College of Business
Spring 2018 Graduation Information
Commencement website: http://web.uri.edu/commencement/

Things to do before graduation:
- Update E-Campus with address and name changes. Name in E-Campus is the name on diploma.
- Check the Master Graduation List at the Reception Desk, 3rd floor Ballentine
- Update E-Campus with Address and Name Changes
- Clear any holds you have on your E-Campus account
  - It is important that you verify that you do not have any sanctions or information restrictions placed on your academic record. If you have such restrictions, your name will not appear on the University program or in your local newspaper. It is your responsibility to take care of this matter if you wish to be recognized at commencement.
- Remove any FERPA holds – so your name can be included in the Graduation Program
  - To remove hold go to Self Service>Campus Personal Info>Privacy Settings>Edit Ferpa>Directory Restrictions
  - Check mailing address and update if needed

Transfer Credits:
- If you have taken a course at another institution you must earn a C or better for the course to transfer back to URI. You are responsible to have the transcript sent to URI. You should have it sent to: University of Rhode Island, College of Business, ATTN: Laurie Bouthillier, 7 Lippitt Road, Kingston, RI 02881.

Minor Forms:
- Your minor needs to be completed in the Department of the minor. It will be signed off at the department and then the form will be sent to the College of Business. Your minor will be posted on ecampus. If you cannot see the minor under your academic plan, please resend the form

August Graduation:
- You can walk at the May commencement with up to 12 credits remaining but you must be registered for the courses in the summer.
- Depending on the course you may be able to take at another institution. You will be responsible for getting the transcript sent to us by the end of August so that we can clear you for August Graduation. If we receive it after we have cleared the August graduation you will become a December Graduate.

Graduation & Honor Cords:
- What is your degree going to say?
  - Bachelor of Science in Business Administration (not major specific)
  - Will be mailed late summer for May graduates, late September for August graduates
  - If you don’t receive it, chances are you have an outstanding balance, hold on account or bad mailing address. Call Enrollment Services 401-874-9500 to have it sent to you once you have everything cleared up.
- If you do not pass all your classes you can still walk at commencement – Don’t call Assistant Dean Boyd, we will follow up with you after graduation.
- Graduating with Honors
  - Note that graduating with honors (Cum Laude) requires an overall GPA of 3.3, Magna Cum Laude is a 3.5, and Summa Cum Laude is a 3.7 as of May 20, 2018. Commencement brochure designates as of January 1, 2018. There are no honor cords for these.
• Honor cords are not available at the Bookstore and must be purchased directly from the honor societies.

Rehearsals:
• There are no commencement rehearsals. Assembly areas, processional routes, and seating plans will be indicated in the Commencement Program and website http://web.uri.edu/commencement/. For the main ceremony, Business assembles between Quinn and Memorial Union. For CBA Ceremony Business assembles in Tootell Gymnasium West. Look for signs.

Photos:
• Grad Images takes the photos for commencement, they provide 3 professional shots. Grad Images will be doing Memory Makers after the ceremony. Look for the photographers for your special photo opportunities. Proofs will be sent to your E-Campus email within 2 weeks after graduation.

Caps, Gowns, and Hoods:
• College of Business tassel color is Drab (Taupe)
• If you plan to participate in the 132nd Commencement Ceremony, you must wear academic regalia, which can be purchased from the University Bookstore in the Memorial Union or online at http://web.uri.edu/commencement/for-students-graduation-checklist/, April 1 to May 20, 2018. These items are not returnable. URI Student ID is required.
• Cost of the cap and gown around $30.00

