SGA-2 Student Tuition & Fee Payment Form

&

SGA-1 Student Tuition & Fee Payment Adjustment Form

UPDATED January 7, 2020

Both the SGA-2 and SGA-1 forms have been updated with some changes regarding necessary department signature authorizations to accommodate account code (6584) specifically for graduate students.

The **SGA form** is divided into two forms, one for undergraduate students (SGA-2U) and one for graduate students (SGA-2G). Please use the appropriate form as the account codes for charging waiver payments differ for undergrads and grads. The SGA-2G has been updated to reflect that only the Office of Sponsored Research can approve a tuition differential (only account 6584 can be used). Budget & Financial Planning Office has been added to approve any charges on all funds. The order of approvals has also changed.

The **SGA-1 form** is divided into two forms, one for undergraduate students (SGA-1U) and one for graduate students (SGA-1G). Please use the appropriate form as the account codes for charging waiver payments differ for undergrads and grads. Budget & Financial Planning Office has been added to approve any charges on all funds. The order of approvals has also changed.