ELECOMP Capstone Design Program  
Spring 2021 Semester  
Comprehensive Progress Report (CPR) Format

CPR will be fully comprehensive for the whole year.

Sunday, April 18th 2021, 8-9PM: CPR Draft if ABO was achieved - Send TDs/Consulting TDs an e-copy for feedback/improvement and copy me.

Sunday, April 25th 2021, 8-9PM: Final CPR submitted; ABO achieved or not; via email to all recipients of CPR draft, with any changes and/or additional results obtained during the past week.

Subject Line in email: ELECOMP Capstone: CPR: “Team Name: Brief Title”

Cover Page (see template on website)  
Table of Contents (include page numbers)  
Acknowledgements  
Project Description (update existing descriptions with relevant new information)  
Motivation for the Project  
Anticipated BEST Outcome (ABO) of the Project (Your first sentence must read either “The Anticipated Best Outcome was achieved” or “The Anticipated Best Outcome was not achieved”. Follow up by describing what was promised at the beginning of the year and what is being delivered. If the ABO was not achieved, what goals were not met and why?)  
Recommendations for Future Work (Based on above ABO. Think of a continuation to the project, after discussion with your Technical Directors.)  
Local & Global Implications and Economic Impact (Update this section using your experience and improved competences over the past year.)  
Functional Specifications of Final Deliverable Prototype/Product (Restrict to one page. Describe the functionality of the product, its relevant components, and its usage.)  
Safety Considerations (health and welfare)  
Major Milestones Accomplished (bullet form, include page numbers for further details)  
My Individual Technical Contributions, by CD#1 (bullet form, include page numbers for full details in the following section.)

(repeat for each CD in the team)

Details of Results and Discussion (Choose your own appropriate headings after discussion with your TDs; make sure you give them all the details they require)

References
Appendices (ALL are mandatory. Additional appendices may be added as needed.)

Appendix A
Final evaluations for ABET Outcomes 2 and 4.

Identify the Page numbers in the Reports, that address these Elements of Design. IF these apply to your project. If any aspects are not discussed in the Report, highlight briefly in this Appendix, under the appropriate Heading:

1. Identifying Opportunities (Project Motivation)
2. Developing Requirements (Functional Specifications in the ABO)
3. Risk Evaluation to achieve the ABO
4. Making Design Trade-offs
5. Safety Considerations (health and welfare)
6. Local & Global Implications and Impact
7. Cultural Implications and Impact
8. Social Implications and Impact
9. Environmental Implications and Impact
10. Economic Implications and Impact
11. Ethical Implications and Impact.

This Appendix will address the ABET Outcomes 2 and 4, as defined elsewhere on the website. The same score, out of 5, will be assigned to each designer in the team, and the score will be loaded on the department website, for tracking this Outcome, and providing data for the ABET Evaluators.

Appendix B: (Send Word Doc separately to john_murphy0910@my.uri.edu, for suitable editing and posting on the Program Website.)
Final Team Testimonial for ELECOMP Capstone Program Website
Individual Testimonials (optional but most welcomed)

Appendix C: Employment Status for CDs (Status: Employed (include company name), Firm Employment Offer (include company name), Grad School (include school name), Abroad (include country name, city), Undergraduate, Seeking Employment)

Further Guidance for Team and Individual Testimonials:

Read the Student Testimonials, from the website, and also of these 3 former designers to trigger your own thoughts:

- John Czajkowski, URI Class of 2012 Electrical Engineer, 908 Devices in MA
- Richard Harnedy, Class of 2015
- Ronald Mattson, Class of 2011
Think of these aspects:

The process used by Professor Sunak to place each senior into a project. New team members to work with: problems and adjustments?

How did the project prepare you for the “real world?”

Working with an INTERDISCIPLINARY TEAM: Contributing and learning from others. (TEAM: Together Everyone Achieves More: Comments!)

Technical Director mentoring: Key learning aspects for the “real world.” Were you able to contribute with your own creativity and innovative ideas? How did your passion blossom during the year?

The Deliverables during the project: What did you learn the most from these?

Other non-technical skills you acquired, and which will be invaluable for you in the future.

Any unique skills you developed as a result of the COVID-19 Pandemic. What did you learn the most that will help you in the future?

Key guidance for incoming class of 2020-2021.