

PBCS Forms – Unrestricted Funds

Trails Review

- 3.0, 3.01 (not all are applicable to all areas, look at tab name for trail description)

Personnel

- Position Info Input (1.1a by Department or 1.1d by College)
- Position Salary Input (1.2a by Department or 1.2b by College)
- 1.3b To be Hired Review Form (if applicable)
- 1.4 Graduate Assistants (if applicable)
- 1.9a and 1.9b Position Review Forms

All Other Expense:

- 3.1, 3.2 and 3.2a (if applicable) Unrestricted Funds Review
- 3.7 Total Fund Review

PBCS Forms – Restricted Funds

Revenue (Auxiliaries and Enterprises ONLY):

- 2.2 Auxiliaries and Enterprises Fees (excluding Dining)
- 2.3 Dining Fees (Dining only)

Personnel (all Restricted)

- Position Info Input (1.1a by Department or 1.1d by College)
- Position Salary Input (1.2a by Department or 1.2b by College)
- 1.3b To be Hired Review Form (if applicable)
- 1.4 Graduate Assistants (if applicable)
- 1.9a and 1.9b Position Review Forms

All Other Expense:

- 3.6 Other Funds Review
- 3.7 Total Fund Review