



PH.D. IN BUSINESS ADMINISTRATION HANDBOOK

AUGUST 2025

The University of Rhode Island

College of Business

PH.D. IN BUSINESS ADMINISTRATION HANDBOOK

PREFACE

This handbook has been prepared for students admitted into the Ph.D. Program in Business Administration in order to help them be informed about the process, procedures, and requirements of the program. Please note that the information is current as of today's date. However, rules and procedures change and these changes are available on the website.

Please consult the Graduate School for detailed rules, procedures, and necessary forms:

<https://web.uri.edu/graduate-manual/degree-requirements/>

Please consult the College of Business website for details:

<https://web.uri.edu/business/academics/graduate/phd/>

Most important, please consult your area's Ph.D. coordinator, mentor, and/or major professor for clarifications and updates. It is your responsibility to stay abreast of all rules, deadlines, and procedures that govern your progress through the system.

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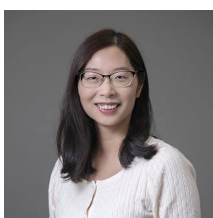
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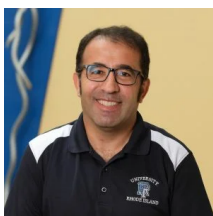


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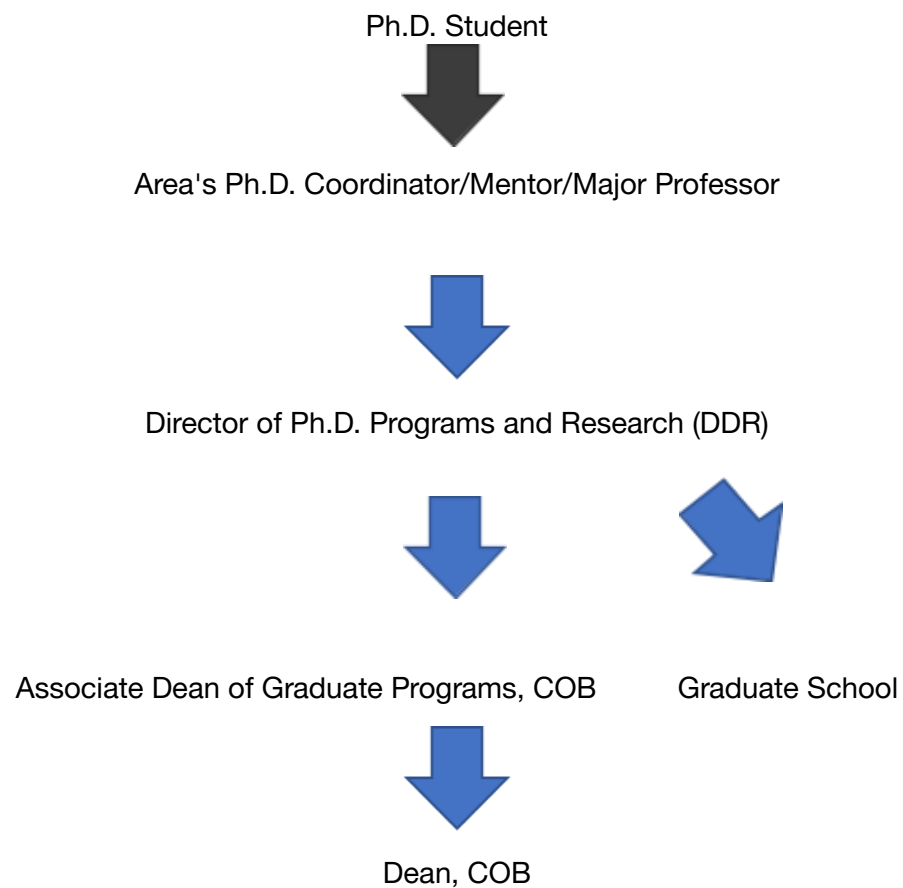
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CHAIN OF COMMUNICATION

Any academic issues related to the Ph.D. program should be communicated through the following chain; please copy the email to DDR and slshen@uri.edu.



PH.D. IN BUSINESS ADMINISTRATION: PROGRAM OVERVIEW

The Ph.D. program in Business Administration at the University of Rhode Island currently offers specializations in Finance, Marketing, and Supply Chain Management. The Ph.D. program at COB is recognized for its close mentoring relationships, where Ph.D. students work closely with professors to develop a specialized area that will distinguish their careers in higher education, as well as in the private and public sectors.

OUR DISTINCTIVENESS

The Ph.D. program provides a supportive environment where each student benefits from close interaction with faculty members from their chosen area of specialization, as well as faculty from other areas within the College of Business. Academic interactions are supplemented by social relationships through events that occur both within and outside the academic setting.

Classroom experience is mandatory as each Ph.D. student is expected to teach in our undergraduate and graduate programs.

A one-credit course in pedagogy (BUS601) prepares the student, supplemented by actual teaching experience, including total responsibility for a particular course from syllabus design to execution.

- During the first two years of the program, students satisfy the required coursework and develop their research ideas into academic papers. The coursework consists of 10 or more advanced courses beyond the master's degree (a minimum of 30 credits). In addition, two additional one-credit courses are required—one on business research and the other in pedagogy (BUS601 and BUS602).
- Guided by one or more faculty members, Ph.D. students write a major field paper of very high academic quality as part of the course requirements.
- The comprehensive examination (written and oral) takes place after the formal course requirements are satisfied.
- Each student is encouraged to develop the dissertation research topic early in their career. The Doctor of Philosophy degree is awarded upon successful completion of all requirements, including a public dissertation defense.

