understand that if I choose to take classes at another institution during my senior year, I am responsible for requesting that a transcript of those classes be sent to URI. I also understand that if the transcript does not arrive before degree conferrals take place that I may be moved to a later graduation date.
- I have checked my transcript for Incomplete grades. I understand that if I choose to complete these classes, it is my responsibility to contact the professor. I understand that grade changes must be received before degree conferrals take place or I may be moved to a later graduation date.
- I have checked my transcript to ensure that any classes that I added or dropped late were added to or dropped from my transcript.
- I have checked my transcript for any classes I repeated. I understand that I cannot receive credit for the same class multiple times unless specified in the catalog, and that these credits may be removed from my transcript before degree conferral.
- I understand that if I turned my Intent to Graduate form into the Dean's Office later than the advertised deadline, my audit may be delayed.

By signing this form, I agree that I have read the above and that failure to comply with these terms may result in being moved to a later graduation date than the one for which I have applied.

Student Signature

Date