

OFFICE OF THE CONTROLLER
INTERNATIONAL WIRE INSTRUCTIONS

FOR ACCOUNTING DEPT USE ONLY:

S# _____

WIRE INSTRUCTIONS TO BE COMPLETED BY SUPPLIER OR STUDENT RECEIVING PAYMENT

Beneficiary Name on Bank Account: _____

Bank Account # (or IBAN): _____

Beneficiary Address: _____

Student ID (if applicable): _____

Beneficiary Bank Name: _____

Beneficiary Bank Swift #: _____

Beneficiary Bank Address: _____

COMPLETE IF APPLICABLE

Intermediary Bank Name: _____

Intermediary Bank Swift #: _____

Intermediary Bank Address: _____

CERTIFICATION

Handwritten Signature: _____ Date: _____

Printed Name: _____ Title: _____

IMPORTANT: Please ensure wiring instructions are complete and accurate. In the case of the Payee not receiving the wired amount based on the information provided on this form, the payment will not be wired again until funds are returned to the University and fees incurred from the returned wire will be deducted.

(Revised 12/1/22)