ASSISTANTSHIPS

Competitive assistantships are available to a limited number of Ph.D. students. Applicants with their own funding (e.g., government or other scholarships) are also encouraged to apply. Each assistantship is granted for a maximum period of four years, renewable annually provided the program requirements are satisfactorily completed. The assistantship offers tuition remission (up to 12 credit hours per semester, which will be prorated to the percentage of the appointment) and health benefits, as well as a monthly stipend for the academic year. COB assistantships require each student to complete 20 hours of work each week in the capacity of a teaching assistant.

PERFORMANCE EVALUATIONS

Performance evaluations of each doctoral student are conducted annually at the end of the academic year. Each student is expected to demonstrate a reasonable rate of progress through coursework and dissertation phases of the program, as well as teaching and assistant activities. The overall evaluation of performance and rate of progress serves as one basis for determining whether a student continues in the program and whether assistantships are renewed.

DOCTORAL STUDENT EXPECTATIONS & BEST PRACTICES

Ph.D. students are *expected and encouraged* to be on campus. As your research productivity is highly dependent on faculty mentorship, students should make a substantial effort to be on campus and available to meet with their major professor and instructors.

The Ph.D. Program in Business Administration holds its students to high standards for professionalism. Students are expected to attend meetings and research presentations, respond to communications promptly, and work on research independently as well as collaboratively with faculty and their peers during the school year and over the summer. Ultimately, your personal experience and outcomes will depend on your own inputs. In other words, you will get out of it what you put into it.

Our most successful students demonstrate initiative by taking advantage of university and college resources, being curious, actively engaging in research, and exploring issues related to research and teaching. Interactions with faculty, Ph.D. students, and researchers from multiple disciplines are key to student success. Summer periods offer excellent opportunities to concentrate on research efforts. It is in the student's interest to develop interactions with our community of scholars.

DOCTORAL OFFICE SPACE

Each Ph.D. student has a designated desk space in the larger shared doctoral offices.

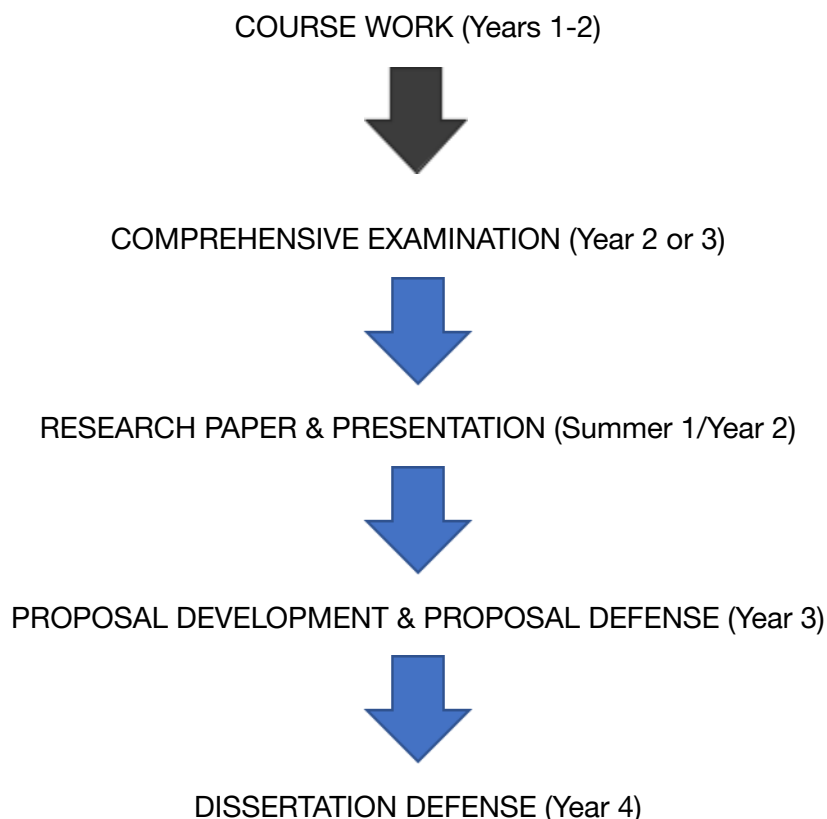
- Space assignment is made by Ms. Shen, in consultation with the DDR.
- Desk choice is based on seniority.
- Priority is given to resident students who are regularly engaged in teaching and research activities on campus, including during the summer.
- Other doctoral students who hold full-time appointments elsewhere or are not present regularly on campus during the entire year, including semesters and summer, will be considered on a case-by-case basis, subject to space and resource constraints.
- If you are teaching, you must keep student exams and graded materials confidential in accordance with the Family Educational Rights and Privacy Act (FERPA). They should be locked in a drawer or filed by an administrative assistant.
- Please be mindful that student advising and other teaching-related activities do not interfere with other students' attempts to concentrate or make progress on their own programs.
- The office is accessed via your URI ID card. Do not prop doors open or let others in.

OFFICE SPACE ETIQUETTE

The common space also has a shared computer, refrigerator, and microwave. These are shared resources, and you must make every effort to keep them usable and clean for all. Please bring any problems to the attention of the administration.

