



NAVIGATING  
ENROLLMENT SERVICES:  
UNDERGRADUATE  
FINANCIAL AID,  
BILLING &  
REGISTRATION

# WELCOME TO URI

Welcome to the University of Rhode Island! To ensure a smooth college career, Enrollment Services assembled this guide for students entering in Fall 2023.

Enrollment Services is a one-stop office for financial aid, billing, and student records located in Green Hall. We are committed to making your experience as simple and straightforward as possible.

While this guide is written for students, we also believe it can help parents and families. We understand that parents, just like students, sometimes need a hand with the transition to college life. At URI we understand that parents and families are major contributors to student success, both financially and emotionally. To that end, we would like you to know that we are here to support students and their families.

We hope you will find the enclosed information useful in preparing to attend the University of Rhode Island. If you have questions, feel free to contact us.

Sincerely,

*The Enrollment Services Team*

## CONNECT WITH US

[uri.edu/enrollment/contact-us/](http://uri.edu/enrollment/contact-us/)



401.874.9500 (phone)  
401.874.2002 (fax)



[esmail@etal.uri.edu](mailto:esmail@etal.uri.edu)



Link to our: Virtual Zoom  
Lobby



### Mail Us

URI Enrollment  
Services 6 Rhody Ram  
Way Kingston, RI 02881



### Visit Us

Green Hall  
35 Campus Ave. Kingston,  
RI 02881



### Rhody Connect

Enrollment Services

[uri.edu/enrollment](http://uri.edu/enrollment)

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# QUICK START GUIDE

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# QUICK HELP

## Enrollment Services

*Billing, Financial Aid & Registration*  
uri.edu/enrollment | 401.874.9500

## Housing and Residential Life

uri.edu/housing | 401.874.4151

## Dining Services

uri.edu/dining | 401.874.2055

## Health Services

health.uri.edu | 401.874.2246

## Undergraduate Admission

uri.edu/admission 401.874.7000

## University College for Academic Success Advising

uri.edu/ucas | 401.874.2993

## Campus Store

Textbooks  
campusstore.uri.edu | 401.874.2722

## IT Service Desk

e-Campus, Email & Brightspace  
uri.edu/its | 401.874.HELP

# THE BASICS

## e-Campus

### STUDENT E-CAMPUS LOGIN

E-Campus is the University's student records system. It's a single portal that allows access to registration, grades, billing, financial aid information, and residence hall housing. It is accessed at [its.uri.edu/ecampus](https://its.uri.edu/ecampus)

Most students create an e-Campus account shortly after acceptance. This username follows students throughout their entire URI career. To create an account, visit [its.uri.edu/ecampus](https://its.uri.edu/ecampus) and click "New eCampus User Registration". If you forgot your password or username, click "Forgot your Password?" or "Forgot your UserID?" or call 401.874.HELP.

Students may grant parents and family members access to their e-Campus accounts through RhodyShare. For directions, see page 8.

## Submit Enrollment Deposit

An enrollment deposit confirms your intent to attend URI and apply for on-campus housing. The deposit is \$300 for commuters or \$500 if you plan to live in a residence hall.

## After You've Been Accepted

- **Complete your Enrollment Confirmation Form** -This will let us know your plans for the upcoming semester. Once you submit your form, you'll be able to pay your enrollment deposit via your applicant status page. If you don't plan to enroll at URI, you can also let us know that through the form.
- **Log into your applicant status page to pay your deposit** - After you complete the form, you can pay your enrollment deposit by clicking the link in the checklist in your portal. Be sure to share your excitement by using #InAtURI on social media!

## URI Student Email and Single Sign On (SSO)

Enrollment Services will send important information - including your e-bill and financial aid information - to your @uri.edu student email address. It is important that you check it frequently throughout the summer and while attending the University.

Powered by Gmail, your student account is accessible from virtually any browser on most devices, including your phone or tablet.

A few days after your deposit, you will receive a notification via your personal email about your URI email account. Follow the set-up instructions to log into your URI email.

The first thing you **MUST DO** before accessing your new email account is to change your password.

1. Go to: [password.uri.edu/self](https://password.uri.edu/self)
2. Enter your account: e-Campus ID
3. Enter your current password
4. If you do not know your password, contact the Virtual Service Desk at [its.uri.edu](https://its.uri.edu) for assistance.
5. Choose a new password according to the password requirements
6. This will change your email and SSO password but not your eCampus password
7. Instructions for other things you can do can be found at the URI website: [its.uri.edu/getting-started-students](https://its.uri.edu/getting-started-students)

*For assistance, contact the Virtual Service Desk at [its.uri.edu](https://its.uri.edu)*

## FERPA: The Student Privacy Law

The Family Educational Rights and Privacy Act (FERPA) governs what information the University can share with others about students, even with parents or guardians.

