

NON-DEGREE APPLICATION FORM

INSTRUCTIONS

1. It is important that your university record be accurate. Please complete this form fully. Please print.
2. Return this application to the Office of Enrollment Services (Kingston) or the Finance and Records Office (Providence)

Additional Information:

Temporary Address

Some students have a temporary address where they live while attending classes (such as a dormitory or rental property): this is where your mailings will be sent while classes are in session. If you do not have a temporary address, leave this section blank. If you move to a temporary address leave this section blank. If you move to a temporary address during the term please inform the Office of Enrollment Services as soon as possible.

Permanent Address

This is your primary place of residence (home address) and is where mailings will go if you do not list a temporary address. Adjusted term bills for undergraduate students are always mailed to the permanent address.

Telephone Numbers

Be sure to include your area code. Your "daytime" telephone number is your work number or place where you can be reached weekdays during the semester.

Racial/Ethnic

Completion of this section of the application is optional. The information requested is gathered in order to report aggregate totals to the United States Department of Education in compliance with Title VI or the Civil Rights Act of 1964 and subsequent laws and regulations. Summaries are also provided to the Rhode Island Department of Education and to various academic and administrative offices of the University. These summaries are used to assess progress toward affirmative action goals to the University is committed.

Residency

In order to claim RI Residency for tuition purposes you must, at a minimum, satisfy all the conditions in any one of these three categories. If you meet all conditions, check "yes". If you are unsure you should contact a University Residency Officer.

1. Financially Independent Student
 - A. Have passed your 18th birthday and have maintained continuous residence in Rhode Island for at least one year prior to the first day of classes.

- B. Filed a RI Income Tax Return last year.
 - C. Intended to file a RI Tax Return for the current year.
2. Financially Dependent Student
 - A. Parents have been legally domiciled in RI with no other permanent address for at least one year prior to the first day of classes.
 - B. Parents claimed you as a tax exemption during either of the past two filling periods.
3. Armed Forces
 - A. Are a member (or spouse of tax dependent of a member) of the Armed Forces stationed in the state on military orders encompassing the first day of classes. Enclose a copy of your orders with your application.

CITIZENSHIP

International students must present proof of "F1" or "J1" Visa status to be eligible to enroll in any credit bearing courses full or part-time. Department of Homeland Security regulations prohibit F-2 visa holders from engaging in full time study. F-2 and M-2 spouses and children are allowed to enroll in less than a "full course of study" at an SEVP-certified school without violating their status, even if that part-time study eventually leads to a degree or certificate. F-2 visa holders may only engage in full-time study at an elementary or secondary (K-12) institution. F-2's can also continue to take classes for recreational, hobby or cultural purposes without applying for a change in status.

ADVISING:

Your administrative unit code tells you where you should go for advice regarding course offerings and content:

1. Non-degree students who hold a bachelor's degree are assigned administratively to the Graduate School (GS).
2. Other non-degree students taking courses are assigned administratively to University College (UC) or the College of Continuing Education (CCE).
3. If you have been dismissed from an undergraduate program you are administratively retained by the college of your last enrollment and must confer with an advisor from that college before enrolling as a non-matriculating student.

Logging on to E-Campus:

Utilizing the e-campus system is an important step in starting your courses at the University of Rhode Island. Some courses (WebCT) require that you have an active e-campus account. If you are a returning student go to the URI home page and click on to "Log on to ecampus"

If you are logging on to E-Campus for the 1st time, go to the URI home page (www.uri.edu) and click on "Log on to e-campus". Select the first option "New users register here" and follow the on screen directions.