- Be considerate of others.
- Please refrain from using your shared office space for storage purposes.
- Social visits, cell phone conversations, and other similar activities should be conducted outside the shared offices.
- Please ensure perishable food is regularly removed.
- Any food left at your desk should be kept in a sealed container.
- Please do not use the shared office as a locker or changing room.
- Please keep your desk space and the surrounding area clean, free from food, trash, and clutter.

PH.D. PROGRAM MILESTONES



PH.D. PROGRAM MILESTONE DETAILS

<https://web.uri.edu/graduate-manual/degree-requirements/>

QUALIFYING EXAMINATION

This examination is intended to assess a student's potential to perform satisfactorily at the doctoral level and is taken after the second semester in the program. If an examination is required, it will be stipulated at the time of admission.

PROGRAM OF STUDY

<https://web.uri.edu/graduate-manual/degree-requirements/#section752>

Students must submit a program of study no later than the end of the 3rd semester of their enrollment as Ph.D. students. After a program of study has been approved, changes can be made by submitting a new program of study for approval. Forms to be used for submitting the Program of Study are available at the Graduate School website (<https://web.uri.edu/graduate-school/forms/>).

COMPREHENSIVE EXAMINATION

<https://web.uri.edu/graduate-manual/degree-requirements/#section757>

Each student will take comprehensive examinations at or near, but no later than 12 months after, completing the formal courses stipulated in the Program of Study. The examination is designed to assess the student's intellectual capacity and adequacy of training for scholarly research.

The comprehensive examination consists of two parts: a written component and an oral component.

Part 1—Written

This is a written examination of at least eight hours duration. The major professor will arrange the time and place of the examination in consultation with the student. Each area conducts written comprehensive examinations in a different manner. Please consult the Ph.D. program coordinator for each area for the specific format.

Part 2—Oral

Students take the oral comprehensive examination, which lasts no more than two hours, excluding committee deliberations, *within four weeks* following the successful completion of the full written examination. The oral examination committee consists of the student's doctoral program committee, plus one additional graduate faculty member from an outside area, nominated by the student in consultation with the major professor. The student's major professor arranges for and chairs the examination. At the discretion of the major professor and the chair of the examination committee, an oral exam may be open to other faculty members as non-voting observers.

Unanimous approval by the examining committee is required to pass each part of the comprehensive examination. A student whose performance fails to receive unanimous approval of either examining committee may, with the committee's recommendation and the approval of the Dean of the Graduate School, be permitted one re-examination in the part or parts failed, to be taken no sooner than 2 weeks and no later than one year after the initial examinations. (See Sections 7.73 and 7.74 of the Graduate Manual.)

Students who pass both the written and oral comprehensive examinations are eligible to register for dissertation research credits (FIN699, MKT699, or SCA699). Students who receive COB assistantships must pass both the written and oral parts of the comprehensive examination by the 6th semester of their enrollment as Ph.D. students.

RESEARCH PAPER

In the current program, each student must complete at least one paper beyond the research papers required for individual courses. This paper has to be presented to the area's faculty. It is also highly recommended that each student submit and present at least one paper at major conferences. These efforts are predictive of successful career placement upon completion of the Ph.D. program.

Each area determines its research paper requirements. A paper is expected to be completed and presented to the faculty by the 5th semester.

DISSERTATION PROPOSAL AND DEFENSE

<https://web.uri.edu/graduate-manual/degree-requirements/#section756>

The Ph.D. Dissertation is the final evidence of independent research and scholarship. A dissertation proposal, approved by the student's dissertation committee, is required.

A dissertation proposal states a problem to be investigated and describes how the research will be performed and reported. Approval signifies that it meets the standards of the University of Rhode Island for the degree desired. Therefore, the preparation and writing of the dissertation proposal are of utmost importance.

Although the student is expected to seek guidance in choosing a topic and the method of solving the problem involved, responsibility for the proposal lies with the student, who will, as far as possible, work independently and demonstrate the ability to plan and outline an acceptable research project.

Adherence to the guidelines given in the Thesis Proposal section of the link below should assure the student that all information necessary for the satisfactory evaluation of the plans for doctoral research will be included in the proposal.

Formatting

The graduate school has a very strict format for proposals. They are limited in length (signature cover sheet plus 15 or fewer double-spaced, single-sided, numbered pages in a font size of 12 points or larger). Appendices and references are not included in the 15-page limit. The proposal must be. See: <https://web.uri.edu/graduate-school/academics/thesis-dissertation> for the most up-to-date requirements.

Proposal Timing

The proposal must be submitted to the Graduate School during or before the seventh semester in which a doctoral student is enrolled in their program, and at least 6 months before the dissertation is defended.

Research Involving Human Subjects

Any research that uses human subjects data (e.g., surveys, interviews, etc.) must be approved by the University's Institutional Review Board (IRB) before the submission of the thesis/dissertation proposal to the Graduate School. For more information, please visit the [IRB website](#). IRB approval should be submitted with the proposal. Please do not wait until the last minute to start the IRB process, as it can take considerable time.

In addition, the College of Business requires a public presentation of the proposal to the committee. The presentation is open to other faculty and students.