Protected information includes grades, choice of major, course

registration, financial aid and billing. This applies even to students under the age of 18.

To accommodate students who wish to share their information with parents and others, the University offers RhodyShare.

### RhodyShare: Share Your Record with Others

Students may grant others, such as parents, access to information through e-Campus.



Due to FERPA, URI may not share protected info with others, even parents, unless granted by the student.

1. Log in to e-Campus
2. Click on eCampus tile
3. Click URI Student Services
4. Click Rhody Share: Share Your Info
5. Next to URI ID enter the desired username of your guest. The username will be “URI\_NameYouEnter”
6. Enter a password for your guest and confirm the password
7. Enter the email address for your guest
8. Decide what information you will share by selecting Y or N for Student Financials (Billing), Student Records, and/or Financial Aid
9. Click Save
10. You must provide your guest the username and password and wait one business day for the system to update. Guests may log in to e-Campus using the username and password you created

You can add additional guests by clicking the plus sign. You may delete guests by clicking the minus sign.



## Sign up for Courses (Registration)



All students use e-Campus to register for classes. Incoming first year students register for their courses with their academic advisor. Transfer students should check [uri.edu/transfer](http://uri.edu/transfer) for the latest information on course registration.

Please note that all students must be enrolled in all courses by the end of the designated add/drop period each term. Students have an obligation to review their course schedule for accuracy each term to ensure proper enrollment in all courses. Courses cannot be added to a student's schedule after a term has ended.

## Preferred First Name (Optional)

URI believes in the importance of equity and creating an inclusive campus environment where people can be their authentic selves. In that vein, members of the URI campus community now have the option to make updates to how their personal information is displayed in eCampus. These options include using a chosen name instead of a legal name to identify themselves, as well as the ability to specify pronouns and gender identity.

This functionality, which is optional and voluntary, is available to students and university employees. The chosen name option for students, is available through the eCampus profile tile, and is available to all campus community members, along with the newly added gender and pronoun selections.

# PAY FOR COLLEGE

## Apply for Financial Aid / File a FAFSA

You must apply for financial aid every year by filing a Free Application. You can file a FAFSA as early as Oct. 1 each year for the academic year starting the following fall. This is the only form required to be considered for all federal, state, and university aid. We strongly recommend you use the IRS Data Retrieval tool to transfer your IRS tax information directly into your FAFSA.

After you submit the FAFSA, a Student Aid Report will be generated and emailed to you. This report contains your calculated Expected Family Contribution (EFC). You should review the report and verify all of the information is correct. If necessary, corrections should be made through the FAFSA website.

### To file your FAFSA:

1. Visit [studentaid.gov](http://studentaid.gov)
2. Click "Start A New FAFSA"  
Be sure to include the URI School Code "003414"  
and choose the correct aid year

### How URI calculates your aid

Most financial aid at URI is awarded to students on the basis of demonstrated financial need. To determine financial need, URI calculates the difference between the total Cost of Attendance, which includes tuition, fees, books, room, meals, transportation and miscellaneous expenses, minus the Expected Family Contribution (EFC). At the time your financial aid application is reviewed, you are considered for all types of financial assistance, including grants, loans and federal work study.



## Financial Aid Verification

Verification is initiated by the U.S. Department of Education or the Enrollment Services Financial Aid office. If your application is selected for verification, you will be contacted and must submit appropriate documentation. Your financial aid will remain in pending status until this process is finalized. Therefore, please be sure to submit the requested documentation promptly.

### To see required documents:

1. Log in to e-Campus
2. Click Tasks tile
3. Click To Do List
4. Click arrow on each item for detailed information

### Provide your tax return transcript

If you are selected for verification, the **IRS data retrieval tool** may minimize the amount of documentation required to satisfy your verification requirement.

If you are selected for verification and do not use the IRS data retrieval tool, you may be asked to submit an IRS tax return transcript and verification worksheet found at [web.uri.edu/enrollment/forms](http://web.uri.edu/enrollment/forms). A signed copy of the tax return is also acceptable.

To obtain a copy of your IRS tax return transcript, visit the IRS website at [irs.gov/individuals/get-transcript](http://irs.gov/individuals/get-transcript). You may also contact the IRS directly at 1.800.908.9946.

