**Non-Accredited Program: Full Cycle Report**

**Submission Checklist**

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| **Program and degree(s) offered by department:** | **College:** |
| **Department Chair:** | **Form** **completed by:** |

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| **URL: Provide the URL to student learning outcomes published on program’s website**  **Academic Program Review (APR)** | **Insert URL Link**:       If not available, please explain:  Date of most recent program review: \_\_\_\_\_\_\_ Date of next scheduled program review: \_\_\_\_\_\_\_ |

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| **Curriculum Map** | | |
| **Is the most recent curriculum map included?** | Yes  No  If no, please explain: |
| ***Check-up***: **Do all outcome(s) link to three or more courses or curricular requirements in the map?**  *Outcomes linked to multiple courses provide opportunity to develop breadth of knowledge and skills.* | Yes  No  Notes: |
| ***Check-up*: Do all outcomes have an impact across the curriculum at three levels of learning: Introduced, Reinforced, Emphasized?**  *Different levels of impact provide opportunity to develop depth of knowledge and skills.* | Yes  No  Notes: |

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| **Report Sections: - New outcomes assessment reported this round**  **- Follow-up on prior assessment, closing the loop on recommendations for change from the last round** | **# Outcomes Examined** |
| ***New Assessment of Program Learning Outcome(s*) (formerly section I) required each cycle**: Program examines a new outcome(s) since the past round of reporting. Expectation is at least ONE new learning outcome is examined each cycle or examined in a new way (e.g., different courses/student work, etc.)  ***TIP***: Check prior report(s) to see which outcomes have already been examined. |  |
| ***Closing the Loop (formerly section II)*, required if the program made recommendations for change and improvement in the prior reporting cycle (check last column):**  This section should document “closing the loop” and reassessment of changes implemented, measuring the impact of change.  Did the program follow through, implement recommendations for change and provide data on results  **­­If yes**, provide results within report template  **If no**, please provide an update on actions taken within the report template |  |

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| **Supporting Materials** | **List of Supporting Materials**  (Please attach materials with your emailed report submission; hyperlinks will not work.) |
| **Appropriate supporting materials included** \*  In addition to the report template and the curriculum map, list any supporting or supplemental materials that provide insight into the assessment project (e.g., presentation of results (e.g., charts/graphs), rubrics, surveys, exam questions, assignment instructions, etc.) |  |

\*Actual student work should not be submitted

**(Optional) Include additional information or context that will support the review of this report**:

**New Assessment**

**Assessment of programmatic student learning outcome(s) – Understanding Student Learning**

Please read the instructions *carefully;* if helpful to copy/paste bullet points into the rows below to ensure completeness.

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| **Program and degree(s) assessed:** | **Reporting Year:** |

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| **Outcome(s) Examined** | **Data/Evidence** | **Evaluation Process** | **Results &**  **Reflection** | **Recommendations & Action Steps** |
| **Which program student learning outcome(s) was assessed during *this* reporting period? Generally, programs review 1-3 outcomes per reporting period. Quality is preferred over quantity.**  **Provide:**   1. **The entire student learning outcome(s)** 2. **The student learning/research question being asked with regard to each outcome (i.e., why the program is studying this outcome, or a certain aspect of this outcome).**   **Examples of learning outcomes and learning/research questions, go** [here.](https://web.uri.edu/atl/sample-outcomes/) | **For each outcome, indicate what data/evidence\* (other than grades) were used to determine the impact of the change? Note: direct evidence is required; indirect evidence is optional (see** [**types of evidence**](https://web.uri.edu/atl/types-of-evidence/) **for examples).**  **Provide:**   1. **Type of artifact/evidence of student learning\*** 2. **Student sample:**     1. **Include # of students sampled (use a relevant sample size);**    2. **Indicate how the sample size represents the population of interest (the population to whom the results will be generalized)** 3. **Course & time sample:** 4. **Where in curriculum the outcome was assessed - which course(s), section(s) or program requirement;** 5. **Which semester(s)/year** | **What method(s) or process(es) were used to evaluate student work?**  **Provide:**   1. **Evaluation tool; level of achievement**    1. **Evaluation tool or instrument used to assess student work (attach)\*\***    2. **Expected level of student achievement of the outcome: targeting the benchmark** 2. **Who applied the evaluation tool and how was the assessment process was conducted \*\*\*** 3. **Who interpreted the results of the evaluation process\*\*\*\*** | **What were the results of the analysis of the assessment data?**  **Provide:**   1. **Analysis of quantitative and/or qualitative results to identify patterns of overall student learning weakness or strength**     1. **Quantitative results, include a comparison of expected level of student achievement to actual level of student achievement**    2. **Qualitative results if/when appropriate** 2. **Reflection & conclusion(s)**    1. **Consider what the results mean; develop conclusions about next steps based on results (include all results whether favorable or unfavorable)**    2. **Note how and when the results will be shared with the program/stakeholders** | **Are there program recommendations for change based on the results?**  ***If yes:***  **Provide:**   1. **Address whether the results will be/have been used in decision-making and planning**   **Timeline:**   1. **A specific and reasonable timeframe for implementing the change and for re-assessing the impact of the change should be provided.**    1. **Program’s recommendation(s) for change(s) planned**    2. **Timeline for program to implement the change(s)**    3. **Timeline for program to assess the impact of the change(s)**   ***If no*, program expectations met (noted in Results & Reflection):**  **Indicate: N/A** |
| Outcome 1:  1. Entire outcome:  2. Learning/research question: | 1.  2a.  2b.  3a.  3b. | 1a.  1b.  2.  3. | 1.  2a.  2b.  3a.  3b. | 1.  2a.  2b.  2c. |
| Outcome 2:  1. Entire outcome:  2. Learning/research question: | 1.  2a.  2b.  3a.  3b. | 1a.  1b.  2.  3. | 1.  2a.  2b.  3a.  3b. | 1.  2a.  2b.  2c. |
| Outcome 3:  1. Entire outcome:  2. Learning/research question: | 1.  2a.  2b.  3a.  3b. | 1a.  1b.  2.  3. | 1.  2a.  2b.  3a.  3b. | 1.  2a.  2b.  2c. |
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(Extra rows included above – not necessary to fill out all rows; **completion of all columns for each outcome examined is expected**.)