FINAL ORAL DISSERTATION DEFENSE EXAMINATION

[HTTPS://WEB.URI.EDU/GRADUATE-MANUAL/DEGREE-REQUIREMENTS/#SECTION758](https://web.uri.edu/graduate-manual/degree-requirements/#section758)

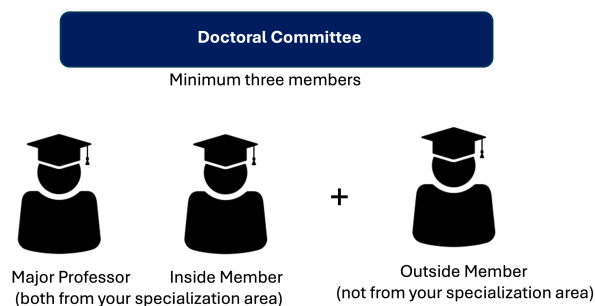
This examination is an oral defense of the dissertation and is open to all faculty members, as well as to all students. The examination, no more than two hours long exclusive of committee deliberations, is conducted by an examining committee comprised of the student's program committee and two additional graduate faculty members appointed by the Dean of the Graduate School. One of the appointed members will be designated by the Dean to chair the examination. Unanimous approval of the examining committee is required for passing. If the student does not perform satisfactorily, the committee may recommend to the Dean of the Graduate School that the student take one re-examination under stated conditions.

<http://web.uri.edu/graduate-school/graduate-degree-requirements/>

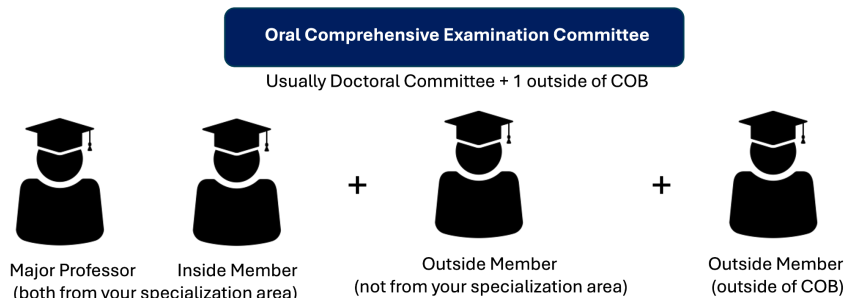
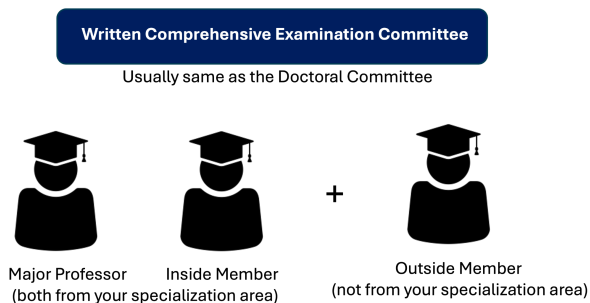
TEACHING REQUIREMENTS

All Ph.D. students are expected to teach one 3-credit course each semester beginning in their second year. To prepare for teaching, all Ph.D. students must complete BUS 601 (First Year Teaching Seminar). We recommend that students observe faculty teaching the semester before they begin teaching. The Office for the Advancement of Teaching & Learning offers graduate students support in developing their teaching philosophies, pedagogical approaches, and enhancing their teaching skills (see: <https://web.uri.edu/atl/graduate-student-programming/>).

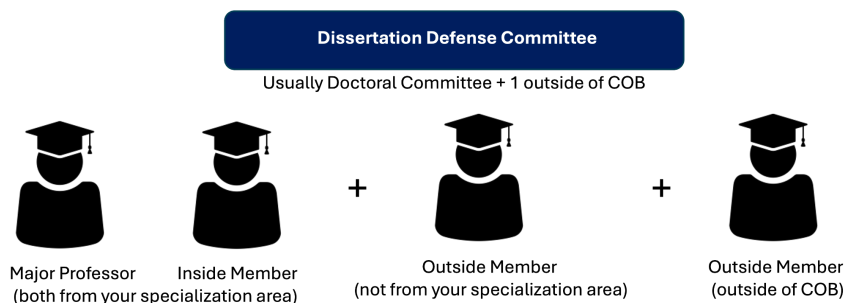
COMMITTEE COMPOSITION



This Core Committee should be reported on the “Establishment of a Committee” form.



The second “Outside Member” is a one-time role to oversee the process.



The second “Outside Member” is a one-time role to oversee the process

SPECIALIZATIONS

FINANCE

The objective of our Ph.D. program is to produce knowledgeable and skilled researchers who possess a passion for advancing our understanding of global capital markets. The finance faculty's research interests encompass global capital markets, asset pricing, corporate finance, risk management, financial econometrics, and computational finance, among other areas.

Program contact: Georges Tsafack

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FINANCE CURRICULUM

OVERALL EXPECTATIONS

Our goal is to develop scholars in finance who will contribute to the general field of business education in higher institutions. We prepare our students for academic careers by providing both intensive, closely mentored research and classroom teaching experiences. At the end of their period of study, each student should be able to demonstrate not only successful research performance, as evidenced by conference presentations and published papers, but also hands-on teaching experience in the classroom.

To achieve this goal, each student is expected to fulfill the program requirements in a timely manner. This will involve persistent effort in the classroom and outside, during the academic semesters and intervening summers. For a successful placement after completing the program of study, each candidate must be able to provide evidence of research performance at the highest standard possible before job interviews occur at FMA.

A GPA of 3.0 is the minimum required to maintain student status. The Finance faculty will evaluate each student's progress in the Spring of each year and identify strengths and

weaknesses. Positive evaluations by the Faculty, considering overall contributions, are necessary for retaining assistantship support for the successive year.