Please note the IRS will not send your paper tax transcript to URI. You must forward it to URI.

### **Private 30-minute Counseling**

Tuesdays and Fridays 8:30am-3:30pm,

Wednesdays 9:30am-3:30pm

**Prior to June 1:** Contact Enrollment Services (see page 2)

**After June 1:** Schedule Starfish appointment: [web.uri.edu/starfish](http://web.uri.edu/starfish)

## Understanding Your Financial Aid

Your financial aid award includes all offers of scholarships, grants, loans and Federal Work-Study eligibility. Not all students are eligible for all awards. Only those for which you are eligible appear on your letter.

As a First-Year Student you will receive a letter with your financial aid award through the Applicant Portal. As an upperclass student, you will receive an email to your @uri.edu account in June notifying you that your award is available in e-Campus. All students may view financial aid awards, as well as accept or decline all or a portion of their loans, through eCampus.

## See your financial aid award in eCampus

1. Click Financial Aid tile
2. Summary or Accept/Decline

## Important Notes

- **Your awards are for the entire academic year.** Generally each award will be split evenly between semesters.
- **Your award could change in future years** if your FAFSA reflects a change in your or your family's income or, in some cases, if you change majors, your campus housing status, or your legal residency.
- **Federal loans** are borrowed through the U.S. Department of Education that must be repaid when a student graduates, withdraws, or drops below half-time enrollment (6 credits). Funds are credited directly to your student account upon completion of entrance counseling, a master promissory note and loan acceptance in e-Campus. For more about loans visit [web.uri.edu/enrollment/loans](http://web.uri.edu/enrollment/loans).
- **Alternative loans** are Borrowed through private lenders and issued in the student's and/or parent's name. In most cases, alternative loans in the student's name require a credit worthy co-signer. URI does not maintain a preferred lender list. Students may choose to borrow through the lender of their choice. Students may borrow up to the cost of attendance minus any other financial aid. Terms and interest rates vary. A separate application is required through each private lender. We suggest that families "shop around" to obtain the best rate and terms. More at: [uri.edu/enrollment/alternative-private-loans](http://uri.edu/enrollment/alternative-private-loans).

## Scholarships & Grants

### Merit Scholarships

**(Presidential, Phi Theta Kappa, Think Big RI, University Scholarship, Transfer Merit Award, Transfer Achievement Award)**

Are awarded by Undergraduate Admission at the time of application to URI and do not need to be repaid. All students who receive these awards are subject to the guidelines in the notification letter and at [uri.edu/financial-aid/grants-and-scholarships/scholarship-guidelines](http://uri.edu/financial-aid/grants-and-scholarships/scholarship-guidelines). URI will accept these on your behalf.

### Grants

**(University, Founders, Pell, Federal SEOG)**

Do not need to be repaid and are based on financial need. Federal grants include the Pell Grant and Supplemental Educational Opportunity Grant. Since these funds are need-based, the type and amount may change if your financial need changes each year with your FAFSA filing or upon verification. URI will accept these on your behalf.

## Federal College Work Study

This need-based program provides part-time employment during the academic year. Earnings do not need to be repaid. The award represents the maximum amount a student may earn during the academic year. This money is paid to the student in a paycheck based on hours worked and is not applied to the bill. Jobs may be with University departments or certain private non-profit or for-profit organizations approved by Enrollment Services. To find jobs visit [uri.edu/career](http://uri.edu/career). This website also lists on-campus jobs open to students without work study.

## Types of Federal Loans

### Interest rates subject to change

The federal government will release 2023-24 interest rates for subsidized, unsubsidized and parent loans in mid-summer. Last year's rates are shown for reference.

### Federal Direct Subsidized Loan

**Who:** Undergraduate students who demonstrate financial need

**About:** The federal government generally pays the borrower's interest while the student is in school and during certain other periods, thereby subsidizing these loans.