**Closing the Loop**

**This section of the report is used for implementing change and reassessing for impact**

**This section is used to document the effectiveness of changes made based on *results reported in prior reports.***

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| **Program and degree(s) assessed:** | **Reporting Year:** |

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| **Outcome(s) from previous report** | **Follow-up on Program’s Prior Recommendations** | **Data/Evidence** | **Evaluation Process** | **Results & Reflection** | **Recommendations & Action Steps** |
| **Based on program’s previous assessment report findings and recommendations:**  **Provide:**   1. **Indicate each student learning outcome(s) that was identified for re-evaluation in Section I of the prior report (listed in the final column of the prior report)** 2. **Provide the student learning/research question that was explored for each outcome (listed in the first column of the prior report)** | **For each outcome identified:**  **Provide:**   1. **Description of the program’s recommended change(s) in a prior report, and date report was submitted (found in the last column of Section I)** 2. **Whether the change was implemented or not (if so, include date; if not, indicate why not).** 3. **How program assessed the impact of the change if implemented?** 4. **If change could not be assessed, please explain why.**   **Note: if an assessment process or structural program change (rubrics, facilities, etc.) was made, no further sections may need to be completed at this time. Please provide the explanation.** | **For each outcome, indicate what data/evidence\* (other than grades) were used to determine the impact of the change? Note: direct evidence is required; indirect evidence is optional (see** [**types of evidence**](https://web.uri.edu/atl/types-of-evidence/) **for examples).**  **Provide:**   1. **Type of artifact/evidence of student learning\*** 2. **Student sample:**     1. **Include # of students sampled (use a relevant sample size);**    2. **Indicate how the sample size represents the population of interest (the population to whom the results will be generalized)** 3. **Course & time sample:** 4. **Where in curriculum the outcome was assessed - which course(s), section(s) or program requirement;** 5. **Which semester(s)/year** | **What method(s) or process(es) were used to evaluate student work?**  **Provide:**   1. **Evaluation tool; level of achievement**    1. **Evaluation tool or instrument used to assess student work (attach)\*\***    2. **Expected level of student achievement of the outcome** 2. **Who applied the evaluation tool and how was the assessment process was conducted \*\*\*** 3. **Who interpreted the results of the evaluation process\*\*\*\*** | **What were the results of the analysis of the assessment data?**  **Provide:**   1. **Analysis of the results including the identification of patterns of weakness or strength**     1. **Quantitative results, include a comparison of expected level of student achievement to actual level of student achievement**    2. **Qualitative results if/when appropriate** 2. **Reflection & conclusion(s)**    * 1. **Consider what the results mean; develop conclusions about next steps based on results (include all results whether favorable or unfavorable)**      2. **Note how and when the results will be shared with the program/stakeholders** | **Overall, were the changes effective?**  ***If yes:***  **Provide:**   1. **Address whether the results will be/have been used in decision-making and planning** 2. **A specific and reasonable timeframe for implementing the change and for re-assessing the impact of the change (if applicable)**   ***If no:***  **Provide:**   1. **Program’s recommendations for future plans to improve student learning results** 2. **Date/timeline for action and re-assessment** |
| Outcome 1  1. Provide entire outcome: | 1.  2.  3. | 1.  2a.  2b.  3a.  3b. | 1a.  1b.  2.  3.  5. | 1.  2a.  2b.  3a.  3b. | 1.  2. |
| Outcome 2:  1. Provide entire outcome: | 1.  2.  3. | 1.  2a.  2b.  3a.  3b. | 1a.  1b.  2.  3.  5. | 1.  2a.  2b.  3a.  3b. | 1.  2. |
| Outcome 3:  1. Provide entire outcome: | 1.  2.  3. | 1.  2a.  2b.  3a.  3b. | 1a.  1b.  2.  3.  5. | 1.  2a.  2b.  3a.  3b. | 1.  2. |

Extra rows may be added or deleted as needed; complete all columns for each outcome noted in column 1.