

URI Shipment Review

1. Complete and submit to EHS 7–10 days prior to the anticipated shipment date.
2. Provide SDS(s) for all DOT regulated materials to EHS via email (including preservatives and refrigerants).
3. If this is an international shipment, please prepare your customs documents. Be aware that any import permits required by the destination country may require extra time for processing. Also, please review <https://web.uri.edu/research-admin/office-of-research-integrity/export-controls/export-controls-frequently-asked-questions/export-controls-shipments/>
4. Prior to shipment, EHS must review all DOT regulated materials in person.
5. Please email the completed form and any questions to: nenglehart@uri.edu; srm@etal.uri.edu

Shipper Information		Recipient Information	
Your name:		Name:	
Campus address:		Company/Institution:	
Department:		Address:	
Campus phone:		City:	State/Province:
Request date:		Country:	Zip/postal code:
Ideal shipment date:		Phone number:	
Chart Field String (CFS):			
Full Chemical Name(s)	%	Biological materials (specimens/strains)	%
Are there any preservatives? <i>E.g., formaldehyde, formalin, ethanol, etc.</i> <input type="checkbox"/> If yes, please list above <input type="checkbox"/> No			
Purpose of shipment: <input type="checkbox"/> Analytical <input type="checkbox"/> Research <input type="checkbox"/> Other (specify):		Special shipment requirements: <input type="checkbox"/> Dry Ice, approx. weight: _____ kg <input type="checkbox"/> Liquid Nitrogen <input type="checkbox"/> Ice packs <input type="checkbox"/> Other:	
Inner container size & quantity: Total quantity of material(s): Approximate dimensions of outer package:		Could this biological material be pathogenic? If yes, mark the most appropriate box: <input type="checkbox"/> Infectious substance affecting animals <input type="checkbox"/> Infectious substance affecting humans <input type="checkbox"/> Zoonotic <input type="checkbox"/> Plant pathogen <input type="checkbox"/> Other (specify): <i>*Biological materials require triple packaging (e.g., vial inside a sealed bag inside a box with cushioning)</i>	
Hazard type: <input type="checkbox"/> Biohazard <input type="checkbox"/> Chemical <input type="checkbox"/> Radioactive <input type="checkbox"/> None		Phase/form: <input type="checkbox"/> Liquid <input type="checkbox"/> Solid <input type="checkbox"/> Dry powder <input type="checkbox"/> Gas	
Is this an original manufacturer's product? <input type="checkbox"/> Yes <input type="checkbox"/> No		Is the material genetically modified in any way? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have UN specification packaging? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>E.g., 4G fiberboard box, 1H2 open-head plastic drum</i>			