**2022-23 Interest Rate:** 4.99% **Origination Fee:** 1.057%

### Federal Direct Unsubsidized Loan

**Who:** Undergraduate students; not need based

**About:** Borrower pays the interest throughout the life of the loan.

**2022-23 Interest Rate:** 4.99% **Origination Fee:** 1.057%

### Federal Direct PLUS Loan for Parents

**Who:** Parents of dependent undergraduate students enrolled at least half-time; borrowers must not have adverse credit history and meet eligibility requirements for federal aid; not need based

**About:** See [studentaid.gov/understand-aid/types/loans/plus](https://studentaid.gov/understand-aid/types/loans/plus)

**2022-23 Interest Rate:** 7.54% **Origination Fee:** 4.228%

### Health Professions Loans

**Who:** Full-time students in the College of Pharmacy with demonstrated financial need

**About:** Repayment begins 12 months after graduation or end of at least half-time enrollment.

**2022-23 Interest Rate:** 5%

### Nursing Loans

**Who:** Full-time students in the College of Nursing with demonstrated financial need

**About:** Repayment begins 9 months after graduation or end of at least half-time enrollment.

**2022-23 Interest Rate:** 5%

## Accept or Decline Federal Student Loans

### Accept or decline loans:

1. Log in to **e-Campus**
2. Click Financial Aid tile
3. Click Accept/Decline
4. Click Edit
5. Check the loans to accept and enter desired amounts
6. Click submit

### All first-time student loan borrowers must complete Federal Entrance Counseling and the Master Promissory Note

1. Go to: **studentaid.gov**
2. Select Loans and Grants
3. Select and complete Master Promissory Note (MPN)
4. Select and complete Loan Entrance Counseling

### Apply for a Federal Direct PLUS Loan for Parents

Parents borrowing through the Federal Direct PLUS Loan Program (PLUS) at URI must complete the following:

1. Go to: **studentaid.gov**
2. Select Loans and Grants
3. Select PLUS Loans: Grad Plus and Parent Plus
4. Parent logs in and completes the application. Be sure to complete the required instant credit check.\* Credit check decisions are good for 180 days. If approved, proceed to next step
5. Parent completes a master promissory note (MPN) in the parent's name at studentaid.gov
6. Parent completes the URI supplemental Parent Loan application at [uri.edu/enrollment/parent-plus-loan-program](http://uri.edu/enrollment/parent-plus-loan-program)

\*If not approved, the borrower may choose not to pursue the loan, obtain an endorser, or appeal the credit decision following directions on studentaid.gov. Students may also be eligible for additional unsubsidized loans. Contact Enrollment Services at 401.874.9500 for more information. Parents & students also have the option to borrow through a private lender.

## URI Costs

The net cost of URI is unique for every student and depends whether the student is a Rhode Island resident, the number of credits enrolled, housing and meal plan choices, eligibility for financial aid, etc. For details, visit [uri.edu/tuition-billing/tuition-and-fees/](http://uri.edu/tuition-billing/tuition-and-fees/)

### 2023-2024 Tuition & Fees for Full-Time Students (12-19 credits)

Residency	Annual Cost
In-State	\$16,408
Out of State	\$35,804
Regional	\$26,996

**First Year Housing** For room descriptions, visit [uri.edu/housing/](http://uri.edu/housing/)

Building	Annual Cost
Adams, Barlow, Bressler, Browning, Butterfield, Fayerweather, Gorham, Heathman, Hutchinson, Merrow, Peck, Tucker, Weldin	\$8,980
Hillside	\$10,034

**Meal Plans** For plan descriptions, visit [uri.edu/dining/](http://uri.edu/dining/)

Plan	Annual Cost
Unlimited Standard	\$5,150
Unlimited Plus	\$5,500
Unlimited Complete	\$5,900

**Other Costs** (These additional expenses are not billed by URI, but students should budget for these out-of-pocket expenses.)

Item	Annual Cost
Books & Supplies	\$1,250
Transportation	\$266 (RI Resident) \$997 (Non-RI resident)
Miscellaneous	\$2,242



## View Your Bill

URI invoices students electronically. We do not mail paper bills. Fall semester e-Bills are posted in mid-July and payment is due on September 1st. Spring semester e-Bills are posted in mid-December with payment due in *early to mid January*.



To help our environment, we do **not** send paper bills. All e-bill notifications go to the student's URI email.

The e-Bill includes costs for tuition, fees, and housing/meal plan charges for students living on campus. The fee for accident/sick insurance will be charged, but an adjustment will be posted if a waiver is submitted and approved (see p. 20). All federal financial aid accepted by the student will show on the e-Bill, and a net balance due is shown.

### To view and pay your e-Bill:

The University of Rhode Island has partnered with Flywire to provide a 24/7 account platform with robust features to make it easy for you to view and pay your semester balances using the following tabs:

- **Account Summary Tab:** View your current balance, make a one-time payment, enroll in a payment plan, and add authorized users to your account.
- **Account Activity Tab:** View and print your account details. Download dynamic bill statements to save or print.
- **Payment Plans:** View plan offerings. Activate and manage your plan to pay your balance in affordable monthly installments.
- **Make a Payment Tab:** Pay by ACH, credit/debit card, or international transfer.

