

## URI Shipment Review - Batteries

1. Complete this form for all shipments and submit to EHS, via email, at least 7 – 10 days prior to the anticipated shipment date.
2. Provide SDS(s) for all materials to EHS via email (including batteries).
3. For shipments containing lithium batteries, include each battery model's test summary. Lithium battery manufacturers & distributors are required by law to make test summaries available upon request. Test summaries ensure the battery is safe for shipment.
4. If this is an international shipment, please prepare your import permit. Be aware that any import permits required by the destination country may require extra time for processing.
5. If EHS determines the material in the shipment to be regulated, then schedule an appointment with EHS to inspect & package the material for shipment. Please note that the shipper must provide all boxes, coolers, packing materials to EHS. EHS can assist with selection of these materials.
6. For questions, contact the EHS dangerous goods shipping specialist: [nenglehart@uri.edu](mailto:nenglehart@uri.edu)
7. Please email the completed form to: [nenglehart@uri.edu](mailto:nenglehart@uri.edu); [srm@etal.uri.edu](mailto:srm@etal.uri.edu)

Shipper Information	Recipient Information
Your name:	Name:
Campus address:	Company/Institution:
Department:	Address:
Campus phone:	City: _____ State/Province: _____
Request date:	Zip/postal code:
Ideal shipment date:	Phone number:
Chart Field String (CFS):	

Battery Name/Manufacturer	Battery Model Number	Watt-hour capacity	Quantity	Approximate weight (lbs)

Select the type(s) of battery you are shipping: <input type="checkbox"/> Lithium (ion, metal) <input type="checkbox"/> Lead Acid <input type="checkbox"/> Nickel metal hydride (NiMH) <input type="checkbox"/> Nickel-cadmium (NiCd) <input type="checkbox"/> Alkaline <input type="checkbox"/> Other (specify): _____	Are these batteries contained in equipment? <input type="checkbox"/> Yes <input type="checkbox"/> No Are these batteries packed with equipment? <input type="checkbox"/> Yes <input type="checkbox"/> No Is this a battery powered vehicle? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are these batteries prototypes? <input type="checkbox"/> Yes <input type="checkbox"/> No Are these batteries defective or damaged? <input type="checkbox"/> Yes <input type="checkbox"/> No	Briefly describe any additional material or equipment in the shipment:   

Review URI's Export Control Policy, prior to any international shipment: <https://web.uri.edu/research-admin/office-of-research-integrity/export-controls/export-controls-frequently-asked-questions/export-controls-shipments/>

\* Battery terminals must be protected prior to shipment, to prevent discharge during transit.