Introduction: In 2018, with Department Chair consensus, it was agreed that the APRC-prescribed “Chair Survey” for department-driven data collection would be discontinued and that a guidance document would be created by the APRC. This guidance document suggests areas of departmental focus as well as examples of documentation resources. The APRC suggests that departments collect and review data periodically in the 6 years between Self-Studies, so that ongoing assessment of the unit’s action/strategic plan is accomplished.

Part I: Areas of Focus

Teaching Programs (Undergraduate; Graduate; Professional)
  Program Relevance to URI Academic Plan
  Applications; Enrollment; Matriculation; Graduation; Post-Graduation Outcomes
  Curricular Enhancement/Revision
  Learning Outcomes Utilization
  Advising and Mentorship
  Student Quality
  Non-Majors Teaching Contributions
  Total/Gen Eds/Grand Challenges

Research and Scholarly Works
  Areas of Importance Identified by Department/Unit
  Value of Scholarly Works and Consistency with Strategic Goals
  Involvement of Students in Research
  Numbers of Scholarly Works
  Grant Proposals Submitted/Funded
  Scholarly Honors

Service and Public Engagement Programs
  Areas of Importance Identified by Department/Unit
  Relevance of Faculty Service to URI Academic Plan
  Involvement of Faculty/Staff/Students

Institutional Effectiveness
  Relevance to URI Academic Plan
  Effective Use of Resources
  Sustainability of Teaching, Research and Service Programs
Part II: Examples of Documentation Resources

Central Data Report with Delaware Study Comparisons
This report is provided annually to Chairs by Institutional Research (Veronica Walsh)

SLOAA Student Learning Outcomes Assessment Reports
Created by Department/Evaluated by SLOAA/LOOC every 2 years (Elaine Finan)

University Catalog

Provost Website for Chairs

PeopleSoft Enrollment Queries
Examples: Enrollments in specific courses by student major, level and credit earned
Current enrollment in major by term
All course enrollments by department
Query for Gen Eds/ Grand Challenges:
https://web.uri.edu/general-education/gen-ed-courses/approved-courses-by-department-2/

College/Department Website
Administrative/Committee Structure/Space Plan
Department/College Meeting Minutes
Department Current Mission; Vision; Goals
Progress on Action Steps of Current Strategic Plan
Student Results- Professional Examinations/Licensure (if applicable)
Graduating Student Exit Survey (created by department)
Faculty Survey (created by department)
Faculty CVs
IDEA Results
Regional/National Ranking Reports
Department Budget

2/20/19