

Partnership for Research Excellence in Sustainable Seafood (PRESS)

Full Proposal Guide

Follow this guide to complete all required sections of your full proposal. Simply copy and paste your responses into your eSeaGrant application portal and submit for evaluation by the PRESS Team. Full proposals must include:

Cover Page - 1 page maximum

1. Project lead and partners with full contact information.

2. Type of project (Feasibility / Operational).

3. Proposed duration with anticipated start & end dates.

4. Abstract of the proposed work, including rationale, description of methods, objectives, and anticipated outcomes for the broader RI seafood system.

5. Total funds requested.

Project Narrative - 5 page maximum, single-spaced using 11 or 12 pt font.

1. Describe the problem or issue being addressed as well as the relevance to the RI seafood system.

2. Project objectives.

3. Background information and context.

4. Approach and methods to be used

5. Expected outcomes and impacts, including a description of the sectors and/or communities of the Rhode Island seafood system that would benefit from this project. The impact, including who is impacted and how, should be clearly articulated.

6. Team member roles in the project.

Additional Project Narrative components (not included in the 5 page limit):

7. Diversity, Equity, Inclusion, Justice, and Accessibility (DEIJA) Statement. Provide evidence on how the organizations involved in the project provide employment opportunities to Black, Indigenous and people of color (BIPOC) communities.

8. Timeline with milestones (template provided in eSeaGrant)

9. References cited:

10. Biosketches - 2 pages maximum per person for PI and co-PIs only

10. Biosketches cont.

Budget – develop in the eSeaGrant budget module

No indirect costs allowed. Funded projects can apply for a one-time, one-year, no-cost extension if needed. Each budget year begins October 1st and ends September 30th of the following year (e.g., 10-1-23 to 9-30-24). Your project Year 1 budget does not have to begin on October 1st but must have an end date of September 30th the following year.

Full proposals will be evaluated and ranked using the following criteria:

- ✓ **Relevance to the Rhode Island seafood system and alignment with PRESS goals (25%)**
Does the project address a pressing issue affecting the Rhode Island Seafood System? How critical and/or time-sensitive is the issue? Is PRESS the only source for potential funding for this project, or if other funded projects exist, how will it amplify impacts? How does your project center on Equity, Diversity, and Inclusion?
- ✓ **Impact on the Rhode Island seafood system (25%)**
What is the potential for a positive impact on the Rhode Island seafood system? Would those impacts be realized in the short to mid-term (2-3 years)? What sectors of the Rhode Island seafood system are most negatively or positively impacted by the pressing issue and will benefit from the project? Is the extension plan described in the stated outcomes? How will the impacts be measured? Does the team provide a strong DEIJA statement? (i.e., providing employment opportunities for BIPOC communities, etc.)
- ✓ **Scientific/Technical Approach & Merit (25%)**
Is the approach rigorous and well-designed? Are the methods suitable for achieving the project objectives? Is the project innovative (in the sense that it does not duplicate previous efforts)?
- ✓ **Project Feasibility (25%)**
Is the team qualified to implement the methods and achieve the project objectives? Does the team plan to acquire all the necessary resources, facilities, and permits if the project is funded? Is the timeline adequate to complete the work described?