FINANCE AREA MILESTONES IN BRIEF

TIME	REQUIREMENTS	MILESTONE
Year 1, Semesters 1-2	Course Work - 20 credits or more.	Course Completion
Summer 1	Research Paper#1	Presentation to Faculty in the Fall
Year 2, Semesters 3-4	Course Work - 12 credits 2 Classroom Teaching Assistantship Hours	Required Course Work Completed
Create Doctoral Program Committee (DPC) and submit Program of Study (POS) and Request to Schedule Written Comprehensive Examination (RWC) to the Graduate School with appropriate COB approval.		
Summer 2	Written and Oral Comprehensive Examination	Successful completion leads to the pre-dissertation stage
Year 3, Semesters 5-6	Dissertation Research 2 Classroom Teaching Assistantship Hours	Submission of Paper to FMA, etc. in Spring
Summer 3	Dissertation Research	Preparation of job market packages.
Year 4, Semesters 7-8	Dissertation Research 2 Classroom Teaching Assistantship Hours	Dissertation Proposal Defense and Dissertation Defense

FINANCE COURSE DETAILS

A minimum of 80 credits are required for granting a PhD Degree in Business Administration. 30 of 80 credits transfer from the Master's degree, regardless of where it is earned. Remaining credits must be earned in residence at URI.

BUS601 and BUS602 are required of all Business Ph.D. students. The Finance program offers 4 required seminars (12 credits). An additional 20 credits are recommended by the Finance program to advance knowledge and depth in Financial Instruments and Institutions as well as Economics and Mathematics/ Statistics disciplines. The latter two disciplines exist outside COB but within URI. Choice of electives must be approved by the Mentor/Major Professor.

	COURSES
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Year 1, Sem. 1 (12-14 credits)	BUS601 – Practicum in Business Teaching (1 credit) FIN604 – Finance Doctoral Seminar – Empirical Methods in Finance (3 credits) EEC518 – Mathematics for Economists (2 credits) (Recommended) EEC528 – Microeconomic Theory (4 credits) EEC576 – Econometrics (4 credits)
Year 1, Sem. 2 (10 credits)	BUS602 – Colloquium in Business Research (1 credit) FIN604 – Finance Doctoral Seminar – Corporate Finance (3 credits) 2 Electives from list below (6 credits)
Year 2, Sem. 1 (6 credits or more)	FIN604 – Finance Doctoral Seminar – Foundations of Asset Pricing (3 credits) 1 Elective from list below (3 credits)
Year 2, Sem. 2 (6 credits or more)	FIN604 – Finance Doctoral Seminar – Special Topics in Finance (3 credits) 1 Elective from list below (3 credits)
Years 3-4 (18 credits)	FIN699 – Independent and Dissertation Research

FINANCE RECOMMENDED LIST OF ELECTIVES

Advanced Economics Courses

- o Advanced Microeconomic Theory I, II
- o Game Theory
- o Advanced Econometrics
- o Econometric Applications in Resource Economics

Mathematics/Statistics Courses

- o Multivariate Statistics
 - o Mathematical Statistics
 - o Probability and Stochastic Processes
 - o A few other graduate-level statistics courses, such as
- Statistical Learning and Statistical Networks, may also be useful.

MARKETING

The marketing specialization offers intensive coursework on specific topics, including Consumer Behavior, Marketing Strategy, and Research Methods (quantitative and qualitative designs and analysis), as well as flexibility for students to tailor their curriculum to their research interests. Faculty research includes big data, branding, consumer culture theory, and sensory marketing.

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MARKETING CURRICULUM

OVERALL EXPECTATIONS

Our goal is to develop scholars in marketing who will contribute to business education in higher institutions. We prepare our students for academic careers by providing intensive, closely mentored research and classroom teaching experiences.

The marketing concentration aims to strengthen understanding of marketing foundations. To develop future scholars, pedagogical and research skills are incorporated into the curriculum. At the end of their period of study, each student should be able to demonstrate the ability to produce high-quality research (e.g., via conference presentations and published papers) and to create significant learning experiences in the classroom.

Each student is expected to exert persistent effort in and out of class, during the academic semesters and intervening summers, and to fulfill the program requirements in a timely manner. Students are expected to communicate clearly in English, and support and opportunities for practice are provided.

A minimum GPA of 3.0 is required to maintain student status. The Marketing faculty will evaluate each student's progress at the end of the Spring semester of each year, identify strengths and weaknesses, and provide a plan of action for the upcoming year. Positive evaluations by the Faculty are necessary to continue in the program.

MARKETING PROGRAM REQUIREMENTS

A minimum of 80 credits are required (Thirty credits are counted from a Master's degree program; Must a minimum of 42 at the University of Rhode Island). Students with a Master's degree from a non-business discipline are required to take a course in Business

YEAR 1	
Fall	10 total credits
• BUS 602: Doctoral Colloquium in Business Research (1 credit) • MKT 610: Seminar in Marketing (3 credits) • MKT 612: Knowledge Systems in Managerial Disciplines (3 credits) <i>or alternative</i> • STAT/PSY 532: Experimental Design (3 credits)	
Spring	20 total credits
• BUS 601: Practicum in Business Teaching (1 credit) • MKT 611: Doctoral Research Seminar (3 credits) • STAT/PSY 533: Advanced Quantitative Methods in Psychology (3 credits) • Elective (see list of potential courses) (3 credits)	
YEAR 2	
Fall	26 total credits (or more)
• MKT 610: Seminar in Marketing (3 credits) • Elective/Independent study (3 or 6 credits)	
Spring	32 total credits (or more)
• Elective (3 credits) • Elective/Independent study (3 or 6 credits)	
YEAR 3 & 4	
Fall & Spring	50 total credits or more
• MKT 699: Doctoral Dissertation Research (9 + 9 credits)	

MKT610 Seminars (3 credits each): Marketing Strategy, Consumer Behavior

Notes: Students who are not on Graduate Assistantships should enroll in a minimum of 9 credits in each semester to maintain a full-time student status.

