Sophomores Transitioning from UC to BUS

Registration begins:

- **Sophomores advising holds for BUS students less than 90 credits with a GPA below a 3.3**
- March 26 to April 1: Students with BUS Code to 60 - 89.9 credits can register
- April 2 to April 15: Students with 30 - 59.9 credits can register
  *Note: if you have fewer than 60 credits earned you will need to see the advisor in UC or the CBA Advising Center to register for 300 level classes. BUS coded see CBA Advisor UC coded see UC advisor*
- Make sure that all transfer credits are posted if necessary
- Holds were placed on student accounts on February 12th for students.
- You will need to meet with your Academic Advisor, Kathy Conlon, or Beth Fehr to have the hold released. You can attend walk ins or make appointment via Starfish

When to meet with your Academic Advisor:

- Release Holds
- Prior to registration
- Change Graduation Year
- Study Abroad Approvals
- Advising questions (holds lifted)
- Review Curriculum Sheet and prerequisites
- Change of Major
  *Note: to optimize your time with your advisor always be prepared.*

Who are my new Academic Advisors:

Kathy Conlon/Beth Fehr: Walk in hours for Spring 2018 are posted at the 3rd floor reception desk in Ballentine Hall. For Off Campus or Study Abroad Approvals, see Kathy Conlon.
  Kathy’s email is kconlon@uri.edu and she can be reached at 401-874-2549.
  Beth’s email is elizabethfehr@uri.edu and she can be reached at 401-874-4380.

How to make appointments with Academic Advisors:

![Starfish link](#)

1. **Log-in** to Starfish using your e-campus username and Sakai password (If you have not yet changed your password it will be your birth date (MMDDYYYY)):

   ![Starfish link](#)

2. **Click on My Success Network** on the left-hand side of the page. See the advisor for your major and click “schedule appointment.”
3. **Browse their calendar and choose an available meeting time by clicking on Sign Up.**
4. **Follow the prompts and click Save.** You will receive an email confirmation of the appointment (Confirmations sent to URI Email Account).
When to take courses:

- Upper Core Business Classes – BUS315, BUS341, BUS320, BUS355, BUS365, BUS345 Junior year, BUS445 Senior year
- TMD Core Classes – TMD224, TMD232, TMD303, TMD313 Junior year, TMD402, TMD433 Senior year
- You should follow your 4 year curriculum sheet – dated the calendar year that you entered URI
- Make sure you have completed your prerequisites
- Forms and Curriculum Sheets are available at [http://web.uri.edu/business/](http://web.uri.edu/business/). Go to Student Resources, then click on Curriculum Sheets and Student Forms
- Forms and Curriculum Sheets are also available at the Reception Desk on the 3rd floor of Ballentine Hall

Prerequisites:

- You must have junior standing with 60 or more earned credits at the end of the current semester before
- E-Campus will allow you to register for 300 level business classes
- You must be transferred out of University College in order to take 300-400 level business courses.
- Refer to the URI catalog for course pre-requisites
- *Note: if you have fewer than 60 credits earned you will need to see the advisor in UC or the CBA Advising Center to register for 300 level classes. BUS coded see CBA Advisor UC coded see UC advisor

Passport Course:

  - Register by major
    - Accounting – sections 0200, 0201, 0202 & 0203
    - Finance – sections 0204, 0205, 0206 & 0207
    - General Business/Management – sections 0211, 0212 & 0213
    - Global Business – section 0217
    - Marketing – sections 0208, 0209 & 0210
    - Supply Chain Management – sections 0214, 0215 and 0216

Who is my Career Advisor and when to meet:

Career Advisor – Kathleen Jackson: Meet with Kathleen by appointment. Questions and Resume/Cover Letter reviews done by appointment or can be emailed to kajackson@uri.edu. She can be reached at 401-874-9213. To make an appointment with Kathleen stop by her office and there is a signup sheet outside the door, Ballentine 319.

Meet for:
- Career Direction: What do I do with my major?
- For Resume and Cover Letter Assistance
- Interview and Job Search Skills and Information
- Full time employment opportunities

CBA Updated 2-27-18
Who is the Internship Coordinator and when to meet:

Internship Coordinator – Lynne Finnegan: Please contact Lynne to schedule an appointment.

Lynne’s email is lfinnegan@uri.edu and she can also be reached at 401-874-4043.

Internship Information Sessions where students will learn the basics to start the internship search.

Students will learn the basics to start the internship search and gaining internship credit.

Internship Info Sessions Dates
4/30/2018 10am to 11am Thomson Boardroom 347

4/30/2018 2pm to 3pm Thomson Boardroom 347

To Search for Internships check these sites:

Internship Blog: www.uricbaintern.blogspot.com

RhodyNet: https://rhodynet.uri.edu/home.htm

When should I meet with Assistant Dean Boyd:

- Personal, Financial, or Health related issues that impact academic performance.
- Minor Approvals must be submitted by 75 earned credits to Dean’s Office 3rd floor Ballentine Hall
- Questions about transfer credit for other universities

*The semester you plan to graduate you must have a degree audit done by the Dean’s Office

- If you need to schedule an appointment with Dean Boyd please contact Leila at 401-874-2337 to schedule your appointment.

When should I meet with Associate Dean Hales:

- Petition for Scholastic Standing
- Problem with Academic Progress in a course: Only after meeting with the course Instructor first, and then with the Area Coordinator
- Problem with a Professor: Consider meeting with the Instructor if it is not a personal issue: If you have no resolution, meet with the Area Coordinator
  - You should meet with the Area coordinator to get issue resolved. If there is still a concern then you should meet with Dean Hales.
  - Area Coordinators:
    - Accounting – Professor Alex Hazera 874-4332 Room 308
    - Finance & Decision Science – Professor Bing Xuan Lin 874-4895 Room 336
    - Management & General Business– Professor Betsy Cooper 874-4211 Room 238
    - Marketing– Associate Professor Hillary Leonard 874-4324 Room 321
    - Supply Chain Management – Assistant Professor Dara Schniederjans 874-4372 Room 310
    - Textiles, Fashion Merchandising & Design – Assoc. Professor Susan Hannel 874-2882 Quinn 309C
- To schedule an appointment with Dean Hales please contact him directly via email: dhales@uri.edu

CBA Updated 2-27-18
Beta Gamma Sigma Business Honor Society:

Membership in Beta Gamma Sigma is a distinction that continues to earn you recognition throughout your business life. For many, it is the opportunity that makes all others possible. Only students of AACSB-accredited business schools are eligible for membership. AACSB accredits just 5% of schools worldwide. Of that select group of students, only 10% of the Junior and Senior classes are invited into membership as undergraduates.

Important Forms and Links:

Here is the link to find the forms that you might need. [web.uri.edu/business/student-resources](http://web.uri.edu/business/student-resources)

Internship BlogSpot: www.uricbaintern.blogspot.com

Facebook Account: facebook.com/URICBA1

Twitter Account: @URICBA

Instagram: @URICBA

YouTube: youtube.com/URICBA