

CELS Junior Year Advising Form
To Be Completed by Student Prior to Advisor Meeting

Student Name _____	Student ID#: _____
Major: _____	Subplan if applicable: _____
Minor(s)/Certificate(s): _____	
Semester/Year of Graduation: _____	Date of Meeting: _____

Purpose of Meeting:

To review overall academic plan and remaining requirements to ensure you are on track for graduation and prepared for the Intent to Graduate Application process. **You must meet with your faculty advisor to have your Advisor Hold lifted. Faculty advisor information can be found in Starfish and e-Campus.**

Helpful Tools to Use to Prepare for Your Meeting

- Unofficial Transcript (available in e-campus)
- e-Campus Academic Requirements Page (ARP)
- Course History (available in e-campus) – please be aware that duplicate credits cannot be used toward the total number of credits required for graduation.
- [Curriculum Sheet](#) specific to your major and the academic year you started at URI
- [Academic Advising Videos](#)

Prior to your meeting, use the ARP and your transcript to complete the following steps:

1. Fill in your curriculum sheet with all completed & in progress courses.
2. List the following information:
 - Cumulative GPA (listed on transcript, 2.0 minimum requirement): _____
 - Major Concentration GPA (e-Campus ARP, 2.0 minimum requirement): _____
 - Number of credits you are currently enrolled in this semester: _____
 - Total Earned Credits to date (listed on transcript): _____
3. List all remaining requirements in the applicable categories below (do not include the courses you are currently taking):

<u>General Education</u>	<u>Intro. Professional & Basic Science</u>	<u>Supporting Elect.</u>	<u>Major Concentration</u>	<u>Free Electives</u>
Total Remaining GE Cr: _____	Total Remaining Intro/BSS Cr: _____	Total Remaining SE Cr: _____	Total Remaining Conc Cr: _____	Total Remaining FE Cr: _____

***Please include any incomplete courses in the remaining requirement boxes above.**

CELS Junior Year Advising Form
To Be Completed During Meeting with Faculty Advisor

What to Bring to the Junior Advisor Meeting with your Faculty Advisor:

- Completed CELS Junior Year Advising Form (**this form!**)
- Updated curriculum sheet
- Unofficial transcript
- Laptop, if available

Student / Advisor Meeting Checklist:

- Review curriculum sheet with advisor & confirm remaining requirements.
- Review/discuss academic plan for remaining semesters.
- Ensure that grades of I, F, NW, U do not fulfill graduation requirements.
- Discuss [curriculum modifications](#), if applicable. Modification forms must be approved by your department prior to submitting to CELS Office of Academic Affairs for Dean’s signature.
- Discuss experiential education opportunities, career interests, and post-graduation plans. Information regarding additional exp. learning opportunities can be obtained from [Sarah Puckett](#) and/or [CCEE](#).
- If pursuing a [minor field of study](#), obtain approval from the Department Chair or Coordinator of the minor prior to submitting the form to CELS Office of Academic Affairs for Dean’s signature.
 - The Declaration of Minor form can be signed by the Dean & posted to your transcript when you submit your Intent to Graduation Application.
 - Confirm that no more than 2 courses are applied to both the major concentration & minor.
- Retain a copy of this advising form for your records.

Use the information on page 1 to specify your semester-by-semester plan in which you will complete your remaining requirements (only fill in boxes/lines that are needed):

Summer _____		Fall _____		J-Term _____		Spring _____		Summer _____	
Course	Credits	Course	Credits	Course	Credits	Course	Credits	Course	Credits
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Total Credits _____		Total Credits _____		Total Credits _____		Total Credits _____		Total Credits _____	

Total earned credits _____ + Current In-Progress Credits _____ + remaining credits _____ = _____
 120 minimum
 *126 for LAR

Additional Notes/Comments:

*It is the student's responsibility to ensure the above information is accurate.
 A degree audit will be completed in the student's final academic year as part of the Intent to Graduate Application process.*