Main Commencement Exercises:
• For Undergraduate students - Sunday, May 20, 2018
• Main/Undergraduate Commencement Ceremony
  12:30 on the Quadrangle
  Undergraduate and honorary degrees awarded.
• 10 a.m. – Families & guests may take seats on the Quad. Programs will be available at information booths and from student escorts. Seating for families and guests on the open air Quadrangle is limited and offered on a first come, first served basis and cannot be guaranteed.
• Families and guests can watch the ceremony live telecast at the Keaney Gymnasium rain or shine. This is a great option for elderly, young or limited individuals.
• Prepare for weather conditions (ie. Water, snacks, umbrellas)
• No coolers will be allowed.
• This is an outdoor ceremony – Dress Appropriately – Leave the stilettos at home
• Start assembling at 11:00 am -- Degree candidates (that means you) assemble in front of Memorial Union
• 12:30 -- Commencement ceremonies begin and will run approximately 90 minutes.
• In case of rain, the main commencement ceremony will be held at the Ryan Center.
• Bachelor's degree recipients will each be allowed two guest tickets, in case of rain to the Ryan Center.
• Tickets to the Ryan Center are required. You can reserve your tickets through the Ryan Center website http://www.theryancenter.com or pick up your tickets at the Box Office. You will need to have your URI ID to pick the tickets up.
  o NOTE: Balloons will not be allowed into the Ryan Center or Keaney Gymnasium
• Keaney Gymnasium, Mackal Field House will be available for viewing the main commencement ceremony. The buildings will re-open at 11:30 AM for viewing of the main commencement taking place on the Quadrangle, or in the Ryan Center (in the rain plan.) In addition, Swan Hall and locations within the Memorial Union (Ram’s Den, Memorial Ballroom, and Atriums) will be available for viewing the main commencement ceremony. Seating in all these viewing locations is available on a first-come, first-serve basis.

Disability Services:
• Disability Services see website http://web.uri.edu/commencement/
  o Please call 401-874-2098 if you need accommodations for hearing impairments or any other disablity.
  o Please check the website for dates that you need to contact them by for wheelchairs, etc.
Graduation Index Cards will be given to you when you arrive at Keaney Gymnasium for you to complete. You will go to Totell West Gym to line up and complete your Graduation Card.

College of Business ceremonies continue at the following location:

- **College of Business** — Keaney Gymnasium
  - NOTE: Balloons will not be allowed into the Ryan Center or Keaney Gymnasium
- Starts approximately a half hour after the conclusion of the Main Ceremony around 2:30pm and will run approximately 90 minutes to two hours.
- All graduates are required to stay for the entire College of Business commencement ceremony.
- Each CBA Graduate will receive up to 5 college ceremony tickets
- Tickets are general/open seating and required
- Children two years of age and older must have a ticket and be seated at the College Ceremony.

Parking and Logistics:

- We suggest that you park in the Keaney Parking Lot, as your ceremony will be held in Keaney Gymnasium. There will be bus transportation to the top of campus for main ceremony.

All information about Commencement is available online at: [http://web.uri.edu/commencement/](http://web.uri.edu/commencement/). The website includes everything you need to know related to eligibility, parking, maps, travel and more.

- You, your family members and friends are encouraged to register to receive our **SMS feed** updates for any real-time commencement-related information.
- **Traffic** getting to/from campus and on campus is unusually heavy and parking is very limited on commencement.
- We recommend that you **carpool, use shuttles and public transportation** and most of all, plan ahead. Directions to and from campus and parking locations/designations are subject to change but will be updated online.

**Dinner Reservations:**

- You will want to make your dinner reservations for after 6:30pm to give yourself time to get off campus and get to where you plan to have dinner.

**Hotel Reservations:**

- Book reservations soon, as places will fill quickly

**What happens after Graduation?**

- URI Health Insurance – continues through August 31st, if you have any questions regarding prescription transfers or any other medical questions please contact Health Services at 874-2246
- Parents Health Insurance – need to talk to parents to find out how long you are covered on their insurance
- Student Loans
  - Kick in 6 months after graduation
  - [https://www.nslds.ed.gov/nslds_SA/](https://www.nslds.ed.gov/nslds_SA/)

3/8/2018
• If you do not meet graduation requirements, you will receive an email notification from the Dean’s Office and be removed from the graduation list. You can be added to the August or December lists.

Post Graduation Survey:
• The College of Business will be emailing you a survey to complete in October. Completing this survey enhances our rankings as a Business School.

Career Services:

Kathleen Jackson, Career Advisor, Ballentine 319, 874-9213 kajackson@uri.edu
Kathleen can assist with:
   Resumes and cover letters
   Personal statements

Don’t Have A Job!!
  o RhodyNet
    • https://rhodynet.uri.edu/home.htm