Required: One paper (approved by chair and representatives chosen by the chair)

Required: Written and Oral Comprehensive Exam (scheduled by the chair, following submission of a program of study and selection of a committee, approved by the committee)

POTENTIAL NON-MARKETING PH.D. ELECTIVES

This list is partial and for informative purposes only. Students must consult with their advisor or major professor to choose appropriate courses. Please note that research method courses can, and often are, used as elective courses.

Research Methods

COM 502 Communications Methods	PSY 610 (STA 610) Parsimony Methods
CSC 461: Machine Learning	PSY 611 Methods of Psychological Research and Experimental Design
EDC 530 Qualitative Research and Evaluation	PSY 612 Structural Modeling
ISE 533 Advanced Statistical Methods for Research and Industry	PSY 613 Qualitative Research and Analysis in Psychology
ISE 634 Design and Analysis of Industrial Experiment	STA 501 Analysis of Variance and Variance Components
MTH 550 Probability and Stochastic Processes	STA 502 Applied Regression Analysis
MTH 551 Mathematical Statistics	STA 520 Fundamentals of Sampling and Applications
PSY 517 (STA 517) Small N Designs	STA 541 Multivariate Statistical Methods
PSY 532 (STA 532) Experimental Design	STA 542 Discrete Multivariate Methods
PSY 533 Advanced Quantitative Methods in Psychology	

Non-methods

COM 501 Communication Theory	PSY 600 Multicultural Issues in Psychology
COM 510 Interpersonal Communications	PSY 604 Cognitive Psychology
COM 520 Media Studies	PSY 605 Personality
	PSY 606 Social Psychology

SUPPLY CHAIN MANAGEMENT

The supply chain management faculty conducts research in the fields of transportation, logistics, operations, and supply chain management. The doctoral program is designed to produce outstanding scholars in these fields.

Program contact: Koray Özpolat

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SUPPLY CHAIN MANAGEMENT CURRICULUM

TYPICAL PROGRAM TIMELINE

Year 1		
Fall	Spring	Summer
PSY 532: Experimental Design (Univariate Statistics) (3 credits)	PSY 533 Advanced Quantitative Methods in Psychology (Multivariate Statistics) (3 credits)	Qualifier
SCA 609-001: Topics and Methods used in Supply Chain Research (3 credits)	SCA 609-003: Philosophy of Applied Business Research & Theory Building (3 credits)	1st-year paper due Sep 1
SCA 609-002: Analytical Modeling in SCM (3 credits)	SCA 609-004: Supply Chain Information Systems (3 credits)	
BUS 601: Practicum in Business Teaching (1 credit)	BUS 602: Doctoral Colloquium in Business Research (1 credit)	
Total: 10 credits	Total: 10 credits	

Year 2		
Fall	Spring	Summer
ECN 576: Econometrics (4 credits) (cross-listed as STA 576)	Research Methodology / Elective	Comprehensive exam
SCA 609-005: Pedagogical Research in Business and Decision Sciences (3 credits)	Research Methodology / Elective	2nd year paper due
Total: 6 credits or more	Total: 6 credits or more	
Notes: Students who are not on Graduate Assistantships should enroll in a minimum of 6 credits in each semester to maintain a full-time student status.		

SUGGESTED ELECTIVES

MTH 550: Probability and Stochastic Processes

CSC 525: Simulation

CSC 461: Machine Learning

STA 501: Analysis of Variance and Variance Components

STA 502: Applied Regression Analysis

STA 520: Fundamentals of Sampling and Applications

STA 541: Multivariate Statistical Methods

STA 542: Discrete Multivariate Methods

REN 529: Game Theory

EEC 570: Experimental Economics

EEC 528: Microeconomic Theory

EEC 676: Advanced Econometrics

PSY 612: Structural Modeling

PSY 690: Mediation Modeling

ELS 512/612 Oral Communication skills for international teaching assistants

MKT 612: Knowledge Systems in Managerial Disciplines - doctoral seminar

SCM DOCTORAL PROGRAM MILESTONES

No qualifying exam is required for students who begin the program with a master's degree.

1) First and second-year field papers. Papers are deemed “complete” if accepted by a conference or a student’s dissertation core committee.

2) Comprehensive exam (after completing major seminars in SCM): The comprehensive exam will include questions from all 5 major SCM seminars (BUS 609: Sections 001-005). It will have both written and oral components. Taking the exam during the winter break or spring semester of the second year, students will have the summer time to start working towards their dissertation.

- Graduate School’s and COB's comprehensive exam guidelines will apply.