Students are also able to grant one or more authorized users access to their Payment and e-Bill Portal, including the ability to view Charges, pay their bill, and enroll in a payment plan on their behalf.

### Students: Go to [uri.myonplanu.com/login](http://uri.myonplanu.com/login)

1. Select **Create New Account** on the Log In page. After that, you will be able to log in with your email address and newly created password.  
Tip: We recommend that you use your URI email address when you create your account
2. You will be able to view your **Account Summary Tab** to find your balance due. Your **Account Activity Tab** will allow you to view your account details and print a term statement
3. Click **Make a Payment Tab** to submit a payment transaction

**Payment options include:**

- ACH/Direct debit from a bank account - use your bank routing number and account number to make a bank payment with no service fee.
- Credit/Debit card (Visa, MasterCard, AMEX, Discover) - use your credit/debit card to make a payment. A 2.75% service fee will apply.
- International Payment - make a payment via bank transfer, international credit card, and other options depending on the originating country. Applicable service fees will be shown prior to checkout.

**To view your e-Campus Account Summary:**

1. Log in to e-Campus
2. Click on Financial Account tile
3. Click My Account Summary
4. Select a term
5. Click View Account Detail

## URI Monthly Payment Plan

For students and families wishing to pay their educational expenses in monthly installments, URI has partnered with Flywire to offer the URI Monthly Payment Plan. Our plan allows your semester costs to be divided into 5,4,3, or 2 interest-free monthly installments, depending on the date of plan enrollment. The following plans will be available for the 2023/2024 academic year starting in early May 2023:

	Fall 2023 Semester	Spring 2024 Semester
5-month plan	Enroll by 6/1/2023 Installments due 6/1 to 10/1	Enroll by 11/1/2023 Installments due 11/1 to 3/1
4-month plan	Enroll by 7/1/2023 Installments due 7/1 to 10/1	Enroll by 12/1/2023 Installments due 12/1 to 3/1
3-month plan	Enroll by 8/1/2023 Installments due 8/1 to 10/1	Enroll by 1/1/2024 Installments due 1/1 to 3/1
2-month plan	Enroll by 9/1/2023 Installments due 9/1 to 10/1	Enroll by 2/1/2024 Installments due 2/1 to 3/1

There is a non-refundable enrollment fee of \$25 for each semester plan. Our plans are self-budgeted, meaning that you determine the amount you wish to establish for your plan. For example, you may choose to create a plan that will cover your entire out of pocket cost per semester, or you may opt to create a plan that will cover part of your out of pocket semester costs and use a student loan to cover the rest.

Please note that you may need to estimate your Fall and Spring costs when establishing your plans, because Fall 2023 will not be available until mid-July, and Spring 2024 bills will not be available until mid-December. However, when your actual semester bill is available, you can modify your plan if you find that you have overestimated or underestimated your costs.

To enroll for a plan today, log into your Payment and e-Bill Portal, and select the Payment Plan tab. It's that easy!

## Student Refunds

Refunds occur if you make a change to your enrollment that reduces tuition and fee charges, or if you choose a less expensive meal plan or housing option after paying your bill. Financial aid refunds occur because students take out extra loan money to cover costs for books or a computer, as well as off-campus housing and living expenses.

URI offers students three choices for receiving refunds: 1) Direct deposit to any bank account 2) A refund debit card or 3) Paper check by mail

Shortly after orientation you will receive a refund packet in the mail with information that you'll need to select a preference. Once a preference has been chosen, all refunds will be delivered in that manner.

Establishing a refund preference prior to the fall semester helps avoid refund delays.

## Health Insurance Requirements and Waivers

All full-time students must have health insurance. A charge for URI's Accident/Sick Health Insurance plan will appear on the fall e-Bill. Students with comparable coverage may file a waiver and, if approved, the charge will be removed. More information is available at [health.uri.edu](http://health.uri.edu). Questions should be directed to Health Services at 401.874.4749.

**To waive the school health insurance (must be completed annually):**

1. Log in to e-Campus
2. Click eCampus tile
3. Click "URI Student Services"
4. Click "Insurance Waiver"
5. Complete the information requested and click Save





THINK BIG WE DO™

Green Hall  
Home of Enrollment Services

