THE UNIVERSITY OF RHODE ISLAND
INTRAMURAL SPORTS GAME MANAGER

Qualifications:
1. Status as a regularly enrolled student at The University of Rhode Island.
2. Have a positive attitude, willingness to learn, and work as part of a team.
3. Knowledge and/or background in individual and team sport activities.

General Responsibilities
Assist in overseeing intramural sports activities by:
1. Being knowledgeable of Intramural Sports activity rules, regulations, policies, and procedures.
2. Serving as primary customer service representative at activity site.
3. Representing Intramural Sports in an exemplary manner.
4. Checking participants’ identification/eligibility and keeping score of games and/or activities.
5. Think critically to help to resolve conflict that may arise during games.
6. Issuing intramural equipment to participants and officials.
7. Maintaining First Aid and CPR certifications and be willing to serve as a “first responder” in injury situations. (We will help you obtain this certification, as part of employment)
8. Market and Promote Intramural Sports
9. Attending officials’ training sessions for 1 sport per registration session.
10. Showing ability to adjust to an ever changing work environment.

Specific Responsibilities:
1. Attend all mandatory staff training sessions and staff meetings.
2. Arrive to work on time and stay for the entire scheduled shift.
3. Be knowledgeable of Campus Recreation policies and procedures and able to enforce policies in a respectful manner to participants.
4. Be responsible for issued equipment, whether it be game equipment, officiating equipment and/or staff equipment.
5. Inform all participants of all policies and procedures.
6. Set up fields/courts for intramural games and/or activities.
7. Check fields/courts before every shift. Report any maintenance problems to an Intramural Sports Supervisor, prior to the beginning of any game and/or activity and correct problem if possible.
8. If you are participating in an intramural game and/or activity, be a model participant. Do not break or bend rules while participating. Show proper ID, display good sportsmanship, and set a good example that other participants can follow.
9. Take down fields/courts at the end of all intramural games and/or activities and return all equipment to the appropriate storage areas.
10. Evaluate sportsmanship for individuals and teams, acknowledging the negative and positive sportsmanship exhibited by individuals and teams during and after a game and/or activity.