3) Dissertation proposal (in the summer of the 3rd year)

4) Dissertation defense (in the spring of the 4th year)

PROCEDURES TO BE FOLLOWED

<https://web.uri.edu/graduate-school/forms/>

Program of Study

<i>Signed By</i>	<i>Due Date</i>
Major Professor or Area Ph.D. Program Coordinator	End of the third semester.
DDR	

Establishment of a Committee

<i>Committee/Signed By</i>	<i>Due Date</i>
Doctoral Committee* (Major, inside, outside members) & DDR	We recommend the students form their committees as early as possible, ideally by the end of the fourth semester.
*Committee includes at least three members (two from area and one outside of area)	

Request to Schedule the Written and Oral Doctoral Comprehensive Exam, Results of a Written Doctoral Comprehensive Exam / Results of an Oral Doctoral Comprehensive Exam

<i>Committee/Signed By</i>	<i>Due Date</i>
Doctoral Committee	At least 10 business days before the written examination date. The form also requires the tentative date for the oral comprehensive examination.
DDR	The chair of the examining committee shall promptly report the results of the Written and Oral comprehensive exams using separate results forms. The major professor is responsible for initiating the online result form so that all committee members and DDR can sign the form.

Dissertation Proposal Approval Form

<https://web.uri.edu/graduate-school/academics/thesis-dissertation/>

<i>Committee/Signed By</i>	<i>Due Date</i>
Doctoral Committee	Must be submitted during or before the 7 th semester of their enrollment and at least 6 months before the final defense.
DDR	Successful defense of the Dissertation Proposal is required for an ABD status. The ABD status needs to be requested separately from the Graduate School.
IRB Approval (if needed)	

**Request to Schedule/ an Oral Defense,
Results of an Oral Examination in Defense of a Doctoral Dissertation**

<i>Committee/Signed By</i>	<i>Due Date</i>
Doctoral Committee (and an Additional Outside Member/Defense Chair)	Dissertation submitted at least 20 days before the date of the oral defense.
DDR	Defended dissertations submitted before the end of the graduating semester. The Graduate School posts specific deadlines in each semester.

Nomination for Graduation

<i>Committee/Signed By</i>	<i>Due Date</i>
Major Professor	Before graduation, if a student does not graduate by the expected date, this form will be automatically forwarded to the next semester.
DDR	

RESOURCES FOR GRADUATE STUDENTS

<http://web.uri.edu/graduate-school/resources/>

Resources are available to graduate students at several University offices. The offices and organizations listed below do not constitute a comprehensive or exhaustive list, but they offer services that many graduate students find useful. Services include:

- Professional development and career advising services
- Disability Services
- Diversity

IMPORTANT LINKS

[Graduate School Manual](https://web.uri.edu/graduate-manual/) – if you find the process confusing, and you do, this is the place to start! This explains everything. Especially look at [Section 7, Degree Requirements](#).
<https://web.uri.edu/graduate-manual/>

[Graduate Degree Requirements](http://web.uri.edu/graduate-school/graduate-degree-requirements/) -
<http://web.uri.edu/graduate-school/graduate-degree-requirements/>

[Graduate School Forms](http://web.uri.edu/graduate-school/forms/) - <http://web.uri.edu/graduate-school/forms/>

[Guidelines for the format of dissertations](http://web.uri.edu/graduate-school/formatting/) - <http://web.uri.edu/graduate-school/formatting/>

[Resources for Graduate Students](http://web.uri.edu/graduate-school/resources/) - <http://web.uri.edu/graduate-school/resources/>

ADDITIONAL RESOURCES

GRADUATE STUDENT ASSOCIATION

The Graduate Student Association (GSA) is a student-run organization established by and for graduate students of the University to enhance the academic, intellectual, and social opportunities of its members. We encourage you to get involved!

GRADUATE ASSISTANTS UNITED

Graduate Assistants United (GAU) is the legally recognized bargaining unit for the approximately 600 graduate research and teaching assistants at the University of Rhode Island. GAU is a democratically run organization with the ability to negotiate benefits for all graduate assistants at the University and to protect their employment rights as defined by their contractual agreement.

BEARRS

Business, Economics, and Resources Research Society (**BEARRS**) is a student-led organization within COB to advance student interests in their academic pursuits and to foster a community of scholars by organizing formal and informal gatherings.

HOUSING

Graduate housing is available both on and off campus. Please review the Housing and Residential Life website and contact HRL with any questions or concerns.

OFFICE OF INTERNATIONAL STUDENTS AND SCHOLARS

Students joining us from abroad will need to be in contact with the University Office of International Students and Scholars, as this office will be helping you with items such as the I-20. They also have other information geared specifically towards international students.

WRITING RESOURCES

Writing is an important aspect of the research process. URI's Writing Across the Curriculum initiative provides resources and support to strengthen writing skills.

<https://web.uri.edu/writingacrossuri/>

FINANCIAL SUPPORT

Additional financial support is available from various agencies and sources, both within the University and externally. Some of these sources are listed below for your reference. Please make every effort to search for and find sources that align with your research interests.

UNIVERSITY'S INTERNAL SOURCES OF FUNDING

The University offers several different teaching assistantships, scholarships, awards, and fellowships. The descriptions may be found on the University Website.

<http://web.uri.edu/graduate-school/financial-support/>

Students can apply for Enhancement of Graduate Research Awards (EGRA) at the university level. (The selection process is competitive.). See the following website for more information:

<https://web.uri.edu/graduate-school/funding/egra/>

COB's INTERNAL SOURCES OF FUNDING

Conference Travel Awards

In its mission to help Ph.D. students conduct and present their research to external audiences, the College supports research presentations at major disciplinary conferences. Typically, students are awarded up to \$1,500 per student per academic year. To request conference support, a student must

1. Email the DDR (currently Dr. Lauren Labrecque, lauren33@uri.edu) to ask for approval. Include proof that your paper has been accepted and is on the conference program (forwarding or attaching an acceptance letter), and include a budget estimate.
2. Once approved by the DDR, the student will complete [a purchase request form](#), which can be found on the Faculty and Staff Resources page:
<https://web.uri.edu/business/about/faculty-staff-resources/>
3. The finance officer, Ned Draper, will respond with an approval email.

