

Minutes of the February 19th, 2024, Meeting of the CELS Executive Council

Call to order: Call to order: A meeting of the College of the Environment and Life Sciences Executive Council was held at 1:00 PM in CBL 435. Members present were Department Chairs Boving, Brown, Paton and Petersson; Associate Dean Townson, Director Finance/Administration Christine Dias, Executive Assistant to the Dean Judy Palmer, ex officio members with Dean John Kirby presiding.

Announcements/Updates:

Dean Kirby

1. The first budget meeting will be held in March. Most details are unclear at this point. The Dean's working group should be getting some numbers in March for implementation slated to start August 1st.
2. The picture for graduate tuition is still unclear at this point. The goal is to get the graduate tuition as low as possible.
3. President Parlange will be joining the CELS All Faculty meeting on May 1st.
4. The Business School has developed MBA light to help support the needs from other groups for graduate certificates.
5. CELS is slated to get 4-5 labs in the new science building.

Associate Dean Townson

1. The second IT position has posted and there are some good candidates.
2. Workload – the new Faculty180 platform is working well. All info ed numbers should be reflected in Faculty180 by next year
3. Reminder to complete the security awareness training or you will be locked out of access to eCampus.
4. Chief Business Officer for Research position has a good pool of candidates.

Judy Palmer

1. Effort Certification Reports are going out and need to be signed as soon as possible.

Christine Dias

1. Three of the new staff are onboarded and trained; another new person will start next week. A Senior Grant Specialist will start on Mar 11.
2. Jane Viera is retiring at end of February and will be replaced.
3. Christine is confident that CELS will be in an excellent position with staff by May.
4. The Chief Business Officer for Research will be working closely with Chairs during this transition to the IBB.

New Business: There was no new business.

Old Business: There was no old business.

Respectfully Submitted:

Katherine Petersson, Interim Faculty Secretary