*** You should not book travel until you have received this email ***

Teaching & Research Excellence Awards

Excellence Awards are available for teaching and research at the [university](#) and [college](#) level and come with a monetary prize.

EXTERNAL SOURCES OF FUNDING

Numerous grants and fellowships for graduate education are available through external agencies. Graduate students are encouraged to apply for these opportunities, as preparing an application both clarifies the design of your research and exposes you to valuable feedback. Receiving such an award facilitates your research while building your CV.

Katie McGwin, Associate Director of the Office of Corporate & Foundation Relations, and Dr. Karen Markin, Director of Research Development, are helpful resources in your pursuit of grants.

External sources for Finance

The [AEAWeb](#) provides a list of funding sources to support Doctoral Studies.

The [American Finance Association](#) provides travel grants for Doctoral students.

[Center for Finance and Policy](#) (MIT) Dissertation Award

External sources for Marketing

MSI

The Marketing Science Institute ([MSI](#)) “funds high-quality research that deals with [topics of importance](#) to member companies.”

MSI’s [Alden G. Clayton Dissertation Proposal Competition](#) is “open to qualified doctoral students worldwide who are working on research questions with important marketing, societal, and policy implications... MSI will grant up to five awards, and each winner will receive an unrestricted cash prize of \$5,000. Honorable mention awards may also be granted.”

Valuing Diversity Ph.D. Scholarships

The [American Marketing Association Foundation](#) offers scholarship funds for people from populations that are underrepresented in the marketing profession.

Other Grants and Awards

- The [Association for Consumer Research](#) (ACR)/Sheth Foundation offers Dissertation Grants for topics related to Cross-Cultural and Public Purpose Consumer Research.
- The ACR also offers research funding for Transformative Consumer Research ([TCR](#)) projects.
- The [Liam Glynn Research Scholarship Award](#) is sponsored by ASU’s Center for Service Leadership and supports conference travel to SERV SIG.
- Penn State’s Institute for the Study of Business Markets has an annual [Doctoral Support Award competition](#).
- Marketing Edge selects the best dissertation proposals in the areas of Direct and Interactive Marketing to receive financial awards via the [Shankar-Spiegel](#) Award process.

- The [International Dissertation Research Fellowship](#) provides support for dissertation research that advances knowledge about non-U.S. cultures and societies.
- The [Academy of International Business](#) awards a grant to support dissertation research each year.
- The Academy of Marketing Science and Mary Kay Inc. sponsor a [Dissertation Proposal Competition](#) each year.
- The Society for Marketing Advances sponsors the Annual [SMA Doctoral Dissertation Proposal Award](#) each year.
- The [Society for Consumer Psychology](#) sponsors the Annual [Dissertation Proposal Competition](#).
- [INFORMS](#) offers several awards to Doctoral Students.
- The [Ph.D. Project](#) has a list of [funding resources](#) for African-Americans, Hispanic-Americans, and Native Americans.
- The [American Marketing Association](#) also maintains a list of organizations that fund marketing research.
- The [American Association of University Women](#) offers scholarships and awards.

See [DocSIG](#) and ELMAR for information about conference scholarships, grants, and competitive conference travel awards from external sources.

External sources for Supply Chain

a) Project Management Institute (PMI) Research Grants (i.e., thesis research program)
<https://www.pmi.org/learning/academic-research/sponsored>

b) Institute for Supply Management (ISM) Grants
<https://www.instituteforsupplymanagement.org/education/content.cfm?ItemNumber=21019&SSO=1>

DOCTORAL CONSORTIUMS

Doctoral consortiums enable Ph.D. students to engage with eminent scholars in their respective fields. Consortiums typically offer interactive sessions and networking opportunities designed to enhance student research and prepare them for careers as scholars.

FINANCE DOCTORAL CONSORTIUMS

[Financial Management Association](#) Doctoral Consortium

[Wharton Innovation Doctoral Symposium](#) (Inter-disciplinary)

MARKETING DOCTORAL CONSORTIUMS

[AMA-Sheth Foundation Doctoral Consortium](#) (post-proposal, one student nominated by the area)

[INFORMS Society for Marketing Science](#) Doctoral Consortium

[Society for Marketing Advances Doctoral Consortium](#)

[Academy of Marketing Science](#) Doctoral Consortium (post-proposal, one student nominated by the area)

[AMA Entrepreneurial Marketing SIG Doctoral Consortium](#)

AMA SERVSIG Doctoral Consortium (at [Frontiers in Service](#))

SUPPLY CHAIN DOCTORAL CONSORTIUMS

a) Council of Supply Chain Management Professionals (CSCMP) - pre and post-proposal combined

http://cscmp.org/CSCMP/Attend/Annual_Conference/Academic_Research_Symposium/Doctoral_Symposium_Nomination_Criteria.aspx

b) Decision Sciences Institute (DSI) - pre and post-proposal separate

<http://dsi-annualmeeting.org/pre-proposal-phd-student-consortium/>

c) Production and Operations Management (POMS) - pre and post-proposal combined

http://www.poms.org/doctoral_colloquium/

d) Academy of Management (AoM) - joint with junior faculty

<http://oscm.aom.org/doctoral-junior-faculty-consortium/>